

TOWNSHIP OF BURLINGTON
AUDIT REPORT FOR THE YEAR
ENDED DECEMBER 31, 2016

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**TOWNSHIP OF BURLINGTON
COUNTY OF BURLINGTON**

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**TOWNSHIP OF BURLINGTON
COUNTY OF BURLINGTON**

PART I

**INDEPENDENT AUDITOR'S REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

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Honorable Mayor and Members
of the Township Council
Township of Burlington
County of Burlington
Burlington, New Jersey

Report on the Financial Statements

We have audited the accompanying statements of assets, liabilities, reserves and fund balance--regulatory basis of the various funds and account group of the Township of Burlington, County of Burlington, State of New Jersey as of December 31, 2016 and 2015, and the related statements of operations and changes in fund balance--regulatory basis for the years then ended, the related statements of revenues--regulatory basis, statement of expenditures--regulatory basis, and the related notes to the financial statements for the year ended December 31, 2016.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As discussed in Note 1 to the financial statements, the Township prepares its financial statements using accounting practices that demonstrate compliance with regulatory basis of accounting and budget laws of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between these regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Burlington, County of Burlington, State of New Jersey, as of December 31, 2016 and 2015, or the results of its operations and changes in fund balance for the years then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance--regulatory basis of the various funds and account group of the Township of Burlington, County of Burlington, State of New Jersey, as of December 31, 2016 and 2015, and the results of its operations and changes in fund balance --regulatory basis of such funds for the years then ended, and the related statement of revenues--regulatory basis, statement of expenditures--regulatory basis of the various funds, and the related notes to financial statements, for the year ended December 31, 2016 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Report on Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements referred to in the first paragraph as a whole. The supplemental financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not a required part of the above financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements

themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 24, 2017, on our consideration of the Township of Burlington's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Burlington's internal control over financial reporting and compliance.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Kevin P. Frenia
Certified Public Accountant
Registered Municipal Accountant
CR# 435

Medford, New Jersey
May 24, 2017

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Mayor and Members
of the Township Council
Burlington Township
County of Burlington
Burlington, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements-regulatory basis of the Burlington Township (herein referred to as "the Township"), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated May 24, 2017. Our report indicated that the Township's financial statements were not prepared and presented in accordance with accounting principles generally accepted in the United States of America but rather prepared and presented in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Kevin P. Frenia
Certified Public Accountant
Registered Municipal Accountant
CR# 435

Medford, New Jersey
May 24, 2017

BASIC FINANCIAL STATEMENTS

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**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	REFERENCE	2016	2015
Regular Fund:			
Cash:			
Treasurer	A-4	10,331,737	\$ 11,821,273
Collector	A-5	284,011	156,740
Change Funds	A-6	650	650
Total Regular Fund		10,616,398	11,978,663
Receivables & Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-7	976,885	935,292
Tax Title Liens Receivable	A-8	568,807	525,814
Foreclosed Property - Assessed Valuation	A-9	1,238,201	1,238,201
Revenue Accounts Receivable	A-10	40,605	42,424
Interfunds Receivable	A-11	74,416	73,660
Total Receivables & Other Assets With Full Reserves		2,898,914	2,815,391
Deferred Charges To Future Taxation:			
Special Emergency Appropriation	A	575,000	30,000
Total Deferred Charges		575,000	30,000
Total Regular Fund, Receivables & Other Assets With Full Reserves		14,090,312	14,824,054
State & Federal Grants:			
Cash - Treasurer	A-4	274,586	242,370
Grants Receivable	A-12	18,299	13,878
Total State & Federal Grants		292,885	256,248
Total Assets		\$ 14,383,197	\$ 15,080,302

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	<u>2016</u>	<u>2015</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3	\$ 2,027,389	\$ 1,929,780
Encumbrances Payable	A-3	262,868	221,598
Prepaid Taxes	A-5	520,603	443,073
Due County for Added & Omitted Taxes	A-16	61,119	80,470
Local District School Tax Payable	A-18	2,989,018	2,521,090
Fire District Tax Payable	A-17	14,790	14,790
Tax Overpayments	A	169,788	344,320
Due to State of New Jersey - DCA Fees	A	-	3,465
Due to State of New Jersey for Senior Citizen & Veteran Deductions	A	86,897	75,224
Reserves for:			
Sale of Municipal Assets	A	3,000	3,000
Special Emergency - Reassessment Program	A	23,401	23,401
Revaluation	A	144,208	-
FEMA Snow Trust	A	206,217	142,649
Interfunds Payable	A-14	<u>214,126</u>	<u>1,130</u>
Subtotal Regular Fund		<u>6,723,424</u>	<u>5,803,990</u>
Reserve for Receivables & Other Assets	A	2,898,914	2,815,391
Fund Balance	A-1	<u>4,467,974</u>	<u>6,204,673</u>
Total Regular Fund		<u>14,090,312</u>	<u>14,824,054</u>
State & Federal Grants:			
Appropriated Reserves	A-20	210,729	189,926
Unappropriated Reserves	A-19	25,520	-
Encumbrances Payable	A-20	-	9,684
Due from Current Fund	A-11	<u>56,636</u>	<u>56,638</u>
Total State & Federal Grants		<u>292,885</u>	<u>256,248</u>
Total Liabilities, Reserves & Fund Balance		<u>\$ 14,383,197</u>	<u>\$ 15,080,302</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENTS OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015**

	2016	2015
Revenue & Other Income Realized:		
Fund Balance Utilized	\$ 4,160,000	\$ 3,570,000
Miscellaneous Revenue Anticipated	7,808,240	9,350,914
Receipts From Delinquent Taxes & Tax Title Liens	780,028	687,564
Receipts From Current Taxes	65,603,661	64,050,580
Nonbudget Revenue	459,667	392,043
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	1,372,355	1,268,638
Interfunds Receivable Liquidated	13,113	48,097
	80,197,064	79,367,836
Total		
Expenditures:		
Budget Appropriations Within "CAPS":		
Operations:		
Salaries & Wages	9,302,645	9,091,365
Other Expenses	8,385,367	7,789,507
Deferred Charges & Statutory Expenditures	2,311,089	2,163,709
Excluded From "CAPS":		
Operations:		
Other Expenses	291,461	311,872
Capital Improvements	100,000	50,000
Municipal Debt Service	2,132,692	2,148,892
County Taxes	10,090,311	9,446,398
Due County for Added & Omitted Taxes	61,119	80,470
Local District School Tax	43,036,371	42,100,515
Special District Tax	1,880,000	1,809,000
Interfunds Created	208,855	-
Refund of Prior Year Revenue	548,853	10,302
	78,348,763	75,002,030
Total Expenditures		
Regulatory Excess to Fund Balance	1,848,301	4,365,806
Adjustment to Income Before Fund Balance:		
Expenditures Included Above which are by Statute		
Deferred Charges to Budget of Succeeding Year	575,000	30,000
	2,423,301	4,395,806
Statutory Excess to Fund Balance		
Fund Balance January 1	6,204,673	5,378,867
Total	8,627,974	9,774,673
Decreased by: Utilization as Anticipated Revenue	4,160,000	3,570,000
Fund Balance December 31	\$ 4,467,974	\$ 6,204,673

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	ANTICIPATED		EXCESS OR (DEFICIT)
	BUDGET	REALIZED	
Fund Balance Utilized	\$ 4,160,000	\$ 4,160,000	\$ -
Miscellaneous Revenue:			
Licenses:			
Alcoholic Beverages	15,000	17,500	2,500
Other	50,000	14,309	(35,691)
Fees & Permits			
Construction Code	600,000	700,202	100,202
Other	200,000	161,142	(38,858)
Municipal Court Fines & Costs	525,000	583,347	58,347
Interest & Costs on Taxes	210,000	204,448	(5,552)
Interest on Investments & Deposits	10,000	30,488	20,488
Assiscunk Facility Fees	6,500	9,500	3,000
Recreation Fees	80,000	66,662	(13,338)
Energy Receipts	4,587,305	4,587,305	-
Interlocal Services Agreement - Sale of Gasoline	150,000	91,280	(58,720)
Interlocal Shared Services - Burlington City Municipal Court	375,000	390,150	15,150
Drunk Driving Enforcement Fund	27,525	27,525	-
Clean Communities	51,845	51,845	-
Recycling Tonnage Grant	33,895	33,895	-
Municipal Alliance on Alcoholism & Drug Abuse	15,696	15,696	-
Cell Tower Rental	310,000	301,898	(8,102)
Reserve for Repayment of Debt	21,048	21,048	-
Capital Surplus	300,000	300,000	-
Utility Operating Surplus of Prior Year - Utility	200,000	200,000	-
Total Miscellaneous Revenues	7,768,814	7,808,240	39,426
Receipts From Delinquent Taxes	750,000	780,028	30,028
Local Tax for Municipal Purposes	11,344,031	12,472,211	1,128,180
Budget Totals	24,022,845	25,220,479	1,197,634
Nonbudget Revenues	-	459,667	459,667
Total	\$ 24,022,845	\$ 25,680,146	\$ 1,657,301

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

ANALYSIS OF REALIZED REVENUES

Allocation of Current Tax Collections:	
Revenue From Collections	\$ 65,603,661
Less: School & County Taxes	<u>55,067,801</u>
Total Allocation of Current Tax Collections	10,535,860
Add: Budget Appropriation Reserve for Uncollected Taxes	<u>1,936,351</u>
Total Amount for Support of Municipal Budget Appropriation	<u><u>\$ 12,472,211</u></u>

ANALYSIS OF NONBUDGET REVENUES

Treasurer:	
Insurance Refunds	\$ 33,866
Cable TV Franchise Fees	73,493
Fuel	91,280
Senior Citizen and Vet Administrative Fee	983
School Resource Officer	129,982
PILOT	76,921
Miscellaneous	<u>53,142</u>
Nonbudget Revenue	<u><u>\$ 459,667</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

OPERATIONS	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
General Government:				
Township Council:				
Salaries and Wages	\$ 41,341	\$ 41,341	\$ 41,341	\$ -
Other Expenses	4,500	4,500	220	4,280
Human Resources (Personnel):				
Salaries and Wages	23,513	23,513	23,513	-
Other Expenses	600	600	-	600
Mayor & Council:				
Salaries and Wages	11,920	11,920	11,920	-
Other Expenses	900	900	655	245
Municipal Clerk:				
Salaries and Wages	216,997	216,997	213,766	3,231
Other Expenses	65,500	55,500	35,312	20,188
Financial Administration (Treasurer):				
Salaries and Wages	118,290	118,290	110,939	7,351
Other Expenses	16,700	16,700	16,122	578
Audit Services:				
Other Expenses:				
Annual Audit	30,000	30,000	30,000	-
Special Accounting Services	12,100	12,100	12,100	-
Revenue Administration (Tax Collection):				
Salaries and Wages	82,113	82,113	77,357	4,756
Other Expenses	66,654	56,654	38,445	18,209
Tax Assessment Administration/County				
Board of Taxation:				
Salaries and Wages	54,994	54,994	54,994	-
Other Expenses	146,536	126,536	96,182	30,354
Special Emergency- Revaluation	-	575,000	575,000	-
Office of Township Administrator:				
Salaries and Wages	239,731	239,731	237,800	1,931
Other Expenses	163,600	163,600	143,212	20,388
Special Township Council:				
Other Expenses	125,000	175,000	172,757	2,243
Office of Purchasing Agent:				
Salaries and Wages	17,000	17,000	17,000	-
Other Expenses	8,000	8,000	5,283	2,717
Engineering Services:				
Salaries and Wages	404,809	404,809	403,129	1,680
Other Expenses	40,350	40,350	30,060	10,290
Land Use Administration:				
Planning Board:				
Salaries and Wages	7,500	7,500	7,500	-
Other Expenses:				
Legal Services	34,200	34,200	14,301	19,899
Miscellaneous Other Expenses	23,200	23,200	-	23,200
Zoning Board of Adjustment:				
Salaries and Wages - Engineer	5,000	5,000	5,000	-
Other Expenses	22,195	22,195	7,671	14,524
Office of Affordable Housing:				
Other Expenses	33,650	23,650	162	23,488

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

OPERATIONS (continued)	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
Insurance:				
New Jersey Unemployment	20,000	20,000	20,000	-
Liability Insurance	175,000	250,000	228,303	21,697
Workmen's Compensation	175,000	175,000	149,734	25,266
Group Insurance Plans for Employees	3,035,306	2,960,306	2,465,527	494,779
Medical Waivers	40,000	40,000	40,000	-
Public Safety Functions:				
Police:				
Salaries and Wages	5,391,743	5,391,743	5,175,757	215,986
Other Expenses	309,060	309,060	260,467	48,593
Supplemental Fire Services	-	-	-	-
Office of Emergency Management:				
Salaries and Wages	9,746	9,746	-	9,746
First Aid Organization - Contribution	52,000	52,000	-	52,000
Office of Prosecutor:				
Other Expenses	30,000	30,000	27,500	2,500
Public Works Functions:				
Road Repairs & Maintenance:				
Salaries and Wages	725,654	725,654	660,201	65,453
Other Expenses	194,200	194,200	152,570	41,630
Weed Control:				
Other Expenses	31,500	31,500	28,718	2,782
Environmental Commission (N.J.S.40:56A-1):				
Other Expenses:	300	300	-	300
Office of Public Work Superintendent:				
Salaries and Wages	103,573	103,573	103,247	326
Other Expenses	2,885	2,885	2,345	540
Traffic Lights:				
Other Expenses	33,200	33,200	9,410	23,790
Garbage & Trash Removal:				
Salaries and Wages	526,479	526,479	511,342	15,137
Other Expenses	1,097,300	1,097,300	935,857	161,443
Condominium Service Law	80,000	80,000	31,234	48,766
Apartment Trash Contribution:				
Other Expenses	270,000	270,000	263,981	6,019
Buildings & Grounds:				
Salaries and Wages	27,277	27,277	25,654	1,623
Other Expenses	109,300	109,300	91,740	17,560
Recycling:				
Salaries and Wages	2,841	2,841	2,841	-
Other Expenses	50,900	50,900	47,058	3,842
Health and Welfare:				
Mayors Safety Advisory Committee:				
Other Expenses	2,000	2,000	1,474	526
Animal Control Services:				
Other Expenses	20,000	20,000	13,088	6,912
Park & Recreation Functions:				
Board of Recreation Commissioners:				
Salaries and Wages	509,741	509,741	439,197	70,544
Other Expenses	132,978	132,978	126,358	6,620

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

OPERATIONS	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
Utility Expenses & Bulk Purchases:				
Electricity	290,000	290,000	216,994	73,006
Street Lighting	290,000	290,000	243,854	46,146
Telephone (Excluding Equipment Acquisition)	50,000	50,000	33,931	16,069
Sewer Service Charges	20,000	20,000	20,000	-
Gasoline	369,000	369,000	180,272	188,728
State Uniform Construction Code:				
Construction Code Official:				
Salaries and Wages	341,851	341,851	326,926	14,925
Other Expenses	57,728	57,728	45,104	12,624
Sub-Code Officials:				
Fire Inspector:				
Salaries and Wages	4,000	4,000	4,000	-
Municipal Court:				
Burlington Township Municipal Court:				
Salaries and Wages	336,297	336,297	335,159	1,138
Other Expenses	48,100	48,100	42,395	5,705
Burlington City Municipal Court:				
Salaries and Wages	100,235	100,235	98,456	1,779
Public Defender:				
Other Expenses	17,000	17,000	15,583	1,417
Unclassified:				
Celebration of Public Event, Anniversary or Holiday:				
Other Expenses	3,925	3,925	1,849	2,076
Commission on Aging:				
Other Expenses	10,000	10,000	8,082	1,918
Total Operations Within "CAPS"	17,113,012	17,688,012	15,767,949	1,920,063
Detail:				
Salaries and Wages	9,302,645	9,302,645	8,887,039	415,606
Other Expenses	7,810,367	8,385,367	6,880,910	1,504,457
Deferred Charges & Statutory Expenditures				
Municipal Within "CAPS":				
Deferred Charges:				
Prior Year Bills	30,195	30,195	30,195	-
Emergency Authorizations	30,000	30,000	30,000	-
Statutory Expenditures:				
Contributions to:				
DCRP	2,000	2,000	1,082	918
Social Security System (O.A.S.I.)	670,000	670,000	633,677	36,323
Employee's Retirement System	609,914	609,914	604,914	5,000
Police & Firemen's Retirement	968,980	968,980	968,980	-
Total Deferred Charges & Statutory Expenditures Within "CAPS"	2,311,089	2,311,089	2,268,848	42,241
Total General Appropriations for Municipal Purposes Within "CAPS"	19,424,101	19,999,101	18,036,797	1,962,304

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

OPERATIONS	APPROPRIATIONS		EXPENDED		CANCELLED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
Operations Excluded From "CAPS":					
Matching Funds for Grants	5,000	5,000	-	5,000	-
Aid to Library (N.J.S.A.40:54-35):	7,500	7,500	-	7,500	-
Interlocal Municipal Service Agreements					
Gasoline Purchase Burlington City	150,000	150,000	97,415	52,585	-
Public & Private Programs Offset by Revenues:					
Municipal Alliance on Alcoholism & Drug Abuse	15,696	15,696	15,696	-	-
Recycling Tonnage Grant	33,895	33,895	33,895	-	-
Clean Communities Act	-	51,845	51,845	-	-
Drunk Driving Enforcement Fund	-	27,525	27,525	-	-
Total Operations Excluded From "CAPS"	212,091	291,461	226,376	65,085	-
Detail:					
Other Expenses	212,091	291,461	226,376	65,085	-
Capital Improvements - Excluded from "CAPS":					
Capital Improvement Fund	100,000	100,000	100,000	-	-
Total Capital Improvements Excluded From "CAPS"	100,000	100,000	100,000	-	-
Municipal Debt Service - Excluded From "CAPS":					
Payment of Bond Principal	1,770,000	1,770,000	1,770,000	-	-
Interest on Notes	25,000	25,000	14,958	-	10,042
Interest on Bonds	318,150	318,150	220,150	-	98,000
Green Trust Loan Program:					
Loan Repayments for Principal & Interest	100,776	100,776	70,578	-	30,198
DEP Loan Principal & Interest	57,006	57,006	57,006	-	-
Total Municipal Debt Service Excluded From "CAPS"	2,270,932	2,270,932	2,132,692	-	138,240
Subtotal General Appropriations	22,007,124	22,661,494	20,495,865	2,027,389	138,240
Reserve For Uncollected Taxes	1,936,351	1,936,351	1,936,351	-	-
Total General Appropriations	<u>\$ 23,943,475</u>	<u>\$ 24,597,845</u>	<u>\$ 22,432,216</u>	<u>\$ 2,027,389</u>	<u>\$ 138,240</u>
Original Budget		\$ 23,943,475			
Special Emergency- Revaluation		575,000			
Appropriation by 40A:4-87		79,370			
Total		<u>\$ 24,597,845</u>			

ANALYSIS OF EXPENDITURES

Appropriated Reserves:	
State & Federal Grants	\$ 128,961
Encumbrances Payable	262,868
Deferred Charges	30,000
Reserve for Special Emergency	575,000
Reserve for Uncollected Taxes	1,936,351
Refunds	(654,170)
Cash Disbursed	<u>20,153,206</u>
Total	<u>\$ 22,432,216</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
TRUST FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	REFERENCE	2016	2015
Assessment Fund:			
Deferred Assessments	B-3	\$ 1,988	\$ 1,988
Total Assessment Fund		<u>1,988</u>	<u>1,988</u>
Animal Control Trust Fund:			
Cash - Treasurer	B-1	48,548	48,629
Total Animal Control Trust Fund		<u>48,548</u>	<u>48,629</u>
Other Trust Funds:			
Cash - Treasurer	B-1	6,364,534	5,962,744
Cash - Collector	B-2	155,503	430,267
Due from Current Fund	A-14	212,996	-
Total Other Trust Funds		<u>6,733,033</u>	<u>6,393,011</u>
Total - All Funds		<u>\$ 6,783,569</u>	<u>\$ 6,443,628</u>
LIABILITIES & RESERVES			
Assessment Fund:			
Reserve for Assessments	B-3	\$ 1,988	\$ 1,988
Animal Control Trust Fund:			
Due to Current	A	9,484	12,074
Prepaid Licenses	B-1	4,371	4,995
Reserve for Animal Control Expenditures	B-5	34,693	31,560
Total Animal Control Trust Fund		<u>48,548</u>	<u>48,629</u>
Other Trust Funds:			
Escrow Deposits	B-6	1,933,804	1,945,707
Reserve For:			
Recreation Expenditures	B-7	235,576	227,534
Special Law Enforcement Funds	B-11	19,292	16,001
Recreation Capital Improvements	B-10	251,613	251,613
Miscellaneous Trust Items	B-12	3,310,156	3,039,021
NJ Unemployment Trust Funds	B-9	12,033	6,238
Deposits for Redemption of Tax Sale Certificates	B	155,504	159,807
Self-Insurance Funds	B-13	45	9,410
Tax Sale Premiums	B-8	814,000	694,434
Interfunds Payable	B-14	1,010	43,246
Total Other Trust Funds		<u>6,733,033</u>	<u>6,393,011</u>
Total Liabilities & Reserves		<u>\$ 6,783,569</u>	<u>\$ 6,443,628</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	REFERENCE	2016	2015
Cash and Investments	C-2	\$ 2,656,752	\$ 297,453
State Aid Receivable	C-14	536,486	451,486
County Open Space Receivable	C-14	200,000	220,000
Due from Escrow Trust	C	-	39,000
Deferred Charges to Future Taxation:			
Funded	C-4	7,892,007	9,771,503
Unfunded	C-5	6,403,983	5,126,983
 Total		 <u>\$ 17,689,228</u>	 <u>\$ 15,906,425</u>
 LIABILITIES, RESERVES & FUND BALANCE			
General Serial Bonds	C-9	\$ 7,070,000	\$ 8,840,000
Green Trust Loan Payable	C-10	608,188	665,735
Dam Restoration & Clean Water Trust Loan Payable	C-11	213,819	265,768
Bond Anticipation Notes	C-12	5,361,166	2,307,666
Improvement Authorizations:			
Funded	C-6	133,549	168,830
Unfunded	C-6	2,316,768	2,048,241
Encumbrances Payable	C-6	637,153	117,985
Interfund Payables	C-8	7,286	702
Capital Improvement Fund	C-7	164,011	135,011
Reserve for Grant Receivables	C	736,486	671,486
Reserve for Park Repair	C	1,000	1,000
Reserve for Future Debt Payable	C	-	21,050
Fund Balance (Capital Surplus)	C-1	439,802	662,951
 Total Liabilities, Reserves & Fund Balance		 <u>\$ 17,689,228</u>	 <u>\$ 15,906,425</u>

There were \$1,042,817 of bonds and notes authorized but not issued as of December 31, 2016 & \$2,819,317 as of December 31, 2015.

