

TOWNSHIP OF BURLINGTON
AUDIT REPORT FOR THE YEAR
ENDED DECEMBER 31, 2020

**TOWNSHIP OF BURLINGTON
COUNTY OF BURLINGTON**

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**TOWNSHIP OF BURLINGTON
COUNTY OF BURLINGTON**

PART I

**INDEPENDENT AUDITOR'S REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020**

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HOLT MCNALLY & ASSOCIATES

Certified Public Accountants & Advisors

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members
of the Township Council
Township of Burlington
County of Burlington
Burlington, New Jersey

Report on the Financial Statements

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds and account group of the Township of Burlington, County of Burlington as of December 31, 2020 and 2019, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, the related statements of revenues - regulatory basis, and statements of expenditures - regulatory basis for the year ended December 31, 2020 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating

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the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in Note 1, the financial statements are prepared by the Township of Burlington on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Burlington, as of December 31, 2020 and 2019, or the results of its operations and changes in fund balance for the years then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Burlington, as of December 31, 2020 and 2019, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the statements of revenues - regulatory basis, statements of expenditures - regulatory basis of the various funds, and general fixed assets group of accounts – regulatory basis, for the year ended December 31, 2020 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Emphasis of Matter

As discussed in Note 20 to the financial statements, the Township is presenting the most recent information available with regards to *GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinion is not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The supplemental schedules presented for the various funds and letter of comments and recommendations section are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and are not a required part of the basic financial statements.

The supplemental schedules presented for the various funds are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated June 15, 2021 on our consideration of the Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Township's internal control over financial reporting and compliance.

Respectfully submitted,

HOLT MCNALLY & ASSOCIATES, INC.
Certified Public Accountants & Advisors

David T. McNally
Certified Public Accountant
Registered Municipal Accountant
RMA No. 573

Medford, New Jersey
June 15, 2021

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HOLT MCNALLY & ASSOCIATES

Certified Public Accountants & Advisors

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members
of the Township Council
Township of Burlington
County of Burlington
Burlington, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements - regulatory basis of the Township of Burlington, County of Burlington, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated June 15, 2021. Our report indicated that the Township's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but rather prepared in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any

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deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,

HOLT MCNALLY & ASSOCIATES, INC.
Certified Public Accountants & Advisors

David T. McNally
Certified Public Accountant
Registered Municipal Accountant
RMA No. 573

Medford, New Jersey
June 15, 2021

BASIC FINANCIAL STATEMENTS

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**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

