

# Burlington Township

## Coronavirus Update #4

We have been receiving more information regarding the ongoing public health concerns from Burlington County Health Department, the Burlington County Office of Emergency Management, the Coordinator of Emergency Management and our local partners. Pursuant to the most recent information available, the Burlington Township Administration is taking the following precautions to mitigate the effects of the Coronavirus (COVID-19) and to reduce the risk to the health, safety and welfare of our residents and Township staff by implementing following:

**Declaration of a State of Emergency:** Like the Federal government, the State government and the County government, the Burlington Township Office of Emergency Management declared a State of Emergency on March 18, 2020. This declaration provides the Township with more flexibility in addressing issues which may arise. It also provides additional opportunities to obtain necessary resources and provides an opportunity for additional costs that are incurred as a result of our efforts to address and mitigate the spread of the COVID-19 virus.

**Effective at the end of business on March 18, 2020, the Burlington Township Municipal Building will CLOSED until further notice.** Most of the Township staff will be working remotely. All Township Departments can be reached via phone or email. The Police Department will remain open. The Police Department can be accessed through a door in the rear of the Municipal Building. Residents are encouraged to continue to conduct business online whenever possible.

**Public Works Department:** Trash pickup will continue as scheduled. To the best of our information, recycling will continue as scheduled. The Public Works Department will be staffed consistent with the recommendations regarding gatherings of multiple people. Curbside branch pickup will be suspended until further notice. The Compost Site will remain open at this time. We do ask that if you are cleaning up your yard, it is requested that residents refrain from putting branches at the curb until the curbside pick-up resumes. If possible, keep them on site or alternatively, bring them to the Compost Site until the curbside pick-up resumes.

**Construction Office:** The Burlington Township Construction office has temporarily suspended the issuance of new residential construction permits until further notice. As to open permits, Burlington Township Licenses and Inspections will only be performing residential inspections if the property is vacant. For the safety of the public and the inspectors, no one is permitted to meet the inspectors on site. You can access the forms online at <http://twp.burlington.nj.us/content/84/175/default.aspx> . If you have any questions, please contact the Construction Office.

**Vital Statistics:** Copies of vital records can be applied for on-line. The application for vital records is on the Township website at <http://twp.burlington.nj.us/content/84/187/default.aspx> . New Applications for the issuance of Marriage Licenses will be suspended until further notice. If you have any questions regarding marriage licenses, please contact the Burlington Township Registrar of Vital Statistics office at 609-239-5816 or by e-mail at [mfield@twp.burlington.nj.us](mailto:mfield@twp.burlington.nj.us). Further information is available through the New Jersey Office of Vital Statistics and Registry via e-mail at [records@doh.nj.us.gov](mailto:records@doh.nj.us.gov), by phone at (609) 292-4087 or toll free at (866) 649-8726.

**Municipal Court:** All court in-court sessions have been canceled through March 31, 2020. If you have any questions or require the assistance of Court Staff, please contact the Court Administrator at (609) 386-5825. If you wish to pay a traffic ticket, payments can be made via the link on the website <http://twp.burlington.nj.us/content/84/169/default.aspx> .

**Tax Office:** Payments of tax bill or water/sewer bills can be made on-line at <http://twp.burlington.nj.us/content/84/191/default.aspx> or at the drop box window located in the rear of the Municipal Building.

**Council Meeting:** The Council meeting schedule for March 24, 2020 at 7:00 PM will proceed as scheduled. The meeting will be conducted in the Council Conference Room behind the Council Chamber. Council members will be participating by teleconference. The Agenda will be posted on-line. If residents have any questions, comments or concerns regarding any items on the agenda or other issues, we invite them to participate by e-mail to [acarnivale@twp.burlington.nj.us](mailto:acarnivale@twp.burlington.nj.us).

**Message from Endeavor Emergency Squad:** Due to the increased demands for ambulance services with the dwindling supply of Personal Protection Equipment available for their staff, as well as other first providers, Endeavor has offered the information in the attached *Message from Endeavor Emergency Squad* for your consideration.

As we continue efforts to operate the government and provide services to our residents during this pandemic, you can find updates as circumstances develop on the Burlington Township website at [www.twp.burlington.nj.us](http://www.twp.burlington.nj.us) or via Nixle.

We apologize for the inconvenience that these temporary operational changes may cause to our residents. We will continue to do our best to deliver a high level of services to our residents as we meet the challenges of the unprecedented COVID-19.

Brian J. Carlin, Mayor  
Jodi Botlinger, Diane Flannery, Dawn Bass, Acting Co-Administrators

## **A Message from Endeavour Emergency Squad**

As the effects of the Coronavirus-19 virus affect the community we serve, there are additional demands on the resources of local hospitals and first responders. To maximize the resources available, Endeavour Emergency Squad, along with the Burlington County Board of Health offers the following information to consider as you evaluate your personal care:

- At this time, the local hospitals are not testing non-symptomatic patients. Those tests can be arranged through your primary care physician.
- If you do not feel well, it is strongly recommended you contact your primary care physician prior to calling for an ambulance. You will not be seen at the hospital any faster, if you are brought in by an ambulance.
- If you have symptoms and medically manage your symptoms at home, call your primary care physician prior to going to the hospital.
- **If you are having CHEST PAIN, SHORTNESS OF BREATH OR ANY OTHER MEDICAL EMERGENCY, PLEASE CALL 911 IMMEDIATELY.**

Endeavor Emergency Squad  
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