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	REFERENCE	2016	2015
Operating Fund:			
Cash - Treasurer	D-6	\$ 915,518	\$ 872,827
Cash - Collector	D-7	330,043	286,753
Interfunds Receivable	D-10	58,238	163,737
Total		<u>1,303,799</u>	<u>1,323,317</u>
Receivables & Other Assets With Full Reserves:			
Sewer Rents Receivable	D-11	594,415	538,130
Total Receivable & Other Assets With Full Reserves		<u>594,415</u>	<u>538,130</u>
Total Operating Fund		<u>1,898,214</u>	<u>1,861,447</u>
Assessment Trust Fund:			
Investments	D-6	23,924	23,176
Assessments Receivable	D-12	-	802
Deferred Assessments	D-13	215,048	215,048
Total Assessment Trust Fund		<u>238,972</u>	<u>239,026</u>
Capital Fund:			
Cash and Investments - Treasurer	D-6	1,874,263	1,778,065
Fixed Capital	D-14	26,641,384	26,641,384
Fixed Capital Authorized But Uncompleted	D-15	10,258,245	9,080,745
Total Capital Fund		<u>38,773,892</u>	<u>37,500,194</u>
Total Operating, Assessment & Capital Funds		<u>\$ 40,911,078</u>	<u>\$ 39,600,667</u>

There were \$3,500,586 of bonds and notes authorized but not issued on December 31, 2015 & \$3,225,685 on December 31, 2015.

**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	2016	2015
Operating Fund - Liabilities:			
Appropriation Reserves	D-5	\$ 535,237	\$ 474,599
Encumbrances Payable	D-5	99,450	194,017
Accrued Interest on Bonds & Loans	D-17	30,172	38,046
Prepaid Sewer Rents	D	263	-
Overpayments	D	12,018	10,096
Subtotal		<u>677,140</u>	<u>716,758</u>
Reserve for Receivables	D	594,415	538,130
Fund Balance	D-1	626,659	606,559
Total Operating Fund		<u>1,898,214</u>	<u>1,861,447</u>
Assessment Trust Fund:			
Reserve for Assessments	D-19	215,048	215,850
Interfunds Payable	D-18	41	6
Fund Balance	D-2	23,883	23,170
Total Assessment Trust Fund		<u>238,972</u>	<u>239,026</u>
Capital Fund:			
Serial Bonds	D-26	1,880,000	2,215,000
Bond Anticipation Note Payable	D-30	1,424,551	492,051
New Jersey Wastewater Treatment Program:			
Fund Loan Payable	D-29	1,651,999	1,981,162
Trust Loan Payable	D-28	1,059,513	1,481,723
Improvement Authorizations:			
Funded	D-20	734,455	742,909
Unfunded	D-20	2,924,492	3,378,857
Encumbrances Payable	D-21	1,006,708	97,157
Interfunds Payable	D-22	58,197	163,731
Reserves for:			
Amortization	D-24	27,382,980	26,296,607
Future Sewer System Improvements	D-23	334,377	334,377
Future Interest Payable	D	67,406	67,406
Preliminary Costs	D	2,500	2,500
Capital Improvement Fund	D-25	246,714	246,714
Total Capital Fund		<u>38,773,892</u>	<u>37,500,194</u>
Total Liabilities, Reserves & Fund Balance		<u>\$ 40,911,078</u>	<u>\$39,600,667</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
STATEMENTS OF OPERATIONS AND CHANGE
IN OPERATING FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015**

	2016	2015
Revenue & Other Income Realized:		
Sewer Rents	\$ 4,736,957	\$ 4,377,486
Miscellaneous	108,744	213,143
Sewer Rents - Public Buildings	20,000	20,000
Other Credits to Income:		
Unexpended Balance of Appropriated Reserves	281,431	216,993
 Total Income	 5,147,132	 4,827,622
Expenditures:		
Operating	3,917,938	3,683,358
Debt Service	1,141,094	1,180,834
Deferred Charges & Statutory Expenditures	68,000	68,000
 Total Expenditures	 5,127,032	 4,932,192
Excess/Deficit in Revenue	20,100	(104,570)
Fund Balance January 1	606,559	711,129
 Fund Balance December 31	 \$ 626,659	 \$ 606,559

**STATEMENT OF ASSESSMENT TRUST FUND BALANCE- REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 23,170
Increased by:	
Collections	802
Subtotal	23,972
Decreased by:	
Disbursements	89
Balance December 31, 2016	\$ 23,883

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015 \$ -

**STATEMENT OF REVENUES - OPERATING FUND - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	ANTICIPATED	REALIZED	EXCESS OR (DEFICIT)
Surplus Anticipated	\$ 549,228	\$ 549,228	\$ -
Sewer Rents	4,375,000	4,736,957	361,957
Miscellaneous	212,000	108,744	(103,256)
Sewer Rents - Public Buildings	20,000	20,000	-
Total	<u>\$ 5,156,228</u>	<u>\$ 5,414,929</u>	<u>\$ 258,701</u>

ANALYSIS OF SEWER RENTS

Collection of Consumer Accounts	\$ <u>4,736,957</u>
Total Sewer Rents	<u>\$ 4,736,957</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	ORIGINAL BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
Operating:					
Salaries and Wages	\$ 843,888	\$ 843,888	\$ 824,522	\$ 19,366	\$ -
Other Expenses	3,074,050	3,074,050	2,563,597	510,453	-
Debt Service:					
Payment of Bond Principal	335,000	335,000	335,000	-	-
Interest on Notes	3,199	3,199	3,189	-	10
Interest on Bonds	54,638	54,638	46,763	-	7,875
New Jersey Environmental Infrastructure Loan	777,453	777,453	756,142	-	21,311
Deferred Charges:					
Contribution to:					
Social Security System (O.A.S.I.)	65,000	65,000	59,582	5,418	-
Unemployment Compensation Insurance	3,000	3,000	3,000	-	-
Total Expenditures	<u>\$ 5,156,228</u>	<u>\$ 5,156,228</u>	<u>\$ 4,591,795</u>	<u>\$ 535,237</u>	<u>\$ 29,196</u>

Cash Disbursements	\$ 4,561,420
Budget Refunds	(61,201)
Accrued Interest on Debt	(7,874)
Encumbrances Payable	<u>99,450</u>
Total	<u>\$ 4,591,795</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
WATER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	REFERENCE	2016	2015
Operating Fund:			
Cash - Treasurer	E-5	\$ 1,159,702	\$ 983,412
Cash - Collector	E-6	100,166	107,883
Interfunds Receivable	E-9	<u>36,501</u>	<u>96,636</u>
Total		<u>1,296,369</u>	<u>1,187,931</u>
Receivables & Other Assets With Full Reserves:			
Water Rents Receivable	E-10	<u>302,264</u>	<u>284,350</u>
Total Receivable & Other Assets With Full Reserves		<u>302,264</u>	<u>284,350</u>
Deferred Charges To Future Taxation:			
Overexpenditure of Appropriation	E	<u>45,000</u>	<u>-</u>
Total Deferred Charges		<u>45,000</u>	<u>-</u>
Total Operating Fund		<u>1,643,633</u>	<u>1,472,281</u>
Assessment Trust Fund:			
Investments - Treasurer	E-5	167	167
Cash - Collector	E-6	47	46
Deferred Assessments	E-11	<u>109,558</u>	<u>109,558</u>
Total Assessment Trust Fund		<u>109,772</u>	<u>109,771</u>
Capital Fund:			
Cash and Investments - Treasurer	E-5	1,681,737	662,759
Fixed Capital	E-13	15,263,424	15,263,424
Fixed Capital Authorized But Uncompleted	E-14	<u>5,243,500</u>	<u>4,365,000</u>
Total Capital Fund		<u>22,188,661</u>	<u>20,291,183</u>
Total Operating, Assessment & Capital Funds		<u>\$ 23,942,066</u>	<u>\$ 21,873,235</u>

There were \$878,500 of bonds and notes authorized but not issued as of December 31, 2016 & \$1,338,500 as of December 31, 2015.

**TOWNSHIP OF BURLINGTON
WATER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	<u>2016</u>	<u>2015</u>
Operating Fund:			
Liabilities:			
Appropriation Reserves	E-4	\$ 360,168	\$ 160,649
Accounts Payable	E-4	20,852	98,781
Accrued Interest on Bonds	E-17	15,460	13,025
Prepaid/Overpaid Water Payments	E	<u>6,518</u>	<u>8,220</u>
Subtotal		<u>402,998</u>	<u>280,675</u>
Reserve for Receivables	E	302,264	284,350
Fund Balance	E-1	<u>938,371</u>	<u>907,256</u>
Total Operating Fund		<u>1,643,633</u>	<u>1,472,281</u>
Assessment Trust Fund:			
Reserve for Assessments	E-18	109,558	109,558
Interfunds Payable	E-9	1	-
Fund Balance	E-25	<u>213</u>	<u>213</u>
Total Assessment Trust Fund		<u>109,772</u>	<u>109,771</u>
Capital Fund:			
Serial Bonds	E-23	1,895,000	2,130,000
Bond Anticipation Note Payable	E-24	3,488,340	2,149,840
Improvement Authorizations:			
Funded	E-19	83,184	83,184
Unfunded	E-19	907,054	631,620
Reserves for:			
Amortization	E-20	14,245,084	14,010,084
Repayment of Interest	E	1,023	1,023
Capital Improvement Fund	E-21	200,000	200,000
Contracts Payable	E-15	611,610	267,930
Interfunds Payable	E-22	36,500	96,636
Fund Balance	E-2	<u>720,866</u>	<u>720,866</u>
Total Capital Fund		<u>22,188,661</u>	<u>20,291,183</u>
Total Liabilities, Reserves & Fund Balance		<u>\$ 23,942,066</u>	<u>\$ 21,873,235</u>

The accompanying Notes to the Financial Statement is an integral part of this Statement.

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN OPERATING FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015**

	2016	2015
Revenue & Other Income Realized:		
Water Rents	\$ 2,403,215	\$ 2,372,864
Miscellaneous	81,040	141,672
Other Credits to Income:		
Unexpended Balance of Appropriated Reserves	111,488	175,673
Total Income	2,595,743	2,690,209
Expenditures:		
Operating	2,056,457	2,022,439
Debt Service	278,171	304,206
Deferred Charges & Statutory Expenditures	75,000	75,000
Total Expenditures	2,409,628	2,401,645
Excess/(Deficit) in Revenue	186,115	288,564
Adjustments to Income Before Fund Balance:		
Surplus to Current Fund as Anticipated Revenue	(200,000)	(200,000)
Overexpenditure of Appropriation	45,000	-
Statutory Excess to Fund Balance	31,115	88,564
Fund Balance January 1	907,256	818,692
Fund Balance December 31	\$ 938,371	\$ 907,256

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015	<u><u>\$ 720,866</u></u>
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**STATEMENT OF REVENUES - OPERATING FUND - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	ANTICIPATED	REALIZED	EXCESS OR (DEFICIT)
Surplus	\$ 119,806	\$ 119,806	\$ -
Water Rents	2,350,000	2,403,215	53,215
Miscellaneous	100,000	81,040	(18,960)
Total	<u><u>\$ 2,569,806</u></u>	<u><u>\$ 2,604,061</u></u>	<u><u>\$ 34,255</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	APPROPRIATIONS		EXPENDED		OVER- EXPENDED	CANCELED
	ORIGINAL BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED		
Operating:						
Salaries and Wages	\$ 940,707	\$ 940,707	\$ 900,766	\$ 39,941	\$ -	\$ -
Other Expenses	1,115,750	1,115,750	802,614	313,136	-	-
Debt Service:						
Payment of Bond Principal	190,000	190,000	235,000	-	45,000	-
Interest on Notes	13,974	13,974	13,935	-	-	39
Interest on Bonds	34,375	34,375	29,236	-	-	5,139
Statutory Expenditures:						
Contribution to:						
Social Security System (O.A.S.I.)	72,000	72,000	64,909	7,091	-	-
Unemployment Compensation Insurance	3,000	3,000	3,000	-	-	-
Surplus General Budget	200,000	200,000	200,000	-	-	-
Total Expenditures	\$ 2,569,806	\$ 2,569,806	\$ 2,249,460	\$ 360,168	\$ 45,000	\$ 5,178
			Cash Disbursed	\$ 2,293,523		
			Refunds	(67,351)		
			Accrued Interest	2,436		
			Encumbrances	20,852		
			Total	\$ 2,249,460		

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
BOND AND COUPON ACCOUNT
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	REFERENCE	<u>2016</u>	<u>2015</u>
Due from Current Fund	A-14	\$ 1,130	\$ 1,130
Total Assets		<u>\$ 1,130</u>	<u>\$ 1,130</u>
 LIABILITIES			
Interest Coupons Payable	F-1	\$ 1,130	\$ 1,130
Total Liabilities		<u>\$ 1,130</u>	<u>\$ 1,130</u>

The accompanying Notes to Financial Statements are an integral part of this statement

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**TOWNSHIP OF BURLINGTON
PAYROLL FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	REFERENCE	<u>2016</u>	<u>2015</u>
Cash in Bank	G-1	<u>\$ 126,583</u>	<u>\$ 117,663</u>
Total Assets		<u><u>\$ 126,583</u></u>	<u><u>\$ 117,663</u></u>
LIABILITIES			
Due to Various Payroll Agencies	G-1	<u>\$ 126,583</u>	<u>\$ 117,663</u>
Total Liabilities		<u><u>\$ 126,583</u></u>	<u><u>\$ 117,663</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
GENERAL FIXED ASSETS ACCOUNT GROUP
STATEMENTS OF ASSETS AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2016 AND 2015**

ASSETS	<u>2016</u>	<u>2015</u>
Land & Land Improvements	\$ 1,278,200	\$ 1,037,800
Buildings	6,403,945	6,403,945
Equipment & Machinery	<u>7,900,286</u>	<u>8,002,997</u>
Total	<u>\$ 15,582,431</u>	<u>\$ 15,444,742</u>
FUND BALANCE		
Investment in General Fixed Assets	<u>\$ 15,582,431</u>	<u>\$ 15,444,742</u>
Total	<u>\$ 15,582,431</u>	<u>\$ 15,444,742</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
COUNTY OF BURLINGTON**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

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TOWNSHIP OF BURLINGTON

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1: Summary of Significant Accounting Policies

The Township of Burlington is a community of approximately 14.20 square miles located in the northern portion of Burlington County along the Delaware River. The population according to the 2010 census is 22,826.

The Township has a Mayor-Council form of government known as the Mayor-Council Plan E under the Optional Municipal Charter Law of 1960, popularly known as the Faulkner Act. There are seven Council Members each elected to four-year terms. The governing body consists of a mayor and a seven-member Township Council, all of whom are elected at-large in partisan elections to four-year terms in office on a staggered basis as part of the November general election. Either three or four council seats are up for vote every other year in even years, with the mayoral seat up for vote during the same cycle where three council seats are up for vote. Administrative responsibility falls under the Township.

Component Units - The Township of Burlington had no component units as defined by Governmental Accounting Standards Board Statement No. 14, as amended by GASB Statements No. 39 and 61.

Basis of Accounting, Measurement Focus and Basis of Presentation - The financial statements of the Township of Burlington contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Township of Burlington accounts for its financial transactions through the use of separate funds which are described as follows:

Current Fund - The Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

Trust Funds - The various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - The General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Water and Sewer Utility Operating and Capital Funds - The Water and Sewer Utility Operating and Capital Funds account for the operations and acquisition of capital facilities of the municipally owned Water and Sewer Utility.

Water and Sewer Assessment Trust Fund - The Water and Sewer Assessment Trust Fund accounts for the receipt and disbursement of funds for special assessments levied on specific property owners.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 1: Summary of Significant Accounting Policies (continued)

Budgets and Budgetary Accounting - The Township of Burlington must adopt an annual budget for its current, water and sewer utility, and open space trust funds in accordance with *N.J.S.A.40A:4* et seq.

N.J.S.A.40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with *N.J.S.A.40A:4-9*. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by *N.J.S.A.40A:5-14* to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. *N.J.S.A.40A:5-15.1* provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A.17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Township of Burlington requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

TOWNSHIP OF BURLINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1: Summary of Significant Accounting Policies (continued)

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets - Accounting for Governmental Fixed Assets, as required by *N.J.A.C.5:30-5.6*, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$1,000. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements and transfers of fixed assets. In addition, a Statement of General Fixed Assets, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage or theft.

Utility Fixed Assets - Property and equipment purchased by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not represent replacement cost or current value. The Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property and equipment and improvements and contributed capital.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 1: Summary of Significant Accounting Policies (continued)

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally over expenditures of legally adopted budget appropriations or emergency appropriations made in accordance with *N.J.S.A.40A:4-46* et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Liens Sold for Other Governmental Units - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

Fund Balance - Fund Balances included in the current fund and utility operating fund represent amounts available for anticipation as revenue in future year's budgets, with certain restrictions.

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Burlington and the Township of Burlington School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The municipality is responsible for levying, collecting and remitting school taxes for the Township of Burlington School District. Operations is charged for the full amount required to be raised from taxation to operate for both the local school district and the regional high school district the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2015 and decreased by the amount deferred at December 31, 2016.