ASSETS	REFERENCE	2020	2019
Regular Fund:			
Cash:			
Treasurer	A-4	\$ 17,907,431	\$ 16,331,044
Collector	A-5	291,703	267,173
Change Funds	A-6	650	650
Petty Cash	A	1,600	1,600
 Total Regular Fund		 <u>18,201,384</u>	 <u>16,600,467</u>
Receivables & Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-7	729,419	744,685
Tax Title Liens Receivable	A-8	730,799	699,882
Foreclosed Property - Assessed Valuation	A-9	1,238,201	1,238,201
Revenue Accounts Receivable	A-10	12,091	32,972
Interfunds Receivable	A-11	43,236	75,569
 Total Receivables & Other Assets With Full Reserves		 <u>2,753,746</u>	 <u>2,791,309</u>
Deferred Charges To Future Taxation:			
Special Emergency Appropriation	A	115,000	230,000
 Total Deferred Charges		 <u>115,000</u>	 <u>230,000</u>
 Total Regular Fund, Receivables & Other Assets With Full Reserves		 <u>21,070,130</u>	 <u>19,621,776</u>
State & Federal Grants:			
Cash - Treasurer	A-4	271,798	270,430
Grants Receivable	A-12	28,512	31,386
 Total State & Federal Grants		 <u>300,310</u>	 <u>301,816</u>
 Total Assets		 <u>\$ 21,370,440</u>	 <u>\$ 19,923,592</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	2020	2019
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3	\$ 2,355,108	\$ 1,711,050
Encumbrances Payable	A-3	328,208	264,248
Accounts Payable	A	-	26,670
Prepaid Taxes	A-5	2,094,191	1,798,321
Due County for Added & Omitted Taxes	A-15	119,919	44,705
Local District School Tax Payable	A-17	4,162,529	4,251,627
Tax Overpayments	A	89,494	39,949
Due to State of New Jersey for Senior Citizen & Veteran Deductions	A	109,259	104,315
Due to State of New Jersey for DCA Fees	A	189,367	87,360
Reserves for:			
Sale of Municipal Assets	A	3,000	3,000
Revaluation	A	71,587	71,587
FEMA Snow Trust	A	302,295	255,375
Interfunds Payable	A-11	2,325	20,816
Subtotal Regular Fund		<u>9,827,282</u>	<u>8,679,023</u>
Reserve for Receivables & Other Assets	A	2,753,746	2,791,309
Fund Balance	A-1	<u>8,489,102</u>	<u>8,151,444</u>
Total Regular Fund		<u>21,070,130</u>	<u>19,621,776</u>
State & Federal Grants:			
Appropriated Reserves	A-19	264,625	214,339
Unappropriated Reserves	A-18	10,000	51,792
Due from Current Fund	A-11	<u>25,685</u>	<u>35,685</u>
Total State & Federal Grants		<u>300,310</u>	<u>301,816</u>
Total Liabilities, Reserves & Fund Balance		<u>\$ 21,370,440</u>	<u>\$ 19,923,592</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENTS OF OPERATIONS AND CHANGES
IN FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	2020	2019
Revenue & Other Income Realized:		
Fund Balance Utilized	\$ 3,225,000	\$ 3,225,000
Miscellaneous Revenue Anticipated	8,600,496	8,476,034
Receipts From Delinquent Taxes & Tax Title Liens	658,326	834,293
Receipts From Current Taxes	70,793,391	69,525,657
Nonbudget Revenue	757,392	748,340
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	1,192,472	1,575,631
Other Credits	34,805	59,567
Interfunds Receivable Liquidated	71,405	70,248
	<u>85,333,287</u>	<u>84,514,770</u>
Total		
Expenditures:		
Budget Appropriations Within "CAPS":		
Operations:		
Salaries & Wages	10,116,362	9,927,021
Other Expenses	8,391,685	7,965,455
Deferred Charges & Statutory Expenditures	2,717,993	2,688,097
Excluded From "CAPS":		
Operations:		
Other Expenses	318,815	293,806
Capital Improvements	-	100,000
Municipal Debt Service	1,732,092	1,768,925
County Taxes	10,852,371	10,048,175
Due County for Added & Omitted Taxes	119,919	44,705
Local District School Tax	45,383,392	45,561,588
Special District Tax	2,138,000	2,065,000
Refund of Prior Year Revenue	-	5,746
	<u>81,770,629</u>	<u>80,468,518</u>
Total Expenditures		
Regulatory Excess to Fund Balance	<u>3,562,658</u>	<u>4,046,252</u>
Fund Balance January 1	<u>8,151,444</u>	<u>7,330,192</u>
Total	11,714,102	11,376,444
Decreased by: Utilization as Anticipated Revenue	<u>3,225,000</u>	<u>3,225,000</u>
Fund Balance December 31	<u>\$ 8,489,102</u>	<u>\$ 8,151,444</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	ANTICIPATED		EXCESS OR (DEFICIT)
	BUDGET	REALIZED	
Fund Balance Utilized	\$ 3,225,000	\$ 3,225,000	\$ -
Miscellaneous Revenue:			
Licenses:			
Alcoholic Beverages	20,000	18,000	(2,000)
Other	35,000	17,334	(17,666)
Fees & Permits			
Construction Code	800,000	1,739,887	939,887
Other	160,000	87,423	(72,577)
Municipal Court Fines & Costs	450,000	246,479	(203,521)
Interest & Costs on Taxes	185,000	182,031	(2,969)
Interest on Investments & Deposits	200,000	90,911	(109,089)
Assiscunk Facility Fees	6,000	3,860	(2,140)
Recreation Fees	85,000	37,396	(47,604)
Energy Receipts	4,587,305	4,587,305	-
Reserve for Repayment of Debt	44,775	44,775	-
Interlocal Services Agreement - Sale of Gasoline	135,000	92,561	(42,439)
Interlocal Shared Services - Burlington City Municipal Court	380,000	455,810	75,810
Cell Tower Rental	250,000	245,184	(4,816)
Utility Operating Surplus of Prior Year - Utility	400,000	400,000	-
Capital Fund Balance	230,225	230,225	-
Distracted Driving Crackdown	5,500	5,500	-
Drunk Driving Enforcement Fund	23,001	23,001	-
Drive Sober or Get Pulled Over	10,500	10,500	-
Clean Communities	41,993	41,993	-
Body Armor Fund	4,529	4,529	-
Recycling Tonnage Grant	25,792	25,792	-
Emergency Management Grant	10,000	10,000	-
Total Miscellaneous Revenues	8,089,620	8,600,496	510,876
Receipts From Delinquent Taxes	775,000	658,326	(116,674)
Local Tax for Municipal Purposes	12,470,249	13,569,973	1,099,724
Budget Totals	24,559,869	26,053,795	1,493,926
Nonbudget Revenues	-	757,392	757,392
Total	\$ 24,559,869	\$ 26,811,187	\$ 2,251,318