County Taxes - The municipality is responsible for levying, collecting and remitting county taxes for the County of Burlington. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Reserve for Uncollected Taxes - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

TOWNSHIP OF BURLINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1: Summary of Significant Accounting Policies (continued)

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with *N.J.A.C.5:30-5.2*. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-Term Debt, relative to the acquisition of capital assets, is recorded as a liability in the General Capital and Utility Capital Funds. Where an improvement is a "local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

Impact of Recently Issued Accounting Principles

Adopted Accounting Pronouncements

For the year ended December 31, 2016, the Township implemented GASB Statement No. 72, *Fair Value Measurement and Application*. As a result of implementing this statement, the Township is required to measure certain investments at fair value for financial reporting purposes. In addition, the Township is required to measure donated capital assets at acquisition value (an entry price); these assets were previously required to be measured at fair value. Statement No. 72 requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. Implementation of this Statement did not impact the Township's financial statements.

The Township implemented GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets that are Not Within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. Implementation of this Statement did not impact the Township's financial statements.

TOWNSHIP OF BURLINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

The Township implemented GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. Implementation of this Statement did not impact the Township's financial statements.

Statement No. 77, *Tax Abatement Disclosures*. This Statement requires governments that enter into tax abatement agreements to disclose information about those agreements. Implementation of this Statement did not impact the Township's financial statements.

Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*. The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, *Accounting and Financial Reporting for Pensions*. Implementation of this Statement did not impact the Township's financial statements.

Statement No. 79, *Certain External Investment Pools and Pool Participants*. This Statement addresses accounting and financial reporting for certain external investment pools and pool participants. Implementation of this Statement did not impact the Township's financial statements.

Recently Issued Accounting Pronouncements

The GASB has issued the following Statements which will become effective in future fiscal years as shown below:

Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. The objective of this Statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other than Pensions*. This Statement replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agency Employers and Agent Multi-Employer Plans*, for OPEB Statement No. 74, *Financial Reporting for Post-employment Benefit Plans Other Than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB Plans. This Statement will be effective for the year ended December 31, 2018. Management has not yet determined the potential impact on the Township's financial statements.

Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*. The objective of this Statement is to improve financial reporting by clarifying the financial statement presentation requirements for certain component units. This Statement amends the blending requirements established in paragraph 53 of Statement No. 14, *The Financial Reporting Entity, as amended*. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Township's financial statements.

TOWNSHIP OF BURLINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 1. Summary of Significant Accounting Policies (continued):

Statement No. 81, *Irrevocable Split-Interest Agreements*. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, 68 and No. 73*. The objective of this Statement is to address certain issues that have been raised with respect to Statements No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. This Statement will be effective for the year ended December 31, 2017. Management has not yet determined the potential impact on the Township's financial statements.

Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting requirements for certain asset retirement obligations and establishes the timing and pattern of recognition of a liability and corresponding deferred outflow of resources. This Statement will be effective for the year ended December 31, 2019. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement will be effective for the year ended December 31, 2019. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 85, *Omnibus 2017*. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). This Statement will be effective for the year ended December 31, 2018. Management has not yet determined the potential impact on the Township's financial statements.

Subsequent Events - The Township has evaluated subsequent events occurring after December 31, 2016 through the date of May 24, 2017, which is the date the financial statements were available to be issued.

Note 2: Cash and Cash Equivalents

The Township is governed by the deposit limitations of New Jersey state law. The Deposits held at December 31, 2016, and reported at fair value are as follows:

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Township in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 2: Cash and Cash Equivalents (continued):

not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the Township relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2016, the Township's bank balances of \$27,069,098 were exposed to custodial credit risk as follows:

Insured	\$	750,000
Uninsured and uncollateralized		2,145,077
Collateralized in the Township's Name		
Under GUDPA		19,084,377
Collateralized not in the Fund's Name		
New Jersey Asset & Rebate Management		5,089,644
 Total	 \$	 <u><u>27,069,098</u></u>

Note 3: Interfund Receivables and Payables

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2016:

	Due From	Due To
Current Fund	\$ 74,416	\$ 214,126
State & Federal Grant Fund	-	56,636
Animal Control Trust Fund	-	9,484
Trust Other	212,996	1,010
Bond & Coupon	1,130	-
General Capital Fund	-	7,286
Sewer Operating Fund	58,238	-
Sewer Assessment Trust Fund	-	41
Sewer Capital Fund	-	58,197
Water Operating Fund	36,501	-
Water Assessment Trust Fund	-	1
Water Capital Fund	-	36,500
	\$ 383,281	\$ 383,281

The purpose of these interfunds is short-term borrowings.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 3: Interfund Receivables and Payables (continued):

The summary of interfund transfers follows:

Fund	Transfers In	Transfers Out
Current Fund	\$ 19,682	\$ 231,922
Federal and State Grant Fund	2	-
Animal Control Trust	12,074	9,484
Trust Other	219,144	41,912
General Capital	39,702	7,286
Sewer Utility Operating Fund	58,238	163,737
Sewer Utility Assessment Fund	6	41
Sewer Utility Capital Fund	163,731	58,197
Water Utility Operating Fund	96,637	2,116
Water Utility Assessment Fund	1	-
Water Utility Capital Fund	<u>2,115</u>	<u>96,637</u>
	<u>\$ 611,332</u>	<u>\$ 611,332</u>

The purpose of interfund transfers were for the liquidation of prior year interfund receivables and payables and for payments made on behalf of other funds.

Note 4: Property Taxes

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

Comparison of Tax Rate Information

	2016	2015	2014
Total Tax Rate	<u>\$3.000</u>	<u>\$2.948</u>	<u>\$2.840</u>
Apportionment of Tax Rate:			
Municipal	0.513	0.513	0.496
County	0.456	0.432	0.384
Local School	1.946	1.920	1.881
Fire District	0.085	0.083	0.079

Net Valuation Taxable

2016	<u>\$ 2,212,207,335</u>
2015	<u>\$ 2,192,554,551</u>
2014	<u>\$ 2,209,715,236</u>

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 4: Property Taxes (continued):

Comparison of Tax Levies and Collection Currently

YEAR	TAX LEVY	CASH COLLECTIONS	PERCENTAGE OF COLLECTION
2016	\$ 66,814,542	\$ 65,603,662	98.18%
2015	65,203,508	64,050,579	98.23%
2014	63,469,406	62,089,049	97.83%

Delinquent Taxes and Tax Title Liens

YEAR ENDED DECEMBER 31	AMOUNT OF TAX TITLE LIENS	AMOUNT OF DELINQUENT TAXES	TOTAL DELINQUENT	PERCENTAGE OF TAX LEVY
2016	\$ 568,807	\$ 976,885	\$ 1,545,692	2.31%
2015	525,814	935,292	1,461,106	2.24%
2014	635,925	1,198,217	1,834,142	2.88%

Note 5: Property Acquired By Tax Title Lien Liquidation

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous two years was as follows:

YEAR	AMOUNT
2016	\$ 1,238,201
2015	1,238,201
2014	438,201

Note 6. Pension Obligations

A. Public Employees' Retirement System (PERS)

Plan Description - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrprts.shtml.

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Basis of Presentation - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PERS is set by *N.J.S.A. 43:15A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the fiscal year 2016, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

Components of Net Pension Liability - At December 31, 2016, the Municipality reported a liability of \$21,808,247 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The Municipality's proportion of the net pension liability was based on the Municipality's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2016. The Municipality's proportion measured as of June 30, 2016, was .07363%, which was an increase of .00327% from its proportion measured as of June 30, 2015.

Collective Balances at December 31, 2016 & December 31, 2015

	<u>12/31/16</u>	<u>12/31/15</u>
Actuarial Valuation Date (including roll Forward)	June 30, 2016	June 30, 2015
Deferred Outflows of Resources	\$ 6,447,956	\$ 2,275,911
Deferred Inflows of Resources	309,720	653,702
Net Pension Liability	21,808,247	15,974,585
 Municipality's Portion of the Plan's Total		
Net Pension Liability	0.07363%	0.07036%

Pension Expense and Deferred Outflows/Inflows of Resources - At December 31, 2016, the Municipality reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 405,567	\$ -
Changes of Assumptions	4,517,504	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments	831,568	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions	<u>693,317</u>	<u>309,720</u>
	<u>\$ 6,447,956</u>	<u>\$ 309,720</u>

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension expense as follows:

	Year Ending	<u>Dec 31,</u>	<u>PERS</u>		
	2017	\$	1,348,622		
	2018		1,348,626		
	2019		1,541,328		
	2020		1,351,219		
	2021		548,442		
		\$	6,138,237		
			<u>Deferred</u>	<u>Deferred</u>	
			<u>Outflows of</u>	<u>Inflows of</u>	
			<u>Resources</u>	<u>Resources</u>	
Differences between Expected and Actual Experience					
Year of Pension Plan Deferral:					
	June 30, 2014		-	-	
	June 30, 2015		5.72	-	
	June 30, 2016		5.57	-	
Changes of Assumptions					
Year of Pension Plan Deferral:					
	June 30, 2014		6.44	-	
	June 30, 2015		5.72	-	
	June 30, 2016		5.57	-	
Net Difference between Projected and Actual Earnings on Pension Plan Investments					
Year of Pension Plan Deferral:					
	June 30, 2014		-	5.00	
	June 30, 2015		-	5.00	
	June 30, 2016		5.00	-	
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions					
Year of Pension Plan Deferral:					
	June 30, 2014		6.44	6.44	
	June 30, 2015		5.72	5.72	
	June 30, 2016		5.57	5.57	

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	PERS
Inflation	3.08%
Salary Increases:	
Through 2026	1.65% - 4.15% Based on Age
Thereafter	2.65% - 5.15% Based on Age
Investment Rate of Return	7.65%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial	
Assumptions were Based	July 1, 2011 - June 30, 2014

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment grade credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad U.S. Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global debt ex U.S.	5.00%	-0.25%
REIT	<u>5.25%</u>	5.63%
	<u>100.00%</u>	

Discount Rate - The discount rate used to measure the total pension liability was 3.98% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

A. Public Employees’ Retirement System (PERS) (continued):

Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2034. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2034 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality’s proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Municipality’s proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Municipality’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.98%) or 1-percentage-point higher (4.98%) than the current rate:

	1% Decrease (2.98%)	Current Discount Rate (3.98%)	1% Increase (4.98%)
Municipality's proportionate share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Municipality	\$ 26,723,462	\$ 21,808,247	\$ 17,750,311

B. Police and Firemen’s Retirement System (PFRS)

Plan Description – The State of New Jersey, Police and Firemen’s Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PFRS, please refer to the Division’s Comprehensive Annual Financial Report (CAFR) which can be found at www.state.nj.us/treasury/pensions/annrpts.shtml.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits which vest after four years of service.

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010.
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable

TOWNSHIP OF BURLINGTON

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE YEAR ENDED DECEMBER 31, 2016

Note 6. Pension Obligations (continued):

B. Police and Firemen's Retirement System (PFRS) (continued):

service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1 % for each year if creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Basis of Presentation - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PFRS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PFRS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PFRS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PFRS is set by *N.J.S.A. 43:16A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2016, the State contributed an amount less than the actuarially determined amount. The Local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. Municipality contributions to PFRS amounted to \$976,411 for 2016.

The employee contributions for PFRS are 10.00% of employees' annual compensation, as defined.

Net Pension Liability and Pension Expense - At December 31, 2016, the Municipality's proportionate share of the PFRS net pension liability is valued to be \$22,876,265. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, to the measurement date of June 30, 2016. The Municipality's proportion of the net pension liability was based on the Municipality's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2016. The Municipality's proportion measured as of June 30, 2016, was .11975%, which was a decrease of .00054% from its proportion measured as of June 30, 2015.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

B. Police and Firemen's Retirement System (PFRS) (continued):

Collective Balances at December 31, 2016 & December 31, 2015

	<u>12/31/16</u> June 30, 2016	<u>12/31/15</u> June 30, 2015
Actuarial Valuation Date (including roll Forward)		
Deferred Outflows of Resources	\$ 5,293,579	\$ 4,255,123
Deferred Inflows of Resources	363,967	798,357
Net Pension Liability	22,876,265	19,885,831
Municipality's Portion of the Plan's Total Net Pension Liability	0.11975%	0.11921%

Pension Expense and Deferred Outflows/Inflows of Resources - At December 31, 2016, the Municipality had deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ -	\$ 149,957
Changes of Assumptions	3,168,551	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments	1,602,894	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions	<u>522,134</u>	<u>214,010</u>
	<u>\$ 5,293,579</u>	<u>\$ 363,967</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension expense as follows:

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

Year Ending	<u>Dec 31,</u>	<u>PFRS</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
2017	\$	1,183,364		
2018		1,183,366		
2019		1,548,679		
2020		941,278		
2021		72,925		
	\$	4,929,612		
Differences between Expected and Actual Experience				
Year of Pension Plan Deferral:				
June 30, 2014				
		-	-	
June 30, 2015				
		-	5.53	
June 30, 2016				
		-	5.58	
Changes of Assumptions				
Year of Pension Plan Deferral:				
June 30, 2014				
		6.17	-	
June 30, 2015				
		5.53	-	
June 30, 2016				
		5.58	-	
Net Difference between Projected and Actual Earnings on Pension Plan Investments				
Year of Pension Plan Deferral:				
June 30, 2014				
		-	5.00	
June 30, 2015				
		-	5.00	
June 30, 2016				
		5.00	-	
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions				
Year of Pension Plan Deferral:				
June 30, 2014				
		6.17	6.17	
June 30, 2015				
		5.53	5.53	
June 30, 2016				
		5.58	5.58	

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

Special Funding Situation – Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the state is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability to report in the financial statements of the local participating employers related to this legislation.

Additionally, the State’s proportionate share of the net pension liability attributable to the Municipality is \$1,921,039 as of December 31, 2016. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, to the measurement date of June 30, 2016. The State’s proportion of the net pension liability associated with the Municipality was based on a projection of the Municipality’s long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. The State’s proportion measured as of June 30, 2016 was .11975%, which was a decrease of .00054% from its proportion measured as of June 30, 2015, which is the same proportion as the Municipality’s.

Municipality's Proportionate Share of the Net Pension Liability	\$ 22,876,265
State's Proportionate Share of the Net Pension Liability Associated with the Municipality	1,921,039
Total Net Pension Liability	\$ 24,797,304

For the year ended December 31, 2016, the Municipality’s total allocated pension expense was \$2,523,999.

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

	<u>PFRS</u>
Inflation	3.08%
Salary Increases:	
Through 2026	2.10% - 8.98% Based on Age
Thereafter	3.10% - 9.98% Based on Age
Investment Rate of Return	7.65%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial	
Assumptions were Based	July 1, 2010 - June 30, 2013

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary’s modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS’s target asset allocation as of June 30, 2016 are summarized in the following table:

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad US Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%
Total	100.00%	

Discount Rate - The discount rate used to measure the total pension liability was 5.55% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2050. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2050 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Municipality’s proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Municipality’s proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Municipality’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.55%) or 1-percentage-point higher (6.55%) than the current rate:

	1% Decrease (4.55%)	Current Discount Rate (5.55%)	1% Increase (6.55%)
Municipality's proportionate share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Municipality	\$ 29,497,266	\$ 22,876,265	\$ 17,477,237

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 6. Pension Obligations (continued):

C. Defined Contribution Retirement Program

The Defined Contribution Retirement Program (DCRP) is a cost-sharing multiple-employer defined contribution pension fund which was established in 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A 43:15C-1 et. seq.) and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by *N.J.S.A.43:15C-1* et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Township's contribution amounts for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

Related Party Investments - The Division of Pensions and Benefits does not invest in securities issued by the Township.

Defined Contribution Retirement Program - The Defined Contribution Retirement Program (DCRP) is a cost-sharing multiple-employer defined contribution pension fund which was established in 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A 43:15C-1 et. seq.) and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by *N.J.S.A.43:15C-1* et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Township's contribution amounts for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

The Township's contributions were as follows:

Fiscal Year	Total Liability	Funded by Township	Employee Deductions
2016	\$ 3,064	\$ 1,082	\$ 1,982
2015	3,443	1,215	2,228
2014	3,192	1,127	2,065

Related Party Investments - The Division of Pensions and Benefits does not invest in securities issued by the Township.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 7: Other Post Employment Benefits

The Township of Burlington provides post-employment health benefits to eligible retired employees. As of December 31, 2016 an employee is eligible under the following guidelines:

CLERICAL HEALTH BENEFITS AFTER RETIREMENT (CL/CLK):

Service Retirement - Eligibility:

An employee is eligible to receive postretirement health benefits through the Burlington Township health plan by meeting the following criteria:

Retire from active employment with Burlington Township with at least 25 years of service.

For employees hired after July 1, 1997 coverage shall be for Medical only. Dental and Prescription may be carried at employee's sole cost.

Disability Retirement - Eligibility:

An employee is eligible if the employee retires with a disability pension from a state administered retirement system.

Surviving Spouse:

Not eligible for subsidized coverage.

Spouse Coverage:

For retirees hired before 7/1/1997, spouses may enroll as dependents of retirees and receive subsidized coverage. Spouses of retirees hired on or after 7/1/1997 may enroll at full cost.

Township Subsidization – Pre-65:

An employee who retires prior to fifty (50) years of age after twenty-five (25) years of service shall be entitled to have the Township pay 50% of the present limit with remainder by the retiree. An employee who retires or is retired after attaining the age of 50 and twenty-five year of service or employed by the Township of Burlington prior to 1973 shall be entitled to have the Township pay 75% of the present limit with remainder paid by the retiree. Upon reaching the age of 55 the Township will provide 100% of the present limit with the remainder paid by the retiree.

The present limit is assumed to be the cost of the plan.

Township Subsidization – Post-65:

For retirees hired before 7/1/1997, the Township will cover 50% up to \$400, whichever is less, for supplemental insurance from age 65 till death for the employee only. There is no post-65 coverage for retirees hired on or after 7/1/1997.

BLUE COLLAR HEALTH BENEFITS AFTER RETIREMENT (BC)

Service Retirement - Eligibility:

An employee is eligible to receive postretirement health benefits through the Burlington Township health plan by meeting the following criteria:

Retire from active employment with Burlington Township with at least 25 years of service.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 7: Other Post-Employment Benefits (continued)

Disability Retirement - Eligibility:

An employee is eligible if the employee retires with a disability pension from a state administered retirement system.

Surviving Spouse:

Not eligible for subsidized coverage.

Spouse Coverage:

Spouses may enroll as dependents of retirees and receive subsidized coverage.

Township Subsidization – Pre-65:

An employee who retires prior to fifty (50) years of age after twenty-five (25) years of service shall be entitled to have the Township pay 50% of the present limit with remainder by the retiree. An employee who retires or is retired after attaining the age of 50 and twenty-five year of service or employed by the Township of Burlington prior to 1973 shall be entitled to have the Township pay 75% of the present limit with remainder paid by the retiree. Upon reaching the age of 55 the Township will provide 100% of the present limit with the remainder paid by the retiree.

The present limit is assumed to be the cost of the plan.

Township Subsidization – Post-65:

The Township will cover 50% up to \$500, whichever is less, for supplemental insurance from age 65 till death for the employee only.

POLICE OFFICERS HEALTH BENEFITS AFTER RETIREMENT (POL)

Service Retirement - Eligibility:

An employee is eligible to receive postretirement health benefits through the Burlington Township health plan by meeting the following criteria:

Retire from active employment with Burlington Township with at least 25 years of service.

For employees hired after January 1, 2002 coverage shall be for Medical only. Dental and Prescription may be carried at employee's sole cost

Disability Retirement - Eligibility:

An employee is eligible if the employee retires with a disability pension from a state administered retirement system.

Surviving Spouse:

Not eligible for subsidized coverage.

Spouse Coverage:

Spouses may enroll as dependents of retirees and receive subsidized coverage

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 7: Other Post-Employment Benefits (continued)

Township Subsidization – Pre-65:

Members not employed by Burlington Township as a Police Officer for 25 years in the Police and Fire Retirement System prior to service as a police officer or related title other than Burlington Township would receive a 2% deduction for each year of service not with Burlington Township with the Employee being responsible for this cost balance.

Township Subsidization – Post-65:

The Township will cover 50% up to \$400, whichever is less, for supplemental insurance from age 65 till death for the employee only.

HEALTH BENEFITS AFTER RETIREMENT SGTS & LTS (S/L)

Service Retirement - Eligibility:

An employee is eligible to receive postretirement health benefits through the Burlington Township health plan by meeting the following criteria:

Retire from active employment with Burlington Township with at least 25 years of service.

For employees hired after January 1, 2002 coverage shall be for Medical only. Dental and Prescription may be carried at employee's sole cost

Disability Retirement - Eligibility:

An employee is eligible if the employee retires with a disability pension from a state administered retirement system.

Surviving Spouse:

Eligible for subsidized coverage for one year following the death of the retiree.

Spouse Coverage:

Spouses may enroll as dependents of retirees and receive subsidized coverage

Township Subsidization – Pre-65:

Members not employed by Burlington Township as a Police Officer for 25 years in the Police and Fire Retirement System prior to service as a police officer or related title other than Burlington Township would receive a 2% deduction for each year of service not with Burlington Township with the Employee being responsible for this cost balance.

**Employee having at least 22 years service with Burlington Township will not be responsible for 2% deduction.

Township Subsidization – Post-65:

The Township will cover 50% up to \$400, whichever is less, for supplemental insurance from age 65 till death for the employee only.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 7: Other Post-Employment Benefits (continued)

HEALTH BENEFITS AFTER RETIREMENT ALL OTHER (OTHER)

Service Retirement - Eligibility:

An employee is eligible to receive postretirement health benefits through the Burlington Township health plan by meeting the following criteria:

- For Pre-65 benefits, retire from active employment with Burlington Township with at least 15 years of service and have attained age 55.
- For Pre-65 and Post-65 benefits, retire from active employment with Burlington Township with at least 30 years of service and have attained age 55.

Disability Retirement - Eligibility:

An employee is eligible if the employee retires with a disability pension from a state administered retirement system.

Surviving Spouse:

Eligible for subsidized coverage.

Spouse Coverage:

Spouses may enroll as dependents of retirees and receive subsidized coverage

Township Subsidization – Pre-65:

For eligible retirees the Township covers 100%.

Township Subsidization – Post-65:

For eligible retirees the Township will cover \$5,000 for supplemental insurance for a period of 6 years. Upon the death of the Employee, the surviving spouse will remain eligible for \$2,500 benefit for the remaining years of Employee's period of eligibility. For retirees with less than 30 years of service at retirement there is no benefit.

The Burlington Township's annual Other Post-Employment Benefit cost is calculated based on the Annual Required Contribution. The actuarial cost method used to determine the Plan's funding requirement is the "Unit Credit" method. Under this method, an actuarial accrued liability is determined as the present value of the earned benefits, which is allocated to service before the current plan year. The Plan is currently unfunded. The unfunded actuarial liability is amortized over thirty years. The following table shows the changes in the Township's annual Other Post-Employment Benefit cost for the year, the amount actually contributed to the Plan and changes in their net Other Post-Employment Benefit obligation to the plan:

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 7: Other Post-Employment Benefits (continued)

Annual Required Contribution	\$ 1,885,900
Plus: Interest on Net Other Post-Employment Benefit	1,053,600
Less: Contributions Made	(712,000)
Less: Adjustment to annual required contribution	<u>(1,464,700)</u>
 Increase in Net OPEB Obligation	 762,800
Net OPEB, Beginning of Year	<u>26,340,900</u>
 Net OPEB, End of Year	 <u>\$ 27,103,700</u>

The Township's annual Other Post-Employment Benefit cost, the percentage of annual Other Post Employment Benefit cost contributed to the Plan, and the net Other Post Employment Benefit obligation (OPEB) for the year ending December 31, 2014 is as follows:

YEAR ENDED	ANNUAL OPEB COST	PERCENTAGE CONTRIBUTED	NET OPEB OBLIGATION
12/31/14	\$1,474,800	48%	\$27,103,700

Actuarial assumptions were used to value the post-retirement medical liabilities. Actuarial assumptions were based on the actual experience of the covered group, to the extent that creditable experience data was available, with an emphases on expected long-term future trends rather than giving undue weight to recent past experience. The reasonableness of each actuarial assumption was considered independently based on its own merits, its consistency with each other assumption, and the combined impact of all assumptions.

Two economic assumptions used in the valuation are the discount rate and the health care cost trend rates. The economic assumptions are used to account for changes in the cost of benefits over time and to discount future benefit payments for the time value of money.

The investment return assumption (discount rate) should be the estimated long-term investment yield on the investments that are expected to be used to finance the payments of benefits. The investments expected to be used to finance the payments of benefits would be plan assets for funded plans, assets of the employer for pay-as-you-go plans, or a proportionate combination of the two for plans that being partially funded. The discount rate chosen by the Township is 4.5 percent for purposes of developing the liabilities and Annual Required Contribution on the basis that the Plan would not be funded. The Township assumed health care costs would increase annually in the range of 5 to 9.5 percent for approximately the next ten years.

The Township of Burlington currently has twenty-seven eligible retired employees receiving retirement benefits. The net Other Post-Employment Benefit obligation to the Township to provide benefits to the retiree for the year ended December 31, 2014 was \$27,103,700.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 8: Compensated Absences

The Township has permitted employees to accrue unused sick and vacation pay, which may be taken as time off or paid at a later date at an agreed-upon rate. The amount is not reported either as an expenditure or liability in the financial statements. Benefits paid in any future year will be charged to that year's budget. At retirement, the employee will receive half of their accrued sick and vacation days. It is estimated that, at December 31, 2016:

Compensated Absences	\$	1,549,932
Employer Share of Payroll Taxes		<u>118,570</u>
 Total		 <u><u>\$ 1,668,502</u></u>

Note 9: Local District School Taxes

Local District School Tax has been raised and liabilities deferred by statute, resulting in the school taxes payable set forth in the Current Fund Liabilities as follows:

	Balance December 31, 2016	Balance December 31, 2015
Balance of Tax	\$ 21,518,183	\$ 21,050,255
Deferred	<u>18,529,165</u>	<u>18,529,165</u>
 Tax Payable	 <u><u>\$ 2,989,018</u></u>	 <u><u>\$ 2,521,090</u></u>

Note 10: Deferred Compensation Salary Account

The Township has contracted with the United States Conference of Mayors for a deferred compensation program. The Division of Local Government Services has approved the plan and contract. The assets of this program have not been included in the financial statements.

Note 11: Self-Insurance Fund

The Township, for the year 2016, was a member of the New Jersey Municipal Self-Insurer's Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund for the purpose of securing various types of insurance coverage in excess of the retained limits self-insured by the Township. As of December 31, 2016 the amount of \$45 is reflected on Exhibit "B-13" of this report, representing the Township's "Reserve for Self-Insurance Funds".

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 12: Capital Assets

The following schedule is a summarization of the changes in General Fixed Assets for the fiscal year ended December 31, 2016:

	Balance December 31, <u>2015</u>	<u>Additions</u>	<u>Deletions</u>	Balance December 31, <u>2016</u>
Land & Improvements	\$ 1,037,800	\$ -	\$ -	\$ 1,037,800
Buildings	6,403,945	-	-	6,403,945
Vehicles & Equipment	<u>8,002,997</u>	<u>183,732</u>	<u>286,443</u>	<u>7,900,286</u>
 Total	 <u>\$ 15,444,742</u>	 <u>\$ 183,732</u>	 <u>\$ 286,443</u>	 <u>\$ 15,342,031</u>

Note 13: Contingent Liabilities

The Township is involved in various claims and lawsuits incidental to its operations. In the opinion of the administration and legal counsel, the ultimate resolution of these matters will not have a material adverse effect on the financial position of the Township.

Note 14: County Open Space Preservation Receivable

The Township of Burlington currently has an outstanding note receivable from the County of Burlington in connection with grant program funding for the acquisition of open space, more specifically, the Tillinghast property. The total installment note was for \$412,500 with annual interest calculated at 2% of the outstanding principal balance. The following is the remaining receivable payments due to the Township of Burlington:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 20,000	\$ 4,400	\$ 24,400
2018	20,000	4,000	24,000
2019	20,000	3,600	23,600
2020	20,000	3,200	23,200
2021	20,000	2,800	22,800
2022-2026	<u>100,000</u>	<u>9,200</u>	<u>109,200</u>
 Total	 <u>\$ 200,000</u>	 <u>\$ 27,200</u>	 <u>\$ 227,200</u>

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 15: Capital Debt

Summary of Debt:

<u>Issued</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Serial Bonds	\$ 7,070,000	\$ 8,840,000	\$ 10,570,000
Bond Anticipation Notes	5,361,166	2,307,666	2,307,666
Green Acres Loan	608,188	665,735	722,150
Clean Water Trust Loan	213,819	265,768	316,693
Water Utility Capital Bonds and Notes	5,383,340	4,279,840	4,514,840
Sewer Utility Capital Bonds and Notes	3,304,551	2,707,051	3,034,051
NJ Wastewater Treatment Loan	<u>2,711,512</u>	<u>3,462,885</u>	<u>4,193,315</u>
 Total Debt Issued	 <u>24,652,576</u>	 <u>22,528,945</u>	 <u>25,658,715</u>
 Authorized But Not Issued			
General Bonds and Notes	1,042,817	2,819,317	1,375,302
Water Utility Bonds and Notes	878,500	1,338,500	686,000
Sewer Utility Bonds and Notes	<u>3,500,586</u>	<u>3,255,586</u>	<u>2,168,086</u>
 Total Authorized But Not Issued	 <u>5,421,903</u>	 <u>7,413,403</u>	 <u>4,229,388</u>
 Total Bonds and Notes Issued and Authorized But Not Issued	 <u>\$ 30,074,479</u>	 <u>\$ 29,942,348</u>	 <u>\$ 29,888,103</u>

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding:

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.598%

	GROSS DEBT	DEDUCTIONS	NET DEBT
Local School District Debt	\$ 19,825,000	\$ 19,825,000	\$ -
Water Utility Debt	6,261,840	6,261,840	-
Sewer Utility Debt	9,516,649	9,516,649	-
General Debt	<u>14,295,990</u>	-	<u>14,295,990</u>
 Total	 <u>\$ 49,899,479</u>	 <u>\$ 35,603,489</u>	 <u>\$ 14,295,990</u>

Net Debt, \$14,295,990 divided by Equalized Valuation Basis per N.J.S.A.40A:2-2, as amended, \$2,388,913,163 equals 0.598%.

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 15: Capital Debt (continued)

Borrowing Power Under 40A:2-6:

3 1/2% of Equalized Valuation Basis (Municipal)	\$	83,611,961
Net Debt		14,295,990
 Remaining Borrowing Power	 \$	 <u>69,315,971</u>

Calculation of Self-Liquidating Purpose - Water Utility per N.J.S.40A:2-45

Cash Receipts From Fees, Rents & Other Charges	\$	<u>2,604,061</u>
Deductions:		
Operating & Maintenance Costs	\$	2,131,457
Debt Service per Water Utility Operating Fund		278,171 2,409,628
 Excess Revenue - Self Liquidating	 \$	 <u>194,433</u>
Cash Receipts From Fees, Rents & Other Charges	\$	<u>5,414,929</u>
Deductions:		
Operating & Maintenance Costs	\$	3,985,938
Debt Service per Sewer Utility Operating Fund		1,141,094 5,127,032
 Excess Revenue - Self Liquidating	 \$	 <u>287,897</u>

General Capital:

Calendar Year	General Capital - Bonds		
	Interest	Principal	Total
2017	\$ 202,250	\$ 1,375,000	\$ 1,577,250
2018	153,175	1,400,000	1,553,175
2019	157,625	970,000	1,127,625
2020	81,188	985,000	1,066,188
2021	64,188	990,000	1,054,188
2022-2024	58,500	1,350,000	1,408,500
	\$ 716,926	\$ 7,070,000	\$ 7,786,926

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 15: Capital Debt (continued)

Calendar Year	General Capital - Green Trust & Dam Restoration		
	Interest	Prinicpal	Total
2017	15,885	111,698	127,583
2018	13,640	113,944	127,584
2019	11,396	106,861	118,257
2020	9,248	81,946	91,194
2021	7,872	56,264	64,136
2022-2026	21,932	298,736	320,668
2027-2029	820	52,558	53,378
	<u>\$ 80,793</u>	<u>\$ 822,007</u>	<u>\$ 902,800</u>

Sewer Capital:

Calendar Year	Sewer Capital- Bonds & Loans		
	Interest	Principal	Total
2017	\$ 77,271	\$ 422,745	\$ 500,016
2018	69,236	432,918	502,154
2019	60,246	443,108	503,354
2020	50,762	448,317	499,079
2021	41,062	453,543	494,605
2022-2026	127,251	1,269,027	1,396,278
2027-3031	38,660	926,443	965,103
2032	2,525	195,411	197,936
	<u>\$ 467,013</u>	<u>\$ 4,591,512</u>	<u>\$ 5,058,525</u>

Water Capital:

Calendar Year	Water Capital- Bonds		
	Interest	Principal	Total
2017	\$ 40,050	\$ 225,000	\$ 265,050
2018	38,362	235,000	273,362
2019	33,562	140,000	173,562
2020	27,813	145,000	172,813
2021	24,913	150,000	174,913
2022-206	75,825	820,000	895,825
2027	4,050	180,000	184,050
	<u>\$ 244,575</u>	<u>\$ 1,895,000</u>	<u>\$ 2,139,575</u>

TOWNSHIP OF BURLINGTON

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2016**

Note 15: Capital Debt (continued)

Bond Anticipation Notes:

	Balance December 31, <u>2015</u>	<u>Issued</u>	<u>Retired</u>	Balance December 31, <u>2016</u>
General Capital Fund	\$ 2,307,666	\$ 5,361,166	\$ 2,307,666	\$ 5,361,166
Sewer Utility Capital Fund	492,051	1,424,551.00	492,051.00	1,424,551
Water Utility Capital Fund	<u>2,149,840</u>	<u>3,488,340</u>	<u>2,149,840</u>	<u>3,488,340</u>
 Total	 <u>\$ 4,949,557</u>	 <u>\$ 10,274,057</u>	 <u>\$ 4,949,557</u>	 <u>\$ 10,274,057</u>

Notes mature October 5, 2017 @ .65 %.

Note 16: Fund Balance Appropriated

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

Year	Balance December 31,	Utilized In Budget of Succeeding Year	Percentage of Fund Balance Used
Current Fund			
2016	\$ 4,467,974	\$ 2,735,000	61.21%
2015	6,204,673	4,160,000	67.05%
2014	5,378,867	3,570,000	66.37%
2013	4,181,003	3,550,000	84.91%
2012	5,765,321	4,050,000	70.25%
 Sewer Utility Fund			
2016	626,659	45,767	7.30%
2015	606,559	549,228	90.55%
2014	711,129	680,280	95.66%
2013	1,218,793	734,643	60.28%
2012	754,337	396,001	52.50%
 Water Utility Fund			
2016	938,371	135,991	14.49%
2015	907,256	119,806	13.21%
2014	818,692	317,889	38.83%
2013	720,866	352,698	48.93%
2012	1,033,317	710,001	68.71%

SUPPLEMENTARY EXHIBITS

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CURRENT FUND

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**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF CURRENT CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015:			
Current Fund	\$	11,821,273	
Federal & State Grants Fund		242,370	\$ 12,063,643
			<hr/>
Increased by Receipts:			
Tax Collector		65,859,020	
Homestead Rebate		642,093	
Due From State of New Jersey for Senior Citizens' & Veterans' Deductions		185,400	
2016 Budget Appropriation Refunds		654,170	
Revenue Accounts Receivable		7,474,831	
Miscellaneous Revenue Not Anticipated		459,667	
Due State of New Jersey		51,374	
Interfunds Liquidated		18,926	
Reserve for FEMA Funds		63,565	
Federal & State Grants Receivable		124,540	
Federal & State Grants Unappropriated		25,520	75,559,106
			<hr/>
Subtotal			87,622,749
Decreased by Disbursements:			
2016 Budget Appropriations		20,153,206	
Local District School Taxes Payable		42,568,443	
County Share of Added & Omitted Taxes		80,470	
Special District Taxes Payable		1,880,000	
County Taxes Payable		10,090,311	
Tax Overpayments		849,345	
2015 Appropriation Reserves		557,425	
Encumbrances Payable		221,598	
Reserve for Revaluation		430,492	
Due State of New Jersey		67,292	
Interfund Liquidated- State and Federal Grant		2	
Appropriated Reserves:			
State & Federal Grants		117,842	77,016,426
			<hr/>
Balance December 31, 2016:			
Current Fund		10,331,737	
Federal & State Grants Fund		274,586	
			<hr/>
Total			<u>\$ 10,606,323</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF CURRENT CASH - COLLECTOR
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015**

Balance December 31, 2015		\$ 156,740
Increased by Receipts:		
Property Taxes Receivable	\$ 65,219,805	
Tax Title Liens	28,565	
2017 Taxes Prepaid	520,603	
Interest on Investments	12,681	
Miscellaneous Revenue	34,110	
Interest & Costs on Taxes & Assessments	170,527	65,986,291
		<hr/>
Subtotal		66,143,031
Decreased by Disbursements:		
Payment to Treasurer		65,859,020
		<hr/>
Balance December 31, 2016		<u>\$ 284,011</u>

**SCHEDULE OF CHANGE FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015**

OFFICE	<u>2016</u>	<u>2015</u>
Collector	\$ 350	\$ 350
Township Clerk	75	75
Municipal Court	100	100
Licenses & Inspections	100	100
Planning & Zoning	25	25
	<hr/>	<hr/>
Total	<u>\$ 650</u>	<u>\$ 650</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
FOR THE YEARS ENDED DECEMBER 31, 2016**

YEAR	BALANCE DECEMBER 31, 2015	2016 LEVY	ADDED TAXES	COLLECTED 2015	2016	CANCELED	TRANSFER TO ARREARS	TRANSFER TO TAX TITLE LIENS	BALANCE DECEMBER 31, 2016
Arrears	\$ 47,753	\$ -	\$ -	\$ -	\$ -	\$ 473	\$ 7,591	\$ -	\$ 54,871
2011	1,622	-	-	-	-	-	-	-	1,622
2012	1,736	-	-	-	-	-	-	-	1,736
2013	153	-	-	-	-	-	-	-	153
2014	5,958	-	1,750	-	4,840	1,750	-	962	156
2015	878,070	-	7,750	-	746,623	123,554	(7,591)	1,318	6,734
Total 2016	935,292	66,410,547	9,500 403,995	- 443,073	751,463 65,160,588	125,777 229,990	-	2,280 69,278	65,272 911,613
Total	\$ 935,292	\$ 66,410,547	\$ 413,495	\$ 443,073	\$ 65,912,051	\$ 355,767	\$ -	\$ 71,558	\$ 976,885

Cash Receipts	\$ 65,861,898
Tax Overpayments	(123,575)
Senior Citizens & Veterans Deduction	173,728
Total	<u>\$ 65,912,051</u>

ANALYSIS OF 2016 PROPERTY TAX LEVY

General Purpose Tax	\$ 66,410,547
Added & Omitted Taxes (54:4-6 et seq)	403,995
Total	<u>\$ 66,814,542</u>
TAX LEVY:	
Local District School Tax	\$ 43,036,371
General County Tax	8,320,835
County Library Tax	774,116
County Open Space	995,360
Special District Taxes	1,880,000
Due County for Added & Omitted Taxes	61,119
Local Tax for Municipal Purposes	\$ 11,344,031
Add: Additional Taxes Levied	402,710
Total	<u>\$ 66,814,542</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$	525,814
Increased by:		
Transfers from Taxes Receivable		71,558
Subtotal		597,372
Decreased by:		
Redemptions		28,565
Balance December 31, 2016	\$	568,807