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

ANALYSIS OF REALIZED REVENUES

Allocation of Current Tax Collections:	
Revenue From Collections	\$ 70,793,391
Less: School & County Taxes	<u>58,493,682</u>
 Total Allocation of Current Tax Collections	 12,299,709
Add: Budget Appropriation Reserve for Uncollected Taxes	<u>1,270,264</u>
 Total Amount for Support of Municipal Budget Appropriation	 <u>\$ 13,569,973</u>

ANALYSIS OF NONBUDGET REVENUES

Treasurer:	
Insurance Refund & Rebates	\$ 55,006
School Resource Officer	194,283
PILOT	30,121
Burlington City Construction Fees	91,200
Senior Citizen & Veterans - 2% Admin Fee	2,849
Cable Franchise Fees	70,084
Miscellaneous	<u>313,849</u>
 Nonbudget Revenue	 <u>\$ 757,392</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

OPERATIONS	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
General Government:				
Township Council:				
Salaries and Wages	\$ 41,341	\$ 41,341	\$ 40,562	\$ 779
Other Expenses	4,500	4,500	259	4,241
Human Resources (Personnel):				
Salaries and Wages	27,579	27,579	27,476	103
Other Expenses	600	600	-	600
Mayor & Council:				
Salaries and Wages	11,920	11,920	11,695	225
Other Expenses	900	900	130	770
Municipal Clerk:				
Salaries and Wages	239,534	239,534	234,214	5,320
Other Expenses	65,500	55,500	37,969	17,531
Financial Administration (Treasurer):				
Salaries and Wages	161,809	161,809	154,289	7,520
Other Expenses	16,700	16,700	13,362	3,338
Audit Services:				
Other Expenses:				
Annual Audit	30,000	30,000	30,000	-
Special Accounting Services	12,100	12,100	12,100	-
Revenue Administration (Tax Collection):				
Salaries and Wages	85,953	85,953	76,763	9,190
Other Expenses	66,644	57,444	49,976	7,468
Tax Assessment Administration/County				
Board of Taxation:				
Salaries and Wages	62,592	62,592	62,592	-
Other Expenses	145,700	135,700	115,013	20,687
Office of Township Administrator:				
Salaries and Wages	325,943	325,943	305,549	20,394
Other Expenses	32,850	32,850	20,790	12,060
Special Township Council:				
Other Expenses	225,000	225,000	156,083	68,917
Office of Purchasing Agent:				
Salaries and Wages	20,000	20,000	19,623	377
Other Expenses	58,600	58,600	55,568	3,032
Engineering Services:				
Salaries and Wages	500,655	500,655	474,334	26,321
Other Expenses	48,600	45,600	35,195	10,405
Land Use Administration:				
Planning Board:				
Salaries and Wages	11,250	11,250	11,038	212
Other Expenses:				
Legal Services	34,200	29,200	3,733	25,467
Miscellaneous Other Expenses	23,200	18,200	13,343	4,857
Zoning Board of Adjustment:				
Salaries and Wages - Engineer	8,750	8,750	8,585	165
Other Expenses	21,895	16,895	12,652	4,243
Office of Affordable Housing:				
Other Expenses	33,650	15,650	2,289	13,361

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

OPERATIONS (continued)	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
Insurance:				
New Jersey Unemployment	5,000	5,000	-	5,000
Liability Insurance	250,000	310,000	294,371	15,629
Workmen's Compensation	175,000	165,000	123,782	41,218
Group Insurance Plans for Employees	2,927,538	2,927,538	2,499,235	428,303
Medical Waivers	113,462	113,462	113,462	-
Public Safety Functions:				
Police:				
Salaries and Wages	5,676,350	5,648,750	5,447,937	200,813
Other Expenses	321,850	349,450	306,947	42,503
Office of Emergency Management:				
Salaries and Wages	12,898	12,898	8,518	4,380
First Aid Organization - Contribution	57,500	57,500	-	57,500
Office of Prosecutor:				
Other Expenses	55,000	55,000	37,427	17,573
Public Works Functions:				
Road Repairs & Maintenance:				
Salaries and Wages	803,048	803,048	686,482	116,566
Other Expenses	194,700	194,700	174,803	19,897
Weed Control:				
Other Expenses	70,000	70,000	67,855	2,145
Environmental Commission (N.J.S.40:56A-1):				
Other Expenses:	300	300	-	300
Office of Public Work Superintendent:				
Salaries and Wages	122,838	123,608	123,604	4
Other Expenses	2,885	2,885	2,799	86
Traffic Lights:				
Other Expenses	40,000	40,000	22,260	17,740
Garbage & Trash Removal:				
Salaries and Wages	537,942	537,942	455,301	82,641
Other Expenses	1,252,300	1,252,300	1,098,426	153,874
Condominium Service Law	80,000	60,000	14,874	45,126
Apartment Trash Contribution:				
Other Expenses	315,000	378,000	314,188	63,812
Buildings & Grounds:				
Salaries and Wages	32,965	31,965	31,002	963
Other Expenses	114,300	114,300	104,882	9,418
Recycling:				
Salaries and Wages	2,841	2,841	2,841	-
Other Expenses	70,900	70,900	61,302	9,598
Health and Welfare:				
Mayors Safety Advisory Committee:				
Other Expenses	4,000	4,000	2,490	1,510
Animal Control Services:				
Other Expenses	20,000	20,000	10,639	9,361
Park & Recreation Functions:				
Board of Recreation Commissioners:				
Salaries and Wages	560,158	560,158	494,531	65,627
Other Expenses	147,978	147,978	142,826	5,152

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

OPERATIONS	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
Utility Expenses & Bulk Purchases:				
Electricity	300,000	300,000	144,324	155,676
Street Lighting	300,000	300,000	260,086	39,914
Telephone (Excluding Equipment Acquisition)	50,000	50,000	37,427	12,573
Sewer Service Charges	20,000	20,000	20,000	-
Gasoline	385,000	360,430	133,921	226,509
State Uniform Construction Code:				
Construction Code Official:				
Salaries and Wages	393,235	393,235	363,583	29,652
Other Expenses	86,328	83,328	66,158	17,170
Sub-Code Officials:				
Fire Inspector:				
Salaries and Wages	4,000	4,000	3,924	76
Municipal Court:				
Burlington Township Municipal Court:				
Salaries and Wages	398,645	398,645	351,771	46,874
Other Expenses	46,250	46,250	26,454	19,796
Burlington City Municipal Court:				
Salaries and Wages	101,946	101,946	97,317	4,629
Public Defender:				
Other Expenses	22,000	22,000	21,999	1
Unclassified:				
Celebration of Public Event, Anniversary or Holiday:				
Other Expenses	3,925	3,925	1,435	2,490
Commission on Aging:				
Other Expenses	12,000	12,000	2,566	9,434
Compensated Absences				
Other Expenses	100,000	100,000	100,000	-
Total Operations Within "CAPS"	18,508,047	18,508,047	16,258,931	2,249,116
Detail:				
Salaries and Wages	10,144,192	10,116,362	9,493,531	622,831
Other Expenses	8,363,855	8,391,685	6,765,400	1,626,285
Deferred Charges & Statutory Expenditures				
Municipal Within "CAPS":				
Deferred Charges:				
Prior Year Bills	6,400	6,400	6,326	74
Special Emergency- Revaluation	115,000	115,000	115,000	-
Statutory Expenditures:				
Contributions to:				
DCRP	2,000	2,000	955	1,045
Social Security System (O.A.S.I.)	700,000	700,000	693,962	6,038
Employee's Retirement System	698,069	698,069	698,068	1
Police & Firemen's Retirement	1,196,524	1,196,524	1,196,524	-
Total Deferred Charges & Statutory Expenditures Within "CAPS"	2,717,993	2,717,993	2,710,835	7,158
Total General Appropriations for Municipal Purposes Within "CAPS"	21,226,040	21,226,040	18,969,766	2,256,274