**SCHEDULE OF PROPERTY ACQUIRED FOR TAXES - ASSESSED VALUATION
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015 & 2016	\$	1,238,201
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TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016

	BALANCE DECEMBER 31, 2015	ACCRUED IN 2016	COLLECTED 2016	BALANCE DECEMBER 31, 2016
Clerk:				
Licenses:				
Alcoholic Beverages	\$ -	\$ 17,500	\$ 17,500	\$ -
Other	-	14,309	14,309	-
Fees & Permits:				
Construction Code	-	700,202	700,202	-
Other	-	161,142	161,142	-
Municipal Court - Fines & Costs	42,424	581,528	583,347	40,605
Interest & Costs on Taxes	-	204,448	204,448	-
Interest on Investments & Deposits	-	30,488	30,488	-
Assiscunk Facility Fees	-	9,500	9,500	-
Recreation Fees	-	66,662	66,662	-
Energy Receipts Tax	-	4,587,305	4,587,305	-
Interlocal Services Agreement - Sale of Gasoline	-	91,280	91,280	-
Interlocal Services Agreement - Court Services	-	390,150	390,150	-
Cell Tower Rental	-	301,898	301,898	-
Capital Surplus	-	300,000	300,000	-
Utility Operating Surplus of Prior Year - Utility	-	200,000	200,000	-
Reserve for Debt Service	-	21,048	21,048	-
	<hr/>			
Total	\$ 42,424	\$ 7,677,460	\$ 7,679,279	\$ 40,605
	<hr/>			
			\$ 7,474,831	
			204,448	
			<hr/>	
			\$ 7,679,279	
			<hr/>	

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF INTERFUNDS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	TOTAL	DOG TRUST FUND	OTHER- TRUST FUNDS	GRANT FUND	GENERAL CAPITAL FUND
Balance December 31, 2015	\$ 73,660	\$ 12,074	\$ 4,246	\$ 56,638	\$ 702
Increased by:					
Interfund Advances	10,198	-	2,912	-	7,286
Excess Reserve	9,484	9,484	-	-	-
Subtotal	93,342	21,558	7,158	56,638	7,988
Decreased by:					
Interfunds Liquidated	18,926	12,074	6,148	2	702
Balance December 31, 2016	\$ 74,416	\$ 9,484	\$ 1,010	\$ 56,636	\$ 7,286

**SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2015	2016 REVENUE REALIZED	RECEIVED	CANCELLED	BALANCE DECEMBER 31, 2016
Municipal Alliance Grant on Alcoholism & Drug Abuse:					
2014	\$ 7,867	\$ -	\$ 5,264	\$ -	\$ 2,603
2015	-	15,696	-	-	15,696
Clean Communities	-	51,845	51,845	-	-
Bullet Proof Vest Program	6,011	-	6,011	-	-
Recycling Tonnage Grant	-	33,895	33,895	-	-
Drunk Driving Enforcement	-	27,525	27,525	-	-
Total Grant Funds	\$ 13,878	\$ 128,961	\$ 124,540	\$ -	\$ 18,299

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	2015 ENCUMBRANCES PAYABLE	2015 RESERVE BALANCE	RESERVE BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
General Government:					
Township Council:					
Salaries and Wages	\$ -	\$ 779	\$ 779	\$ -	\$ 779
Other Expenses	-	3,901	3,201	207	2,994
Human Resources:					
Salaries and Wages	-	1,561	-	-	-
Other Expenses	-	600	161	-	161
Mayor & Council:					
Other Expenses	5,550	895	6,445	-	6,445
Municipal Clerk:					
Salaries and Wages	-	1,398	2,898	880	2,018
Other Expenses	-	25,654	25,654	9,627	16,027
Financial Administration (Treasurer):					
Salaries and Wages	-	35	1,135	-	1,135
Other Expenses	329	3,066	3,395	1,106	2,289
Revenue Administration (Tax Collection):					
Salaries and Wages	-	10,446	2,946	383	2,563
Other Expenses	561	20,906	6,467	1,334	5,133
Tax Assessment Administration/County					
Board of Taxation:					
Other Expenses	62	21,028	15,316	9,551	5,765
Office of Township Administrator:					
Salaries and Wages	-	9	5,009	-	5,009
Other Expenses	50,485	20,711	71,196	70,724	472
Special Township Council:					
Other Expenses	-	3,662	21,818	21,818	-
Office of Purchasing Agent:					
Salaries and Wages	-	2,349	-	-	-
Other Expenses	183	6,877	183	-	183
Engineering Services:					
Salaries and Wages	-	5,192	5,192	-	5,192
Other Expenses	735	22,959	13,694	1,305	12,389
Land Use Administration:					
Planning Board:					
Other Expenses	568	39,528	25,096	1,104	23,992
Zoning Board of Adjustment:					
Other Expenses	568	8	576	281	295
Office of Affordable Housing:					
Other Expenses	-	20,599	1,599	17	1,582
Insurance:					
New Jersey Unemployment	-	15,000	15,000	15,000	-
Liability Insurance	-	4,198	5,498	3,503	1,995
Workmen's Compensation	-	4,972	78,472	69,868	8,604
Group Insurance Plans - Employees	-	465,137	430,681	70,875	359,806
Public Safety Functions:					
Police:					
Salaries and Wages	-	125,230	125,230	23,278	101,952
Other Expenses	45,847	19,824	85,171	66,938	18,233
Supplemental Fire Services	-	5,313	5,313	-	5,313
First Aid Organization -					
Contribution	-	51,000	51,000	51,000	-
Office of Emergency Management:					
Salaries and Wages	-	9,746	9,746	-	9,746
Office of Prosecutor:					
Other Expenses	-	2,500	2,500	2,500	-

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	2015 ENCUMBRANCES PAYABLE	2015 RESERVE BALANCE	RESERVE BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Public Works Functions:					
Road Repairs & Maintenance:					
Salaries and Wages	-	158,676	158,676	20,743	137,933
Other Expenses	5,726	7,435	13,161	7,473	5,688
Weed Control:					
Other Expenses	4,224	7,990	12,214	9,244	2,970
Environmental Commission (N.J.S.40:56A-1):					
Other Expenses	-	300	300	-	300
Office of Public Work Superintendent:					
Salaries and Wages	-	16,094	16,094	-	16,094
Other Expenses	647	703	1,350	834	516
Traffic Lights:					
Other Expenses	250	3,991	4,241	1,059	3,182
Garbage & Trash Removal:					
Salaries and Wages	-	4,349	4,349	-	4,349
Other Expenses	15,116	192,444	213,560	100,718	112,842
Condominium Service Law		16,086	16,086	14,042	2,044
Apartment Trash Contribution:					
Other Expenses	-	8,991	25,984	25,983	1
Buildings & Grounds:					
Other Expenses	5,762	22,567	28,329	11,127	17,202
Recycling:					
Other Expenses	10,234	2,967	13,201	11,534	1,667
Health and Welfare:					
Mayor Safety Advisory Committee:					
Other Expenses	-	676	676	52	624
Animal Control Services:					
Other Expenses	-	6,470	6,470	1,155	5,315
Park & Recreation Functions:					
Board of Recreation Commissioners:					
Salaries and Wages	-	32,502	31,802	5,448	26,354
Other Expenses	18,512	3,927	23,139	23,058	81
Utility Expenses & Bulk Purchases:					
Electricity	14,779	72,722	87,501	17,985	69,516
Street Lighting	27,421	43,813	71,234	51,203	20,031
Telephone (Excluding Equipment Acquisition)	-	20,937	20,937	3,029	17,908
Sewer Service Charges					
Gasoline	6,194	170,530	176,724	7,465	169,259
Construction Code Official:					
Salaries and Wages	-	45,692	16,144	2,485	13,659
Other Expenses	1,964	4,782	6,746	2,981	3,765
Municipal Court:					
Salaries and Wages	-	13,834	13,834	4,043	9,791
Other Expenses	5,847	6,804	15,651	14,251	1,400
Public Defender:					
Other Expenses	-	1,417	1,417	1,417	-

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	2015 ENCUMBRANCES PAYABLE	2015 RESERVE BALANCE	RESERVE BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Unclassified:					
Celebration of Public Event, Anniversary or Holiday: Other Expenses	34	1,942	1,976	1,870	106
Commission on Aging: Other Expenses	-	772	2,927	2,927	-
Deferred Charges:					
Prior Year Bills	-	2	2	-	2
Statutory Expenditures:					
DCRP	-	785	785	-	785
Social Security System	-	44,207	44,207	-	44,207
Police & Fireman's Retirement	-	1	1	-	1
Other:					
Aid to Library	-	7,500	7,500	7,500	-
Matching Funds for Grants	-	5,000	5,000	-	5,000
Interlocal Municipal Service Agreements:					
Gasoline Purchase Burlington City	-	87,789	87,789	8,098	79,691
<hr/>					
Total General Appropriations	<u>\$ 221,598</u>	<u>\$ 1,929,780</u>	<u>\$ 2,151,378</u>	<u>\$ 779,023</u>	<u>\$ 1,372,355</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF INTERFUNDS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	TOTAL	TRUST OTHER	BOND & COUPON FUND
Balance December 31, 2015	\$ 1,130	-	\$ 1,130
Increased by:			
Interfunds Created	212,996	212,996	-
Balance December 31, 2016	<u>\$ 214,126</u>	<u>\$ 212,996</u>	<u>\$ 1,130</u>

**SCHEDULE OF COUNTY TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ -
2016 Tax Levy:	
County Tax	8,320,835
County Open Space	995,360
County Library Tax	<u>774,116</u>
Total Tax Levy	<u>10,090,311</u>
Decreased by:	
Payments	<u>10,090,311</u>
Balance December 31, 2016	<u>\$ -</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF DUE COUNTY FOR ADDED AND OMITTED TAXES
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 80,470
Increased by County Share of Levy:	
Added & Omitted Taxes (R.S.54:4-63.1 et seq.)	<u>61,119</u>
Subtotal	141,589
Decreased by:	
Payment of 2015 Added Taxes	<u>80,470</u>
Balance December 31, 2016	<u><u>\$ 61,119</u></u>

**SCHEDULE OF SPECIAL DISTRICT TAXES
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 14,790
Increased by:	
2016 Levy - Fire District No. 1	<u>1,880,000</u>
Subtotal	1,894,790
Decreased by:	
Payment in 2016	<u>1,880,000</u>
Balance December 31, 2016	<u><u>\$ 14,790</u></u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015:			
School Tax Payable	\$	2,521,090	
School Tax Deferred		18,529,165	\$ 21,050,255
			<hr/>
Increased by:			
Levy - School Year July 1, 2016 to June 30, 2017			<hr/> 43,036,371
Subtotal			64,086,626
Decreased by:			
Payments to Board of Education			<hr/> 42,568,443
Balance December 31, 2016:			21,518,183
School Tax Payable		2,989,018	
School Tax Deferred		18,529,165	
			<hr/>
Total			<hr/> <hr/> \$ 21,518,183
2016 Liability for Local District School Tax:			
Tax Paid	\$	42,568,443	
Taxes Payable December 31, 2016		2,989,018	
			<hr/>
Total			45,557,461
Less: Tax Payable, December 31, 2016			<hr/> 2,521,090
Amount Charged to 2016 Operations			<hr/> <hr/> \$ 43,036,371

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2015	UTILIZED AS ANTICIPATED REVENUE	CASH RECEIPTS	BALANCE DECEMBER 31, 2016
Body Armor Replacement Grant	\$ -	\$ -	\$ 4,029	\$ 4,029
Click It or Ticket	-	-	3,602	3,602
Emergency Management Grant	-	-	12,000	12,000
Bullet Proof Vest Grant	-	-	494	494
Recycling Tonnage	-	-	5,395	5,395
Total	\$ -	\$ -	\$ 25,520	\$ 25,520

**SCHEDULE OF RESERVES FOR GRANTS - APPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2015	2016 BUDGET APPROPRIATION	ENCUMBRANCES RECLASSIFIED	EXPENDED	ADJUSTMENT	BALANCE DECEMBER 31, 2016
Municipal Alliance Grant on Alcoholism & Drug Abuse: 2014	\$ 3,270	\$ -	\$ -	\$ -	\$ -	\$ 3,270
2015	-	15,696	-	8,079	-	7,617
Drunk Driving Enforcement Fund	1,753	27,525	-	14,708	-	14,570
COPS in Shops	12,515	-	-	-	-	12,515
Alcohol Education & Rehabilitation Fund	4,201	-	-	-	-	4,201
Byrne Justice Assistance Grant	16,758	-	-	-	-	16,758
Clean Communities Fund	37,415	51,845	1,700	46,341	-	44,619
Bullet Proof Vest Program	4,843	-	7,359	11,755	(1,518)	1,965
Body Armor Replacement Grant	2,205	-	625	625	1,518	687
Recycling Tonnage	57,566	33,895	-	26,588	-	64,873
Emergency Management	18,400	-	-	9,746	-	8,654
Police Emergency Management	29,000	-	-	-	-	29,000
Walmart	2,000	-	-	-	-	2,000
Total	\$ 189,926	\$ 128,961	\$ 9,684	\$ 117,842	\$ -	\$ 210,729
				Cash		\$ 117,842
				Total Expended		\$ 117,842

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TRUST FUND

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**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>ANIMAL CONTROL</u>	<u>OTHER TRUST</u>
Balance December 31, 2015	\$ 48,629	\$ 5,962,744
Increased by Receipts:		
Escrow Deposits	\$ -	\$ 266,983
Reserves For:		
Recreation Expenditures	-	55,646
NJ Unemployment Trust Funds	-	41,000
Miscellaneous Trust Items	-	770,660
Special Law Enforcement Funds	-	14,922
Tax Sale Premiums	-	772,166
Dog License Fees	12,313	-
Prepaid Licenses	4,371	-
Due State of NJ	2,821	-
Interfunds	-	60,377
	<u>19,505</u>	<u>1,981,754</u>
Total Increases	<u>19,505</u>	<u>1,981,754</u>
Total Increases & Balances	<u>68,134</u>	<u>7,944,498</u>
Decreased by Disbursements:		
Reserve for Animal Control Fund		
Expenditures	4,691	-
Reserves For:		
NJ Unemployment Trust Funds	-	35,205
Recreation Expenditures	-	47,604
Miscellaneous Trust Items	-	499,525
Self Insurance Funds	-	9,365
Special Law Enforcement	-	11,631
Tax Sale Premiums	-	652,600
Escrow Deposits	-	278,886
Due State of NJ	2,821	-
Interfunds	12,074	45,148
	<u>19,586</u>	<u>1,579,964</u>
Total Disbursements	<u>19,586</u>	<u>1,579,964</u>
Balance December 31, 2016	<u>\$ 48,548</u>	<u>\$ 6,364,534</u>

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF TRUST FUND CASH - COLLECTOR
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 430,267
Increased by Receipts:	
Deposits for Redemption of Tax Sale Certificates	<u>499,703</u>
Subtotal	929,970
Decreased by Disbursements:	
Deposits for Redemption of Tax Sale Certificates	<u>774,467</u>
Balance December 31, 2016	<u><u>\$ 155,503</u></u>

**SCHEDULE OF ASSESSMENTS DEFERRED PER CHAPTER 341, P.L. 1975
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2016 & 2015
Park & Neck Road Curbs	<u><u>\$ 1,988</u></u>

**SCHEDULE OF RESERVES FOR ASSESSMENTS - TRUST FUND
FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015**

DESCRIPTION	BALANCE DECEMBER 31, 2016 & 2015
Assessments Deferred:	
Park & Neck Road Curbs	<u><u>\$ 1,988</u></u>

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF RESERVE FOR DOG FUND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015		\$	31,560
Increased by:			
Dog License Fees	\$	18,350	
Interest		134	
Late Fees		1,645	20,129
			<hr/>
Total			51,689
Decreased by:			
Excess funds due to Current Fund		9,484	
Animal Control Expenditures		4,691	
Expenditures Under R.S. 4:19-15.11		2,821	16,996
			<hr/>
Balance December 31, 2016		\$	<u><u>34,693</u></u>

LICENSE FEES COLLECTED

YEAR	AMOUNT
2014	\$ 15,403
2015	19,290
	<hr/>
Total	<u><u>\$ 34,693</u></u>

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF ESCROW DEPOSITS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 1,945,707
Increased by:	
Escrow Deposits Received in 2016	<u>266,983</u>
Subtotal	2,212,690
Decreased by:	
Disbursements	<u>278,886</u>
Balance December 31, 2016	<u><u>\$ 1,933,804</u></u>

**SCHEDULE OF RESERVE FOR RECREATIONAL EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 227,534
Increased by:	
Deposits	<u>55,646</u>
Subtotal	283,180
Decreased by:	
Disbursements for Recreation Purposes	<u>47,604</u>
Balance December 31, 2016	<u><u>\$ 235,576</u></u>

**SCHEDULE OF RESERVE FOR TAX SALE PREMIUMS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 694,434
Increased by Receipts:	
Adjustment	\$ 149,409
Deposits for Redemption of Tax Sale Premiums	<u>622,757</u> 772,166
Subtotal	1,466,600
Decreased by Disbursements:	
Disbursements for Redemption of Tax Sale Premiums	<u>652,600</u>
Balance December 31, 2016	<u><u>\$ 814,000</u></u>

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF RESERVE FOR NEW JERSEY UNEMPLOYMENT COMPENSATION
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 6,238
Increased by:	
Contributions	<u>41,000</u>
Subtotal	47,238
Decreased by:	
Payments to State	<u>35,205</u>
Balance December 31, 2016	<u><u>\$ 12,033</u></u>

**SCHEDULE OF RESERVE FOR RECREATION CAPITAL IMPROVEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015	<u><u>\$ 251,613</u></u>
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**SCHEDULE OF RESERVE FOR SPECIAL LAW ENFORCEMENT FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 16,001
Increased by:	
Receipts	<u>14,922</u>
Subtotal	30,923
Decreased by:	
Disbursed	<u>11,631</u>
Balance December 31, 2016	<u><u>\$ 19,292</u></u>

TOWNSHIP OF BURLINGTON
SCHEDULE OF MISCELLANEOUS TRUST ITEMS
FOR THE YEAR ENDED DECEMBER 31, 2016

	BALANCE DECEMBER 31, 2015	RECEIVED IN 2016	DISBURSED IN 2016	BALANCE DECEMBER 31, 2016
Reserves for:				
Affordable Housing Trust	\$ 2,147,339	\$ 447,657	\$ 49,170	\$ 2,545,826
Extra Police Duty	141,157	272,144	247,190	166,111
Fire District Expenditures	11,722	50,859	53,165	9,416
Open Space Maintenance:				
Developer Contributions	560,273	-	150,000	410,273
Contribution In Lieu of Sidewalk Construction	160,000	-	-	160,000
Reserve for Installation of Fence	11,480	-	-	11,480
Insurance Proceeds	1,779	-	-	1,779
Veterans Park	271	-	-	271
Acres Park	5,000	-	-	5,000
	<u>\$ 3,039,021</u>	<u>\$ 770,660</u>	<u>\$ 499,525</u>	<u>\$ 3,310,156</u>

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF RESERVE FOR SELF-INSURANCE FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 9,410
Decreased by:	
Disbursements	9,365
Balance December 31, 2016	\$ 45

**SCHEDULE OF INTERFUNDS PAYABLE - OTHER TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

	TOTAL	CAPITAL FUND	CURRENT FUND
Balance December 31, 2015	\$ 43,246	\$ 39,000	\$ 4,246
Increased by:			
Miscellaneous	2,912	-	2,912
Subtotal	46,158	39,000	7,158
Decreased by:			
Liquidation of Interfund	45,148	39,000	6,148
Subtotal	45,148	39,000	6,148
Balance December 31, 2016	\$ 1,010	\$ -	\$ 1,010

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GENERAL CAPITAL FUND

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**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$	662,951
Increased by :		
Note Sale Premium		<u>76,851</u>
Subtotal		739,802
Decreased by :		
Appropriated to 2016 Budget Revenue		<u>300,000</u>
Balance December 31, 2016	\$	<u><u>439,802</u></u>