**TOWNSHIP OF BURLINGTON
CURRENT FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

OPERATIONS	APPROPRIATIONS		EXPENDED		
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	CANCELLED
Operations Excluded From "CAPS":					
Matching Funds for Grants	10,000	10,000	10,000	-	-
Aid to Library (N.J.S.A.40:54-35):	7,500	7,500	7,500	-	-
Interlocal Municipal Service Agreements					
Gasoline Purchase Burlington City	180,000	180,000	81,166	98,834	-
Public & Private Programs Offset by Revenues:					
Distracted Driving Crackdown	-	5,500	5,500	-	-
Drunk Driving Enforcement Fund	-	23,001	23,001	-	-
Drive Sober or Get Pulled Over	-	10,500	10,500	-	-
Clean Communities	-	41,993	41,993	-	-
Body Armor Fund	-	4,529	4,529	-	-
Recycling Tonnage Grant	-	25,792	25,792	-	-
Emergency Management Grant	-	10,000	10,000	-	-
Total Operations Excluded From "CAPS"	197,500	318,815	219,981	98,834	-
Detail:					
Other Expenses	197,500	318,815	219,981	98,834	-
Municipal Debt Service - Excluded From "CAPS":					
Payment of Bond Principal	1,420,000	1,420,000	1,420,000	-	-
Interest on Bonds	233,500	233,500	220,900	-	12,600
Green Trust Loan Program:					
Loan Repayments for Principal & Interest	61,250	61,250	61,248	-	2
DEP Loan Principal & Interest	30,000	30,000	29,944	-	56
Total Municipal Debt Service Excluded From "CAPS"	1,744,750	1,744,750	1,732,092	-	12,658
Subtotal General Appropriations	23,168,290	23,289,605	20,921,839	2,355,108	12,658
Reserve For Uncollected Taxes	1,270,264	1,270,264	1,270,264	-	-
Total General Appropriations	\$ 24,438,554	\$ 24,559,869	\$ 22,192,103	\$ 2,355,108	\$ 12,658
Original Budget		\$ 24,438,554			
Appropriation by 40A:4-87		<u>121,315</u>			
Total		<u>\$ 24,559,869</u>			

ANALYSIS OF EXPENDITURES

Appropriated Reserves:	
State & Federal Grants	\$ 131,315
Encumbrances Payable	328,208
Deferred Charges	115,000
Reserve for Uncollected Taxes	1,270,264
Refunds	(731,554)
Cash Disbursed	<u>21,078,870</u>
Total	<u>\$ 22,192,103</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
TRUST FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