**SCHEDULE OF CASH AND INVESTMENTS- TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$	297,453
Increased by:		
Interest	\$	7,286
Note Sale Premium		76,851
Bond Anticipation Note		5,361,166
Capital Improvement Fund Budgeted		100,000
Due from Trust		189,000
State Aid Received		<u>297,000</u>
Subtotal		6,031,303
Decreased by:		
Interfunds Payable		704
Bond Anticipation Note Payable		2,307,666
Revenue Anticipated in Current Fund		321,048
Improvement Authorizations		<u>1,042,586</u>
Balance December 31, 2016	\$	<u><u>2,656,752</u></u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
ANALYSIS OF GENERAL CAPITAL CASH
FOR THE YEAR ENDED DECEMBER 31, 2016**

DESCRIPTION		
Fund Balance	\$	439,802
Capital Improvement Fund		164,011
Improvement Authorizations:		
Various Capital Improvements:		
2011		25,000
2012		50,527
2013		57,515
2014		84,182
2015		51,560
2016		(296,880)
Sidewalk & Road Improvements 2008		(42,057)
Sidewalk & Road Improvements 2009		(3,849)
Municipal Lighting Repairs & Upgrades		14,370
Road Program - 2011		184,451
Road Program - 2012		59,116
Road Program - 2013		185,943
Road Program - 2014		178,640
Road Program - 2015		271,313
Road Program - 2016		454,120
Recreation Improvements 2012		12,839
Recreation Improvements 2013		1,513
Acquisition and Upgrade of Various Township Improvements		56,971
Various Capital Improvements at Existing Recreation Locations		6,045
Various Capital Improvements at Existing Recreation Locations - 2016		36,547
Upgrades to Green Acres I & II		5,090
Veteran's Memorial Park Maintenance		11,245
Asphalt Paving Repairs		3,299
Encumbrances Payable		637,153
Reserve for Park Repair		1,000
Interfunds Payable		7,286
		<hr/>
Total	\$	<u><u>2,656,752</u></u>

EXHIBIT C-4

**SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$	9,771,503
Decreased by:		
2016 Budget Appropriation to Pay Municipal Bonds	\$	1,770,000
Dam Restoration Loan Payment		51,949
Green Trust Loan Payment		57,547
		<hr/>
Balance December 31, 2016	\$	<u><u>7,892,007</u></u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2016				UNEXPENDED IMPROVEMENT AUTHORIZATIONS
	BALANCE DECEMBER 31, 2015	2016 AUTHORIZATIONS	FUNDED IN 2016	BALANCE DECEMBER 31, 2016	
Various Capital Improvements - 2002	\$ 1,076	\$ -	\$ -	\$ 1,076	\$ -
Various Sidewalk & Road Improvements - 2003	42,057	-	-	42,057	42,057
Various Capital Improvements - 2006	190	-	-	190	-
2009 Road Program	3,849	-	-	3,849	-
Various Capital Improvements - 2011	174,300	-	-	174,300	-
2011 Road Program	435,400	-	-	435,400	-
2012 Road Program	208,000	-	-	208,000	-
Various Capital Improvements - 2012	184,486	-	-	184,486	-
Lighting Repairs & Upgrades	250,000	-	-	250,000	-
Various Capital Improvements - 2013	262,200	-	-	262,200	-
Road Program - 2013	446,925	-	-	446,925	-
Various Capital Improvements - 2014	934,000	-	190,000	744,000	-
Road Program - 2014	596,000	-	-	596,000	-
Various Capital Improvements - 2015	797,000	-	-	797,000	-
Road Program- 2015	791,500	-	85,000	640,604	-
Various Capital Improvements - 2016	-	-	-	762,000	-
Road Program- 2016	-	-	-	790,000	-
Total	\$ 5,126,983	\$ 1,552,000	\$ 275,000	\$ 6,403,983	\$ 308,506

Improvement Authorizations Unfunded		
Less - Unexpended Proceeds of Bond Anticipation		\$ 2,316,768
Notes Issued:		
Various Capital Improvements - 2011		25,000
2011 Road Program		184,451
2012 Road Program		59,116
Various Capital Improvements - 2012		50,527
Lighting Repairs & Upgrades		
Road Program - 2013		185,943
Various Capital Improvements - 2014		84,182
Road Program - 2014		178,640
Various Capital Improvements - 2015		51,560
Road Program- 2015		271,313
Road Program- 2016		454,120
Various Capital Improvements - 2016		37,605
		<u>\$ 734,311</u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	ORDINANCE DATE	AMOUNT	2015			2016			BALANCE		
			FUNDED	ENCUMBERED	AUTHORIZATIONS	EXPENDED	CANCELED	FUNDED	ENCUMBERED	UNFUNDED	ENCUMBERED
Various Capital Improvements - 2011	6/28/2011	\$ 396,070	\$ -	\$ 25,126	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 126
Road Program - 2011	6/28/2011	715,000	-	184,451	3,601	-	-	-	-	184,451	3,601
Road Program - 2012	7/10/2012	260,000	-	59,116	5,822	-	-	-	-	59,116	5,822
Various Capital Improvements - 2012	7/10/2012	440,000	-	58,283	-	7,740	-	-	-	50,527	16
Municipal Lighting Repairs & Upgrades	9/11/2012	370,000	-	119,885	-	-	-	-	-	119,885	-
Recreation Improvements 2012	4/24/2012	43,000	12,839	-	-	-	-	-	12,839	-	-
Various Capital Improvements - 2013	7/15/2013	533,700	-	59,196	-	1,295	-	-	-	57,515	386
Road Program - 2013	7/15/2013	730,500	-	185,943	29,362	-	-	-	-	185,943	29,362
Recreation Improvements 2013	7/15/2013	50,000	1,513	-	-	-	-	-	1,513	-	-
Acquisition and Upgrades of Various											
Township Improvements	11/27/2013	394,000	63,871	-	-	6,900	-	-	56,971	-	-
Various Capital Improvements- 2014	6/24/2014	983,000	-	274,618	-	88,875	-	-	-	84,182	101,561
Road Program- 2014	6/24/2014	626,000	-	178,640	-	-	-	-	-	178,640	-
Various Capital Improvements at											
Existing Recreation Facilities	6/24/2014	50,000	29,080	-	-	23,035	-	-	6,045	-	-
Upgrades to Green Acres I & II	2/24/2015	106,910	5,090	-	-	-	-	-	5,090	-	-
Veteran's Memorial Park Maintenance	4/28/2015	16,486	13,212	-	-	1,967	-	-	11,245	-	-
Various Capital Improvements - 2015	5/12/2015	838,400	-	182,864	-	130,156	-	-	-	51,560	1,148
Road Program- 2015	8/14/2015	832,250	-	720,119	79,200	462,110	-	-	-	337,209	-
Asphalt Paving Repairs	9/22/2015	90,000	43,225	-	-	39,926	-	-	3,299	-	-
Road Program- 2016	5/10/2016	830,000	-	-	-	830,000	-	-	-	517,620	226,600
Various Capital Improvements	5/10/2016	915,000	-	-	-	915,000	-	-	-	465,120	268,531
Various Improvements at Recreational Sites	9/27/2016	50,000	-	-	-	50,000	-	-	36,547	-	-
Total Improvement Authorizations			\$ 168,830	\$ 2,048,241	\$ 117,985	\$ 1,795,000	\$ 1,042,586	\$ -	\$ 133,549	\$ 2,316,768	\$ 637,153

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 135,011
Increased by:	
2016 Budget Appropriations	<u>100,000</u>
Subtotal	235,011
Decreased by:	
Appropriated to Finance Improvement Authorizations	<u>71,000</u>
Balance December 31, 2016	<u><u>\$ 164,011</u></u>

**SCHEDULE OF INTERFUNDS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	CURRENT FUND
Balance December 31, 2015	\$ 702
Increased by:	
Receipts	<u>7,286</u>
Subtotal	7,988
Decreased by:	
Interfund Receivable Liquidated	<u>702</u>
Balance December 31, 2016	<u><u>\$ 7,286</u></u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING DATE	AMOUNT	INTEREST RATE	BALANCE DECEMBER 31, 2015	ISSUED	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2016
2010 Refunding Bond	1/6/2010	\$ 3,025,000	N/A	N/A	N/A	\$ 460,000	-	\$ 460,000	\$ -
2012 Refunding Bond	5/10/2012	2,295,000	9/15/17	240,000	3.00%	1,215,000	-	385,000	830,000
			9/15/17	165,000	4.00%				
			9/15/18	225,000	3.00%				
			9/15/18	200,000	4.00%				
General Improvement Bonds of 2012	3/6/2012	4,736,000	3/15/17	410,000	1.25%	3,885,000	-	400,000	3,485,000
			3/15/18	420,000	1.25%				
			3/15/19	425,000	1.75%				
			3/15/20	435,000	2.00%				
			3/15/21	445,000	2.00%				
			3/15/22	450,000	2.00%				
			3/15/23	450,000	2.13%				
			3/15/24	450,000	2.25%				
2013 Refunding	4/2013	2,759,300	2/15/17	560,000	3.00%	3,280,000	-	525,000	2,755,000
			2/15/18	555,000	3.00%				
			2/15/19	190,000	3.00%				
			2/15/19	355,000	4.00%				
			2/15/20	550,000	3.00%				
			2/15/21	340,000	3.00%				
			2/15/21	205,000	4.00%				
Total						\$ 8,840,000	\$ -	\$ 1,770,000	\$ 7,070,000

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GREEN TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING DATE	AMOUNT	INTEREST RATE	BALANCE DECEMBER 31, 2015	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2016
Upper Sylvan Lake Development #0306-91-008-2000	03/12/1999	\$ 150,000	6/12/2017	\$ 4,482	2.00%	\$ 27,028	8,830	\$ 18,198
			12/12/2017	4,527	2.00%			
			6/12/2017	4,572	2.00%			
			12/12/2018	4,617	2.00%			
Assiscunk Creek Park Phase 2 #0306-96-092	10/1/2002	500,000	1/29/2017	12,489	2.00%	330,244	24,609	305,635
			7/29/2017	12,614	2.00%			
			1/29/2018	12,740	2.00%			
			7/29/2018	12,868	2.00%			
			1/29/2019	12,997	2.00%			
			7/29/2019	13,127	2.00%			
			1/29/2020	13,258	2.00%			
			7/29/2020	13,390	2.00%			
			1/29/2021	13,524	2.00%			
			7/29/2021	13,660	2.00%			
			1/29/2022	13,796	2.00%			
			7/29/2022	13,934	2.00%			
			1/29/2023	14,073	2.00%			
			7/29/2023	14,214	2.00%			
			1/29/2024	14,356	2.00%			
			7/28/2024	14,500	2.00%			
			1/28/2025	14,645	2.00%			
		7/29/2025	14,791	2.00%				
		1/29/2026	14,939	2.00%				
		7/29/2026	15,089	2.00%				
		1/29/2027	15,239	2.00%				
		7/29/2027	15,392	2.00%				

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GREEN TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING DATE	OUTSTANDING AMOUNT	INTEREST RATE	BALANCE DECEMBER 31, 2015	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2016
Tillinghast Property #0306-03-009	11/17/2007	300,000	5/17/2017	7,569	2.00%	190,801	14,912	175,889
			11/17/2017	7,644	2.00%			
			5/17/2018	7,721	2.00%			
			11/17/2018	7,798	2.00%			
			5/17/2019	7,876	2.00%			
			11/17/2019	7,955	2.00%			
			5/17/2020	8,034	2.00%			
			11/17/2020	8,115	2.00%			
			5/17/2021	8,196	2.00%			
			11/17/2021	8,279	2.00%			
			5/17/2022	8,360	2.00%			
			11/17/2022	8,444	2.00%			
			5/17/2023	8,528	2.00%			
			11/17/2023	8,613	2.00%			
			5/17/2024	8,700	2.00%			
			11/17/2024	8,787	2.00%			
			5/17/2025	8,875	2.00%			
		11/17/2025	8,963	2.00%				
		5/17/2026	9,053	2.00%				
		11/17/2026	9,144	2.00%				
		5/17/2027	9,235	2.00%				

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GREEN TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING DATE	AMOUNT	INTEREST RATE	DECEMBER 31, 2015	BUDGET APPROPRIATION	DECEMBER 31, 2016
Tillinghast Property #0306-03-009			5/17/2017	4,667	2.00%	117,662	9,196	108,466
			11/17/2017	4,714	2.00%			
			5/17/2018	4,761	2.00%			
			11/17/2018	4,809	2.00%			
			5/17/2019	4,857	2.00%			
			11/17/2019	4,905	2.00%			
			5/17/2020	4,954	2.00%			
			11/17/2020	5,004	2.00%			
			5/17/2021	5,054	2.00%			
			11/17/2021	5,105	2.00%			
			5/17/2022	5,156	2.00%			
			11/17/2022	5,207	2.00%			
			5/17/2023	5,259	2.00%			
			11/17/2023	5,312	2.00%			
			5/17/2024	5,365	2.00%			
			11/17/2024	5,419	2.00%			
			5/17/2025	5,473	2.00%			
		11/17/2025	5,528	2.00%				
		5/17/2026	5,583	2.00%				
		11/17/2026	5,639	2.00%				
		5/17/2027	5,695	2.00%				
			Total			665,735	57,547	608,188

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF DAM RESTORATION LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2015	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2016
			DATE	AMOUNT				
Sylvan Lake Dam #EC-98-007	02/15/01	\$ 852,013	5/16/2017	25,240	2.00%	\$ 231,806	\$ 49,734	\$ 182,072
			11/16/2017	25,493	2.00%			
			5/16/2018	25,748	2.00%			
			11/16/2018	26,005	2.00%			
			5/16/2019	26,265	2.00%			
			11/16/2019	26,528	2.00%			
			5/16/2020	26,793	2.00%			
2003 Lake & Dam Restoration	7/25/2009	46,367	3/25/2017	1,124	2.00%	33,962	2,215	31,747
			9/25/2017	1,135	2.00%			
			3/25/2018	1,147	2.00%			
			9/25/2018	1,158	2.00%			

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF DAM RESTORATION LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING DATE	AMOUNT	INTEREST RATE	BALANCE DECEMBER 31, 2015	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2016
2003 Lake & Dam Restoration (continued):			3/25/2019	1,170	2.00%			
			9/25/2019	1,181	2.00%			
			3/25/2020	1,193	2.00%			
			9/25/2020	1,205	2.00%			
			3/25/2021	1,217	2.00%			
			9/25/2021	1,229	2.00%			
			3/25/2022	1,242	2.00%			
			9/25/2022	1,254	2.00%			
			3/25/2023	1,267	2.00%			
			9/25/2023	1,279	2.00%			
			3/25/2024	1,292	2.00%			
			9/25/2024	1,305	2.00%			
			3/25/2025	1,318	2.00%			
			9/25/2025	1,331	2.00%			
			3/25/2026	1,345	2.00%			
		9/25/2026	1,358	2.00%				
		3/25/2027	1,372	2.00%				
		9/25/2027	1,385	2.00%				
		3/25/2028	1,399	2.00%				
		9/25/2028	1,413	2.00%				
		3/25/2029	1,428	2.00%				
Total						\$ 265,768	\$ 51,949	\$ 213,819

Principal & Interest Payments totaling \$28,503 are due on November 16th and May 16th beginning on November 15, 2001 through May 16, 2020. The interest rate on the loan is 2.0% per annum.

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	DATE OF ORIGINAL ISSUE	ISSUE DATE	DATE OF MATURITY	INTEREST RATE	BALANCE DECEMBER 31, 2015	INCREASE	DECREASE	BALANCE DECEMBER 31, 2016
Various Capital Improvements:								
2002	10/9/14	10/6/16	10/5/17	0.65%	\$ 1,076	\$ 1,076	\$ 1,076	1,076
2006	10/9/14	10/6/16	10/5/17	0.65%	190	190	190	190
2011	10/9/14	10/6/16	10/5/17	0.65%	234,300	234,300	234,300	234,300
2012	10/9/14	10/6/16	10/5/17	0.65%	418,000	418,000	418,000	418,000
2013	10/9/14	10/6/16	10/5/17	0.65%	507,200	507,200	507,200	507,200
2014	10/6/16	10/6/16	10/5/17	0.65%	-	934,000	-	934,000
2015	10/6/16	10/6/16	10/5/17	0.65%	-	797,000	-	797,000
2011 Road Program	10/9/14	10/6/16	10/5/17	0.65%	435,400	435,400	435,400	435,400
2012 Road Program	10/9/14	10/6/16	10/5/17	0.65%	208,000	208,000	208,000	208,000
2013 Road Program	10/9/14	10/6/16	10/5/17	0.65%	503,500	503,500	503,500	503,500
2014 Road Program	10/6/16	10/6/16	10/5/17	0.65%	-	596,000	-	596,000
2016 Road Program	10/6/16	10/6/16	10/5/17	0.65%	-	726,500	-	726,500
Total					\$ 2,307,666	\$ 5,361,166	\$ 2,307,666	\$ 5,361,166

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2015	2016 AUTHORIZATION	FUNDED	BANS ISSUED	REAPPROPRIATED BANS	BALANCE DECEMBER 31, 2016
Various Capital Improvements:						
2013	\$ 483,396	\$ -	\$ 190,000	\$ 934,000	\$ (640,604)	\$ -
2015	797,000	-	-	797,000	-	-
2016	-	762,000	-	-	-	762,000
Sidewalk & Road Improvements 2003						
Peachtree & Neck Rd, Paving of						
Skinner Adams Parking Lot 2008	42,057	-	-	-	-	42,057
Sidewalk & Road Improvements 2009	3,849	-	-	-	-	3,849
Lighting Repairs & Upgrades 2012	105,515	-	-	-	-	105,515
2014 Road Program	596,000	-	-	596,000	-	-
2015 Road Program	791,500	-	85,000	-	640,604	65,896
2016 Road Program	-	790,000	-	726,500	-	63,500
Total	<u>\$ 2,819,317</u>	<u>\$ 1,552,000</u>	<u>\$ 275,000</u>	<u>\$ 3,053,500</u>	<u>\$ -</u>	<u>\$ 1,042,817</u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

TOTAL	CDBG 2015 ROAD PROGRAM	BURLINGTON COUNTY OPEN SPACE GRANT	2015 ROAD PROGRAM NJDOT	2015 ROAD PROGRAM NJDOT	2015 ROAD PROGRAM NJDOT	2015 ROAD PROGRAM NJDOT	MUNICIPAL PARK DEVELOPMENT GRANT	VARIOUS IMPROVEMENTS
Balance December 31, 2015	\$ 671,486	\$ 130,000	\$ 220,000	\$ 305,000	\$ 305,000	\$ 305,000	\$ 16,486	\$ 16,486
Increased by:								
Revenues	150,000	-	-	150,000	150,000	150,000	-	-
Sub Total	821,486	130,000	220,000	455,000	455,000	455,000	16,486	16,486
Decreased by:								
Cash Receipts	85,000	65,000	20,000	-	-	-	-	-
Balance December 31, 2016	\$ 736,486	\$ 65,000	\$ 200,000	\$ 455,000	\$ 455,000	\$ 455,000	\$ 16,486	\$ 16,486

SEWER UTILITY FUND

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**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

	OPERATING FUND	ASSESSMENT FUND	CAPITAL FUND
Balance December 31, 2015	\$ 872,827	\$ 23,176	\$ 1,778,065
Increased by Receipts:			
Collector	\$ 4,744,547	\$ 869	\$ -
BAN Proceeds	-	-	932,500
Budget Refunds	61,201	-	-
Interfunds Payable	163,737	-	58,197
Miscellaneous Revenue	21,811	-	-
Total Receipts	<u>4,991,296</u>	<u>869</u>	<u>990,697</u>
Subtotal	<u>5,864,123</u>	<u>24,045</u>	<u>2,768,762</u>
Decreased by Disbursements:			
Interfunds Payable	-	31	163,731
Improvement Authorizations	-	-	730,768
Appropriated to Assessment Reserve	-	90	-
Budget Appropriations	4,561,420	-	-
2015 Appropriation Reserves	280,582	-	-
Encumbrances Payable	106,603	-	-
Total Disbursements	<u>4,948,605</u>	<u>121</u>	<u>894,499</u>
Balance December 31, 2016	<u>\$ 915,518</u>	<u>\$ 23,924</u>	<u>\$ 1,874,263</u>

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
SCHEDULE OF CASH - SEWER COLLECTOR
FOR THE YEAR ENDED DECEMBER 31, 2016**

	OPERATING FUND	
Balance December 31, 2015	\$	286,753
Increased by:		
Interest on Delinquent Accounts	\$	48,962
Sewer Rents Receivable		4,738,875
		4,787,837
Subtotal		5,074,590
Decreased by:		
Payment to Treasurer		4,744,547
Balance December 31, 2016	\$	330,043

**ANALYSIS OF SEWER UTILITY ASSESSMENT TRUST CASH
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2015	RECEIPTS MISCELLANEOUS	DISBURSEMENTS MISCELLANEOUS	BALANCE DECEMBER 31, 2016
Fund Balance	\$ 23,170	\$ 802	\$ 89	\$ 23,883
Due to Sewer Utility Operating Fund	6	41	6	41
		41	6	41
Total	\$ 23,176	\$ 843	\$ 95	\$ 23,924

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH - SEWER UTILITY CAPITAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Capital Improvement Fund	\$ 246,714
Improvement Authorizations:	
Sewer System Improvements:	
2005	168,453
2007	275,635
2008	73,674
2009	267,736
2010	22,389
2011	530,864
2012	(494,149)
2013	22,146
2014	196,209
2015	16,066
2016	(107,867)
Rebuild Affluent Pumps, Ditch Mixer & Muffin Monster	100,554
Acquisition of Truck & Mower	5,943
Acquisition of Truck with Plow	242
Sanitary Sewer Rehabilitation- 2015	(909,989)
Sanitary Sewer Rehabilitation- 2016	(9,545)
Reserve for Repayment of Interest	67,406
Interfunds Payable/ (Receivable)	58,197
Reserve for Future Sewer Improvements	334,377
Reserve for Preliminary Costs	2,500
Contracts Payable	<u>1,006,708</u>
 Total	 <u><u>\$ 1,874,263</u></u>

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
SCHEDULE OF INTERFUNDS RECEIVABLES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	TOTAL	SEWER UTILITY CAPITAL	SEWER UTILITY ASSESSMENT
Balance December 31, 2015	\$ 163,737	\$ 163,731	\$ 6
Increased by:			
Connection Fees	58,197	58,197	-
Interest Earned on Deposit	41	-	41
	<hr/>	<hr/>	<hr/>
Subtotal	221,975	221,928	47
Decreased by:			
Interfund Liquidated	163,737	163,731	6
	<hr/>	<hr/>	<hr/>
Balance December 31, 2016	<u>\$ 58,238</u>	<u>\$ 58,197</u>	<u>\$ 41</u>

**SCHEDULE OF SEWER RENTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 538,130
Increased by:	
Levy in 2016	\$ 4,793,241
Overpayments Created	12,018
	<hr/>
Subtotal	4,805,259
Decreased by:	
2016 Collections	4,738,875
Overpayments Applied	10,099
	<hr/>
Balance December 31, 2016	<u>\$ 594,415</u>

**TOWNSHIP OF BURLINGTON
SEWER UTILITY ASSESSMENT FUND
SCHEDULE OF ASSESSMENTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

DESCRIPTION	DATE OF CONFIRMATION	DUE DATES	BALANCE DECEMBER 31, 2015	COLLECTED 2016	BALANCE DECEMBER 31, 2016	BALANCE PLEDGED TO RESERVE
Sanitary Sewer Lines: Oxmead Road\Hancock Lane	8/7/03	2004-2016	\$ 802	\$ 802	\$ -	\$ -
			\$ 802	\$ 802	\$ -	\$ -

**TOWNSHIP OF BURLINGTON
SEWER UTILITY ASSESSMENT FUND
SCHEDULE OF DEFERRED ASSESSMENTS PER CHAPTER 341, P.L. 1975
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2016 & 2015
Extension of Sanitary Sewer Lines - Stevens Station & Pinewald	\$ 4,491
Sanitary Sewer Lines Along Columbus Road, etc.	25,934
Sanitary Sewer Lines - Little Oxmead & Old York Roads	21,402
Sanitary Sewer Lines - Sylvan Lakes, etc.	139,782
Sanitary Sewer Lines - US Route 130 East	20,000
Sanitary Sewer Lines & Pump Station - Along Old York Road - Ordinance 04-OR-007	3,439
 Total	 \$ 215,048

**SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015	<u><u>\$ 26,641,384</u></u>
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TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
FOR THE YEAR ENDED DECEMBER 31, 2016

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2015	AUTHORIZED	TRANSFER TO COMPLETED	BALANCE DECEMBER 31, 2016
2005 Sewer System Improvements	\$ 330,000	\$ -	\$ -	\$ 330,000
2007 Various Sewer System Improvements	893,000	-	-	893,000
2008 Various Sewer System Improvements	564,000	-	-	564,000
2009 Various Sewer System Improvements	675,000	-	-	675,000
2009 Acquisition of SCADA & Triple Ditch Mixers	105,545	-	-	105,545
2010 Various Sewer System Improvements	122,000	-	-	122,000
2011 Various Sewer System Improvements	1,400,000	-	-	1,400,000
2011 Rebuild Afflunet Pumps, Ditch Mixer & Muffin Monster	193,000	-	-	193,000
2012 Various Sewer System Improvements	1,400,000	-	-	1,400,000
2013 Acquisition of Truck with Plow	100,000	-	-	100,000
2013 Various Sewer System Improvements	1,400,700	-	-	1,400,700
2014 Various Sewer System Improvements	810,000	-	-	810,000
2015 Various Sewer System Improvements	162,500	-	-	162,500
2016 Various Sewer System Improvements	-	252,500	-	252,500
Rehab of Various Locations NJEIT	925,000	925,000	-	1,850,000
Total	\$ 9,080,745	\$ 1,177,500	\$ -	\$ 10,258,245

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2015	BALANCE AFTER TRANSFERS	CASH DISBURSED	BALANCE LAPSED
Operating:				
Salaries and Wages	\$ 36,405	\$ 36,405	\$ 14,799	\$ 21,606
Other Expenses	622,073	622,073	372,386	249,687
Social Security	7,138	7,138	-	7,138
Unemployment Compensation Insurance	3,000	3,000	-	3,000
Total	\$ 668,616	\$ 668,616	\$ 387,185	\$ 281,431
Encumbrances Payable	\$ 194,017	\$ 194,017	\$ 106,603	\$ 87,414
Appropriation Reserve	474,599	474,599	280,582	194,017
Total	\$ 668,616	\$ 668,616	\$ 387,185	\$ 281,431

EXHIBIT D-17

**SCHEDULE OF ACCRUED INTEREST ON BONDS AND LOANS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 38,046
Increased by:	
Budget Appropriation for Interest on Bonds & Loans	<u>45,220</u>
Subtotal	83,266
Decreased by:	
Interest Paid in Cash	<u>53,094</u>
Balance December 31, 2016	<u><u>\$ 30,172</u></u>

ANALYSIS OF ACCRUED INTEREST ON BONDS & LOANS DECEMBER 31, 2016

PRINCIPAL OUTSTANDING DECEMBER 31, 2016							
	AMOUNT	RATE	FROM	TO	PERIOD	AMOUNT	
2012 General	\$ 965,000	1.00%-2.25%	9/15/16	12/31/16	3 1/2 Months	\$ 5,545	
2013 General	915,000	1.50%-4.00%	8/1/16	12/31/16	5 Months	10,078	
Wastewater Trust Loan - 2011	54,285	Various	8/1/16	12/31/16	5 Months	613	
Wastewater Trust Loan - 2012A	240,000	Various	8/1/16	12/31/16	5 Months	4,215	
Wastewater Trust Loan - 2013A	275,000	Various	8/1/16	12/31/16	5 Months	4,063	
NJEIT Trust Loan - 2014A	260,000	Various	8/1/16	12/31/16	5 Months	4,115	
2016 BAN	1,424,551	0.650%	10/6/15	12/31/16	3 Months	<u>1,543</u>	
					Total	<u><u>\$ 30,172</u></u>	

**TOWNSHIP OF BURLINGTON
SEWER UTILITY ASSESSMENT TRUST FUND
SCHEDULE OF INTERFUNDS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

		SEWER UTILITY OPERATING
Balance December 31, 2015	\$	6
Increased by:		
Interest Earned on Deposits		41
		41
Subtotal		47
Decreased by:		
Liquidation of Interfund		6
		6
Balance December 31, 2016	\$	41

**SEWER UTILITY ASSESSMENT FUND
SCHEDULE OF RESERVES FOR ASSESSMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

DESCRIPTION	BALANCE DECEMBER 31, 2015	COLLECTED	BALANCE DECEMBER 31, 2016
Deferred Assessments:			
Sanitary Sewer Lines - Stevens Station & Pinewald	\$ 4,491	\$ -	\$ 4,491
Sanitary Sewer Lines - Along Columbus Road, etc.	25,934	-	25,934
Sanitary Sewer Lines - Along Little Oxmead & Old York Roads	21,402	-	21,402
Sanitary Sewer Lines - Sylvan Lakes, etc.	139,782	-	139,782
Sanitary Sewer Lines - US Rout 130 East	20,000	-	20,000
Sanitary Sewer Lines & Pump Station - Along Old York Road - Ord. 04-OR-007	3,439	-	3,439
Total Deferred Reserve for Assessments	215,048	-	215,048
Assessments Receivable:			
Sanitary Sewer Lines - Oxmead Road & Hancock Lane	802	802	-
Total Assessments Receivable	802	802	-
Total	\$ 215,850	\$ 802	\$ 215,048

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	ORDINANCE DATE	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2015		AUTHORIZED CURRENT YEAR	PRIOR YEAR CONTRACTS PAYABLE	PAID	ENCUMBERED	BALANCE DECEMBER 31, 2016	
			FUNDED	UNFUNDED					FUNDED	UNFUNDED
Sewer System Improvements:										
2005	6/15/05	\$ 330,000	\$ 168,453	\$ -	\$ -	\$ -	\$ -	\$ 168,453	\$ -	\$ -
2007	5/8/07	893,000	275,635	-	-	81	-	275,635	-	-
2008	7/8/08	564,000	-	73,674	-	-	-	-	-	73,674
2009	7/14/09	675,000	267,736	304,104	-	-	-	267,736	-	304,104
2010	7/13/10	122,000	22,389	-	-	-	-	22,389	-	-
2011	9/27/11	1,400,000	-	672,614	-	-	-	-	-	672,614
2012	7/10/12	1,000,000	-	192,986	-	-	-	-	-	192,986
2013	9/16/13	1,400,000	-	287,243	-	-	-	-	-	287,243
2014	6/4/14	810,000	8,454	770,000	-	-	497,000	-	-	196,209
2015	5/12/15	162,500	-	47,366	-	97,076	128,376	-	-	16,066
2016	5/10/16	252,000	-	-	252,500	-	95,469	-	12,398	-
Rebuild Affluent Pumps, Ditch Mixer & Muifin Monste	6/28/11	193,000	-	100,554	-	-	-	-	-	144,633
Acquisition of Truck & Mower	7/10/12	62,000	-	5,943	-	-	-	-	-	100,554
Acquisition of Truck with Plow	7/15/13	100,000	242	-	-	-	-	-	242	5,943
Sanitary Sewer Rehabilitation	5/12/15	925,000	-	924,373	-	-	378	-	-	-
Sanitary Sewer Rehabilitation	5/10/16	925,000	-	-	925,000	-	908,984	-	-	15,011
Total Improvements			\$ 742,909	\$ 3,378,857	\$ 1,177,500	\$ 97,157	\$ 730,768	\$ 1,006,708	\$ 734,455	\$ 2,924,492

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$	97,157
Increased by:		
Charges to Improvement Authorizations		1,006,708
Subtotal		1,103,865
Decreased by:		
Prior Year Balances Reappropriated		97,157
Balance December 31, 2016	\$	1,006,708

**SCHEDULE OF INTERFUNDS PAYABLE (RECEIVABLE) - SEWER UTILITY CAPITAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

		SEWER UTILITY OPERATING
Balance December 31, 2015	\$	163,731
Increased by:		
Sewer Connection Fees		58,197
Subtotal		221,928
Decreased by:		
Liquidation of Interfund		163,731
Balance December 31, 2016	\$	58,197

EXHIBIT D-23

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR FUTURE SEWER IMPROVEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015 \$ 334,377

EXHIBIT D-24

**SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015 \$ 26,296,607

Increased by:

Wastewater Treatment Trust Loan Paid by Operating Fund	\$ 422,210	
Wastewater Treatment Fund Loan Paid by Operating Fund	329,163	
Serial Bonds Paid by Operating Fund	<u>335,000</u>	<u>1,086,373</u>

Balance December 31, 2016 \$ 27,382,980

EXHIBIT D-25

**SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015 \$ 246,714

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF SEWER CAPITAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2015	ISSUED	PAID BY BUDGET APPROPRIATIONS	BALANCE DECEMBER 31, 2016
			DATE	AMOUNT					
Refunding Bonds - 2010	01/06/10	\$ 710,000	N/A	N/A	N/A	\$ 105,000	\$ -	105,000	\$ -
General Serial Bonds - 2012	03/15/17	1,264,000	03/15/17	75,000	1.25%	1,040,000	-	75,000	965,000
	03/15/18		80,000	1.25%					
	03/15/19		80,000	1.75%					
	03/15/20		85,000	2.00%					
	03/15/21		85,000	2.00%					
	03/15/22		85,000	2.00%					
	03/15/23		90,000	2.125%					
	03/15/24		90,000	2.25%					
03/15/25	95,000	2.25%							
03/15/26	100,000	2.25%							
03/15/27	100,000	2.25%							
Refunding Bonds - 2013	02/15/17	1,080,700	02/15/17	175,000	3.00%	1,070,000	-	155,000	915,000
	02/15/18		180,000	3.00%					
	02/15/19		60,000	3.00%					
	02/15/19		130,000	4.00%					
	02/15/20		185,000	3.00%					
	02/15/21		110,000	3.00%					
02/15/21	75,000	4.00%							
Total									
						\$ 2,215,000	\$ -	\$ 335,000	\$ 1,880,000

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2015	AUTHORIZATIONS	NOTES ISSUED	BALANCE DECEMBER 31, 2016
2009 Various Sewer System Improvements	\$ 304,104	\$ -	\$ -	\$ 304,104
2011 Various Sewer System Improvements	141,750	-	-	141,750
2012 Various Sewer System Improvements	687,135	-	-	687,135
2013 Various Sewer System Improvements	265,097	-	-	265,097
2014 Various Sewer System Improvements	770,000	-	770,000	-
2015 Various Sewer System Improvements	162,500	-	162,500	-
2016 Various Sewer System Improvements	-	252,500	-	252,500
2015 Sanitary Sewer Rehabilitation	925,000	-	-	925,000
2016 Sanitary Sewer Rehabilitation	-	925,000	-	925,000
Total	\$ 3,255,586	\$ 1,177,500	\$ 932,500	\$ 3,500,586

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NEW JERSEY WASTEWATER TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2015	ISSUED	PAID	BALANCE DECEMBER 31, 2016
			DATE	AMOUNT					
Central Avenue Wastewater	9/1/97	\$ 4,665,000	N/A	N/A	N/A	\$ 370,000	- \$	370,000 \$	-
	2/11/11	92,724	8/1/17	7,010	2.45%	61,147	-	6,862	54,285
			8/1/18	7,182	2.65%				
			8/1/19	7,372	2.83%				
			8/1/20	7,581	2.98%				
			8/1/21	7,807	3.23%				
			8/1/22	8,059	3.37%				
			8/1/23	8,332	3.47%				
			8/1/24	942	3.58%				
Series 2012ABC	5/3/12	301,852	8/1/17	15,348	N/A	245,576	-	15,348	230,228
			8/1/18	15,348	N/A				
			8/1/19	15,348	N/A				
			8/1/20	15,348	N/A				
			8/1/21	15,348	N/A				
			8/1/22	15,348	N/A				
			8/1/23	15,348	N/A				
			8/1/24	15,348	N/A				
			8/1/25	15,348	N/A				
			8/1/26	15,348	N/A				
			8/1/27	15,348	N/A				
			8/1/28	15,348	N/A				
			8/1/29	15,349	N/A				
			8/1/30	15,349	N/A				
			8/1/31	15,349	N/A				

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NEW JERSEY WASTEWATER TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES		INTEREST RATE	BALANCE DECEMBER 31, 2015	ISSUED	PAID	BALANCE DECEMBER 31, 2016
			OF BONDS OUTSTANDING DATE	AMOUNT					
Series 2012A	5/3/12	280,000	8/1/17	10,000	5.00%	250,000	-	10,000	240,000
			8/1/18	10,000	5.00%				
			8/1/19	10,000	5.00%				
			8/1/20	15,000	5.00%				
			8/1/21	15,000	5.00%				
			8/1/22	15,000	5.00%				
			8/1/23	15,000	5.00%				
			8/1/24	15,000	5.00%				
			8/1/25	15,000	5.00%				
			8/1/26	20,000	5.00%				
			8/1/27	20,000	3.00%				
			8/1/28	20,000	3.00%				
	Series 2013A	5/22/13	305,000	8/1/17	15,000	4.00%	285,000	-	10,000
			8/1/18	15,000	4.00%				
			8/1/19	15,000	4.00%				
			8/1/20	15,000	4.00%				
			8/1/21	15,000	4.00%				
			8/1/22	15,000	4.00%				
			8/1/23	15,000	5.00%				
			8/1/24	15,000	5.00%				
			8/1/25	15,000	3.00%				
			8/1/26	20,000	3.00%				
			8/1/27	20,000	3.00%				
			8/1/28	20,000	3.00%				
NJEIT 2014A - Trust		5/21/14	\$280,000	8/1/17	10,000	5.00%	270,000	-	10,000
			8/1/18	10,000	5.00%				
			8/1/19	10,000	5.00%				
			8/1/20	10,000	5.00%				
			8/1/21	15,000	5.00%				
			8/1/22	15,000	5.00%				
			8/1/23	15,000	5.00%				
			8/1/24	15,000	5.00%				
			8/1/25	15,000	3.00%				
			8/1/26	15,000	3.00%				
			8/1/27	15,000	3.00%				
			8/1/28	20,000	3.00%				
			8/1/29	20,000	3.00%				
		8/1/30	20,000	3.00%					
		8/1/31	20,000	3.00%					
		8/1/32	20,000	3.13%					
		8/1/33	20,000	3.25%					

Total \$ 1,481,723 \$ - \$ 422,210 \$ 1,059,513

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NEW JERSEY WASTEWATER FUND LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2015	PAID	BALANCE DECEMBER 31, 2016
			DATE	AMOUNT				
Central Avenue Wastewater Treatment Plant Improvements	9/1/97	\$ 4,048,690	9/1/06-16 & 3/1/01-16	Various	NONE	\$ 213,776	\$ 213,776	\$ -
	2/1/11	278,172	2/1/11-22 & 8/1/11-22	Various	NONE	160,937	23,447	137,490
5/22/13	953,250	2/1/14-32 & 8/1/14-32	Various	Various	NONE	823,996	48,470	775,526
5/21/14	854,903	2/1/14-33 & 8/1/14-33	Various	Various	NONE	782,453	43,470	738,983
Total						\$ 1,981,162	\$ 329,163	\$ 1,651,999

**SCHEDULE OF BOND ANTICIPATION NOTES
FOR THE YEAR ENDED DECEMBER 31, 2016**

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	DATE OF ORIGINAL ISSUE	DATE OF ISSUE	DATE OF MATURITY	INTEREST RATE	BALANCE DECEMBER 31, 2015	INCREASED	DECREASED	BALANCE DECEMBER 31, 2016
2011-12	Various Utility Sewer Improvements	10/9/14	10/6/16	10/5/17	0.65%	183,700	183,700	183,700	
2010-06	Various Utility Sewer Improvements	10/9/14	10/6/16	10/5/17	0.65%	308,000	308,000	308,000	
2014-13	Various Utility Sewer Improvements	10/6/16	10/6/16	10/5/17	0.65%	-	770,000	-	
2015-11	Various Utility Sewer Improvements	10/6/16	10/6/16	10/5/17	0.65%	-	162,500	-	
Total						\$ 492,051	\$ 1,424,551	\$ 492,051	\$ 1,424,551

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WATER UTILITY FUND

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**TOWNSHIP OF BURLINGTON
WATER UTILITY FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>OPERATING FUND</u>	<u>ASSESSMENT FUND</u>	<u>CAPITAL FUND</u>
Balance December 31, 2015	\$ 983,412	\$ 167	\$ 662,759
Increased by Receipts:			
Collector	\$ 2,433,884	\$ -	\$ -
Interfunds Payable	96,637	-	36,501
BAN Proceeds	-	-	3,488,340
Budget Refunds	67,351	-	-
Miscellaneous Revenue	19,883	-	-
Subtotal	<u>2,617,755</u>	<u>-</u>	<u>3,524,841</u>
Total	<u>3,601,167</u>	<u>167</u>	<u>4,187,600</u>
Decreased by Disbursements:			
Interfunds Payable	-	-	96,637
Improvement Authorizations	-	-	259,386
BAN Payments	-	-	2,149,840
Appropriation Reserves	49,161	-	-
Accounts Payable	98,781	-	-
2016 Budget Appropriations	2,293,523	-	-
Total Disbursements	<u>2,441,465</u>	<u>-</u>	<u>2,505,863</u>
Balance December 31, 2016	<u>\$ 1,159,702</u>	<u>\$ 167</u>	<u>\$ 1,681,737</u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
SCHEDULE OF CASH - COLLECTOR
FOR THE YEAR ENDED DECEMBER 31, 2016**

	OPERATING FUND	ASSESSMENT FUND
Balance December 31, 2014	\$ 107,883	\$ 46
Increased by:		
Consumer Accounts Receivable	\$ 2,400,790	\$ -
Interest on Delinquent Accounts	25,377	1
	2,426,167	1
Subtotal	2,534,050	47
Decreased by:		
Payment to Treasurer	2,433,884	-
Balance December 31, 2015	\$ 100,166	\$ 47

**ANALYSIS OF WATER UTILITY ASSESSMENT TRUST CASH
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2015	RECEIPTS ASSESSMENTS RECEIVABLE	DISBURSEMENTS INTERFUND LIQUIDATED	BALANCE DECEMBER 31, 2016
Fund Balance	\$ 213	\$ -	\$ -	\$ 213
Due to Water Utility Operating Fund	-	1	-	1
	213	1	-	214
Total	\$ 213	\$ 1	\$ -	\$ 214
Treasurer	\$ 167			\$ 167
Collector	46			47
	213			214
Total	\$ 213			\$ 214

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
ANALYSIS OF WATER UTILITY CAPITAL CASH
FOR THE YEAR ENDED DECEMBER 31, 2016**

Fund Balance	\$	720,866
Capital Improvement Fund		200,000
Improvement Authorizations:		
2005 Various Water Improvements		500
2010 Various Water Improvements		78,684
2011 Various Water Improvements		260,967
2012 Various Water Improvements		20,613
2013 Various Water Improvements		54,693
2014 Various Water Improvements		220,723
2015 Various Water Improvements		68,683
2015 Water Main Testing		4,000
2016 Various Water Improvements		(597,125)
Encumbrances Payable		611,610
Reserve for Repayment of Interest		1,023
Interfunds Payables		36,500
		<hr/>
Total	\$	<u><u>1,681,737</u></u>

**WATER UTILITY OPERATING FUND
SCHEDULE OF INTERFUNDS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

	TOTAL	WATER ASSESSMENT TRUST	WATER UTILITY CAPITAL
Balance December 31, 2015	\$ 96,636	\$ -	\$ 96,636
Increased by:			
Interest Earned on Deposits	2,116	1	2,115
	<hr/>	<hr/>	<hr/>
Subtotal	133,138	1	133,137
	<hr/>	<hr/>	<hr/>
Decreased by:			
Interfunds Liquidated	96,637	-	96,637
	<hr/>	<hr/>	<hr/>
Balance December 31, 2016	\$ 36,501	\$ 1	\$ 36,500
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
SCHEDULE OF WATER RENTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015		\$	284,350
Increased by:			
Water Rents Levied	\$	2,421,230	
Overpayments Created		5,190	2,426,420
Subtotal			2,710,770
Decreased by:			
Cancelled		101	
Overpayments Applied		7,615	
Collections		2,400,790	2,408,506
Balance December 31, 2016		\$	302,264

**WATER UTILITY ASSESSMENT TRUST FUND
SCHEDULE OF DEFERRED ASSESSMENTS PER CHAPTER 341, P.L. 1975
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2015	ASSESSMENTS COLLECTED 2016	BALANCE DECEMBER 31, 2016	BALANCE PLEDGED TO RESERVES
Water Supply & Distribution System	\$ 109,558	\$ -	\$ 109,558	\$ 109,558
Total	\$ 109,558	\$ -	\$ 109,558	\$ 109,558

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2015	AUTHORIZED	NOTES ISSUED	BALANCE DECEMBER 31, 2016
2014 Various Water Improvements	\$ 686,000	\$ -	\$ 686,000	\$ -
2015 Various Water Improvements	652,500	-	652,500	-
2016 Various Water Improvements	-	878,500	-	878,500
	<hr/>			
Total	<u>\$ 1,338,500</u>	<u>\$ 878,500</u>	<u>\$ 1,338,500</u>	<u>\$ 878,500</u>

**SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015	<u><u>\$ 15,263,424</u></u>
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**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2015	AUTHORIZED	TRANSFER TO COMPLETED	BALANCE DECEMBER 31, 2016
2010 Various Water Improvements	\$ 842,000	\$ -	\$ -	\$ 842,000
2011 Various Water Improvements	1,115,000	-	-	1,115,000
2012 Various Water Improvements	445,000	-	-	445,000
2013 Various Water Improvements	589,500	-	-	589,500
2014 Various Water Improvements	686,000	-	-	686,000
2015 Various Water Improvements	652,500	-	-	652,500
2015 Water Main Testing	35,000	-	-	35,000
2016 Various Water Improvements	-	878,500	-	878,500
Total	\$ 4,365,000	\$ 878,500	\$ -	\$ 5,243,500

**SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 267,930
Increased by:	
Charges to Improvement Authorizations	<u>611,610</u>
Subtotal	<u>879,540</u>
Decreased by:	
Prior Year Balances Reappropriated	<u>267,930</u>
Balance December 31, 2016	<u><u>\$ 611,610</u></u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
SCHEDULE OF 2015 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2016**

	BALANCE DECEMBER 31, 2015	BALANCE AFTER TRANSFERS	EXPENDED	BALANCE CANCELLED
Operating:				
Salaries & Wages	\$ 24,844	\$ 24,844	\$ 11,202	\$ 13,642
Other Expenses	224,928	224,928	136,740	88,188
Statutory Expenditures:				
Contributions to:				
Social Security System	6,658	6,658	-	6,658
Unemployment Compensation Insurance	3,000	3,000	-	3,000
Total	<u>\$ 259,430</u>	<u>\$ 259,430</u>	<u>\$ 147,942</u>	<u>\$ 111,488</u>
Encumbrances Payable	\$ 98,781	\$ 98,781	\$ 98,781	\$ -
Appropriation Reserve	160,649	160,649	49,161	111,488
Total	<u>\$ 259,430</u>	<u>\$ 259,430</u>	<u>\$ 147,942</u>	<u>\$ 111,488</u>

**SCHEDULE OF ACCRUED INTEREST ON BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$ 13,025
Increased by:	
Budget Appropriation for Interest on Bonds	<u>29,235</u>
Subtotal	42,260
Decreased by:	
Interest Paid in Cash	<u>26,800</u>
Balance December 31, 2016	<u>\$ 15,460</u>

ANALYSIS OF ACCRUED INTEREST ON BONDS DECEMBER 31, 2015

PRINCIPAL OUTSTANDING DECEMBER 31, 2016						
AMOUNT		RATE	FROM	TO	PERIOD	AMOUNT
2012 Bonds	\$1,710,000	1.00%-2.25%	9/15/16	12/31/16	3 1/2 Months	\$ 9,829
2012 Refunding Bonds	185,000	2.00%-4.00%	9/15/16	12/31/16	3 1/2 Months	1,852
2016 BAN	3,488,340	0.650%	10/6/16	12/31/16	3 Months	<u>3,779</u>
Total						<u>\$ 15,460</u>

**TOWNSHIP OF BURLINGTON
 WATER UTILITY ASSESSMENT TRUST FUND
 SCHEDULE OF RESERVE FOR ASSESSMENTS AND LIENS
 FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2015	COLLECTED	BALANCE DECEMBER 31, 2016
Deferred Assessments Receivable:			
Chapter 341, P.L. 1975 - Water Supply & Distribution System	\$ 109,558	\$ -	\$ 109,558
Total Deferred Assessments Receivable	<u>\$ 109,558</u>	<u>\$ -</u>	<u>\$ 109,558</u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	ORDINANCE DATE	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2015		AUTHORIZED	PRIOR YEAR ENCUMBRANCES RECLASSIFIED	PAID	ENCUMBRANCES DECEMBER 31, 2016		BALANCE DECEMBER 31, 2016
			FUNDED	UNFUNDED				FUNDED	UNFUNDED	
2005 Various Water Improvements	6/15/05	\$ 112,500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -
2010 Various Water Improvements	07/13/10	842,000	78,684	-	-	-	-	78,684	-	-
2011 Various Water Improvements	07/28/11	1,115,000	-	260,967	-	9,925	-	9,925	-	260,967
2012 Various Water Improvements	07/10/12	445,000	-	20,613	-	1,665	-	1,665	-	20,613
2013 Various Water Improvements	07/15/13	589,500	-	49,194	-	117,816	112,317	-	-	54,693
2014 Various Water Improvements	06/10/14	686,000	-	260,764	-	-	3,091	36,950	-	220,723
2015 Various Water Improvements	06/01/15	652,500	-	40,082	-	107,524	77,423	1,500	-	68,683
2015 Water Main Testing	10/12/15	35,000	4,000	-	-	31,000	31,000	-	4,000	-
2016 Various Water Improvements	05/10/16	878,500	-	-	878,500	-	35,555	561,570	-	281,375
Total Improvements			\$ 83,184	\$ 631,620	\$ 878,500	\$ 267,930	\$ 259,386	\$ 611,610	\$ 83,184	\$ 907,054

EXHIBIT E-20

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015	\$	14,010,084
Increased by:		
Serial Bonds Paid		235,000
Balance December 31, 2016	\$	14,245,084

EXHIBIT E-21

**SCHEDULE OF WATER CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015	\$	200,000
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EXHIBIT E-22

**SCHEDULE OF INTERFUNDS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

			WATER OPERATING FUND
Balance December 31, 2015	\$		96,636
Increased by:			
Connection Fees	\$	34,386	
Interest Earned on Deposits		2,115	36,501
Subtotal			133,137
Decreased by:			
Interfund Liquidated With Water Operating Fund			96,637
Balance December 31, 2016	\$		36,500

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF WATER SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2016**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING DATE	INTEREST RATE	BALANCE DECEMBER 31, 2015	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2016
Refunding Bonds - 2010	1/6/2010	\$ 710,000	N/A	N/A	\$ 15,000	\$ 15,000	-
Water Capital Bonds of 2012	3/6/2012	2,231,000	3/15/17 3/15/18 3/15/19 3/15/20 3/15/21 3/15/22 3/15/23 3/15/24 3/15/25 3/15/26 3/15/27	1.250% 1.250% 1.750% 2.000% 2.000% 2.000% 2.125% 2.250% 2.250% 2.250% 2.250%	1,845,000	135,000 140,000 140,000 145,000 150,000 155,000 160,000 165,000 175,000 180,000	1,710,000
Refunding Bonds - 2012	05/10/12	525,000	9/15/17 9/15/17 9/15/18 9/15/18	3.000% 4.000% 3.000% 4.000%	270,000	85,000	185,000
Total					\$ 2,130,000	\$ 235,000	\$ 1,895,000

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES
FOR THE YEAR ENDED DECEMBER 31, 2016**

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	DATE OF ORIGINAL ISSUE	DATE OF MATURITY	INTEREST RATE	BALANCE		INCREASED	DECREASED	BALANCE DECEMBER 31, 2016
					DECEMBER 31, 2015	DECEMBER 31, 2016			
2006-16	Various Utility Improvements	10/9/14	10/6/16	0.65%	\$ 340	\$ 340	\$ 340	\$ 340	340
2011-15	Various Utility Improvements	10/9/14	10/6/16	0.65%	1,115,000	1,115,000	1,115,000	1,115,000	1,115,000
2012-16	Various Utility Improvements	10/9/14	10/6/16	0.65%	445,000	445,000	445,000	445,000	445,000
2013-20	Various Utility Improvements	10/9/14	10/6/16	0.65%	589,500	589,500	589,500	589,500	589,500
2014-14	Various Utility Improvements	10/6/16	10/6/16	0.65%	-	686,000	-	-	686,000
2015-10	Various Utility Improvements	10/6/16	10/6/16	0.65%	-	652,500	-	-	652,500
Total					\$ 2,149,840	\$ 3,488,340	\$ 2,149,840	\$ 3,488,340	\$ 3,488,340

**WATER LINE ASSESSMENT FUND
SCHEDULE OF FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2016 & 2015

\$ 213

BOND AND COUPON ACCOUNT

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**TOWNSHIP OF BURLINGTON
BOND AND COUPON ACCOUNT
ANALYSIS OF INTEREST COUPONS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2016**

DESCRIPTION	COUPON NUMBER	DUE DATE	BOND NUMBER	COUPON AMOUNT	AMOUNT
1963 School Bond	21	8/01/73	276	\$ 80	\$ 80
	28	2/01/79	323-324	80	160
1974 Water & Sewer General	22	9/15/85	308-309	188	375
	23	3/15/86	310-311	188	375
1976 General Bonds	12	12/15/82	439	140	<u>140</u>
Total					<u><u>\$ 1,130</u></u>

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PAYROLL FUND

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**TOWNSHIP OF BURLINGTON
PAYROLL FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2016**

Balance December 31, 2015		\$	117,663
Increased by:			
Net Pay	\$	10,984,876	
Agency Liability		2,307,482	13,292,358
			<hr/>
Subtotal			13,410,021
Decreased by:			
Net Pay		10,984,876	
Payments to Various Agencies		2,298,562	13,283,438
			<hr/>
Balance December 31, 2016		\$	<u><u>126,583</u></u>

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**TOWNSHIP OF BURLINGTON
COUNTY OF BURLINGTON**

PART II

**COMMENTS AND RECOMMENDATIONS
FOR THE YEAR ENDED DECEMBER 31, 2016**

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The Honorable Mayor and Members of the
Township Council
Township of Burlington
Burlington, New Jersey 08016

We have audited the financial statements of the Township of Burlington in the County of Burlington for the year ended December 31, 2016. In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year then ended.

GENERAL COMMENTS

Contracts and Agreements Required to be advertised by (N.J.S.A.40A:11-4)

N.J.S.A.40A:11-4 - Every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate \$40,000, except by contract or agreement.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services," per *N.J.S.A.40A:11-5*.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Contracts and Agreements Requiring Solicitation of Quotations

The examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$6,000, "for the performance of any work or the furnishing or hiring of any materials or supplies", other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provision of (*N.J.S.A.40A:11-6.1*).

Collection of Interest on Delinquent Taxes

The statute provides the method for authorizing interest and the maximum rate to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 5, 2016 adopted the following resolution authorizing interest to be charged on delinquent taxes:

“**BE IT RESOLVED** by the Township Council of the Township of Burlington, County of Burlington, State of New Jersey, the rate of interest charged on delinquent taxes or assessments on any installment made ten (10) days after the date upon which the same became payable, shall not exceed eight (8) percent per annum of the first One Thousand Five Hundred Dollars (\$1,500.00) of the delinquency, and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00).

BE IT FURTHER RESOLVED, that where interest on delinquent tax payments is one dollar (\$1.00) or less, payment and collection of said interest is hereby waived.”

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The delinquent taxes at December 31, 2016, included 2016 through 1996 real estate taxes.

The last tax sale was held on September 28, 2016 and was complete.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

YEAR	NUMBER OF LIENS
2016	32
2015	39
2014	37

Deductions From Taxes

The audit of senior citizen and veteran deductions on a test basis revealed that deductions appear reasonable.

Examination of Bills

A test check of paid bills was made and each bill, upon proper approval, was considered as a separate and individual contract unless the records disclosed it to be a part payment or estimate.

Municipal Court

A separate report of the Municipal Court transactions was filed in accordance with the requirements of the Local Finance Board.

As part of the test of the municipal court records, no attempt was made to differentiate between fines due the Township, County, or State, or to pass upon the authenticity of the preparation and procedures for complaints issued.

A test sample was selected of 10 traffic and criminal cases processed through the system. The purpose of the test was to determine that traffic fines were levied in accordance with State Statutes, that payments were deposited intact and on a timely basis, that dispositions were entered in traffic and criminal dockets, closure procedures for delinquent traffic tickets were enforced and that proper procedures were in effect for defendants paying on the partial payment system.

Deposit of Funds Paid to Local Unit

N.J.S.40A:5-15 States:

“All moneys, including moneys collected by taxation, received from any source by or on behalf of any local unit or any board or department thereof shall within 48 hours after the receipt thereof, either;

- a. be paid to the officer charged with the custody of the general funds of the local unit, who shall deposit all such funds within 48 hours after the receipt thereof to the credit of the local unit in its designated legal depository, or;
- b. be deposited to the credit of the local unit in its designated legal depository.”

Payroll Fund

The examination of the payroll fund included testing the detail computation of various deductions or other credits from the payroll of Township employees, also, the examination ascertained that the accumulated withholdings were distributed to the proper agencies.

Follow-Up on Prior Years' Finding

There were no prior year findings.

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2016:

NAME	TITLE	AMOUNT OF BOND	CORPORATE SURETY CODE
Brian J. Carlin	Mayor		
Carl M. Schoenborn	President of Council		
Joyce R. Howell	Councilwoman		
George M. Kozub	Councilman		
E. L. Pete Green	Councilman		
Michael K. Cantwell	Councilman		
Robert W. Jung	Councilman		
Patricia M. Siboczy	Councilwoman		
Anthony J. Carnivale, Jr.	Municipal Clerk		
Walter J. Corter	Administrator		
Dawn Bass	Treasurer/Chief Financial Officer	\$150,000	A
Stephen Fazekas	Director of Public Works, Sewer & Water Inspector		
Mary E. Field	Registrar of Vital Statistics & Deputy Township Clerk		
Jay Renwick	Tax Assessor		
Rosa Henry	Court Administrator		B
Michael Wright	Construction Code Official		
Sherita Singleton	Deputy Registrar of Vital Statistics		
Cindy Eckman-Crist	Alternate Deputy Vital Statistics		
Dennis McInerney	Municipal Court Judge		B
David Serlin	Counsel		
Lan Chen Shen	Tax Collector, Sewer Utility Collector, Water Utility Collector, Tax Search Officer	\$330,000	A
Darlene Flagg	Deputy Tax Collector		
Bruce Painter	Director of Public Safety Chief Law Enforcement Officer		
Scott Hatfield	Director of Engineering		

Corporate Surety Bonds:

- A) Individual Bonds
- B) Faithful Performance Blanket Bond Covering Municipal Court Personnel Only; Amount of \$60,000 per Occurrence.

Acknowledgment

We received the complete cooperation of all the Township officials and employees and we greatly appreciate the courtesies extended to the members of the audit team. Should you have any questions concerning our report please contact us.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Kevin P. Frenia
Certified Public Accountant
Registered Municipal Accountant
CR# 435

Medford, New Jersey
May 24, 2017