ASSETS	REFERENCE	<u>2020</u>	<u>2019</u>
Assessment Fund:			
Deferred Assessments	B-3	\$ 1,988	\$ 1,988
Total Assessment Fund		<u>1,988</u>	<u>1,988</u>
Animal Control Trust Fund:			
Cash - Treasurer	B-1	48,082	61,867
Total Animal Control Trust Fund		<u>48,082</u>	<u>61,867</u>
Other Trust Funds:			
Cash - Treasurer	B-1	11,573,586	9,558,135
Cash - Collector	B-2	9,845	55,904
Due from Current Fund	A-11	2,325	20,816
Total Other Trust Funds		<u>11,585,756</u>	<u>9,634,855</u>
Total - All Funds		<u>\$ 11,635,826</u>	<u>\$ 9,698,710</u>
LIABILITIES & RESERVES			
Assessment Fund:			
Reserve for Assessments	B-3	\$ 1,988	\$ 1,988
Animal Control Trust Fund:			
Due to Current	A	11,729	21,721
Prepaid Licenses	B	3,033	3,744
Reserve for Animal Control Expenditures	B-5	33,320	36,402
Total Animal Control Trust Fund		<u>48,082</u>	<u>61,867</u>
Other Trust Funds:			
Escrow Deposits	B-6	1,065,109	987,946
Due State of NJ	B	1,195	11,143
Reserve For:			
Recreation Expenditures	B-7	263,852	300,765
Special Law Enforcement Funds	B-11	7,226	33,654
Recreation Capital Improvements	B-10	76,613	76,613
Miscellaneous Trust Items	B-12	9,289,419	7,374,424
NJ Unemployment Trust Funds	B-9	63,907	60,406
Deposits for Redemption of Tax Sale Certificates	B-2	9,845	55,904
Self-Insurance Funds	B-13	9,694	9,694
Tax Sale Premiums	B-8	755,980	579,897
Payroll Taxes Payable	B-15	42,916	144,409
Total Other Trust Funds		<u>11,585,756</u>	<u>9,634,855</u>
Total Liabilities & Reserves		<u>\$ 11,635,826</u>	<u>\$ 9,698,710</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
AND FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

ASSETS	REFERENCE	2020	2019
Cash and Cash Equivalents	C-2	\$ 5,358,309	\$ 1,371,550
State Aid Receivable	C-13	478,517	690,000
County Open Space Receivable	C-13	114,000	136,800
Deferred Charges to Future Taxation:			
Funded	C-4	13,426,558	10,239,504
Unfunded	C-5	48,508	3,575,213
 Total		<u>\$ 19,425,892</u>	<u>\$ 16,013,067</u>
 LIABILITIES, RESERVES & FUND BALANCE			
General Serial Bonds	C-9	\$ 13,019,000	\$ 9,750,000
Green Trust Loan Payable	C-10	385,124	437,879
Dam Restoration & Clean Water Trust Loan Payable	C-11	22,434	51,625
Improvement Authorizations:			
Funded	C-6	3,687,827	2,036,092
Unfunded	C-6	789	1,306,185
Encumbrances Payable	C-6	1,202,221	786,427
Interfund Payables	C-8	5,822	18,163
Capital Improvement Fund	C-7	152,815	220,115
Reserve for Grant Receivables	C	441,800	506,800
Reserve for Park Repair	C	1,000	1,000
Reserve for Future Debt Service	C	200,000	44,775
Fund Balance (Capital Surplus)	C-1	307,060	854,006
 Total Liabilities, Reserves & Fund Balance		<u>\$ 19,425,892</u>	<u>\$ 16,013,067</u>

There were \$48,508 of bonds and notes authorized but not issued as of December 31, 2020 & \$3,575,213 as of December 31, 2019.

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

ASSETS	REFERENCE	2020	2019
Operating Fund:			
Cash - Treasurer	D-5	\$ 3,675,543	\$ 3,431,421
Cash - Collector	D-6	285,795	291,802
Interfunds Receivable	D-8	6,808	38,836
Total		3,968,146	3,762,059
Receivables & Other Assets With Full Reserves:			
Sewer Rents Receivable	D-9	493,853	524,231
Total Receivable & Other Assets With Full Reserves		493,853	524,231
Deferred Charges To Future Taxation:			
Emergency Appropriation	D	-	45,000
Total Deferred Charges		-	45,000
Total Operating Fund		4,461,999	4,331,290
Capital Fund:			
Cash and Cash Equivalents - Treasurer	D-5	1,230,278	1,362,188
Due from NJEIT	D	46,255	46,255
Fixed Capital	D-14	28,353,838	28,353,838
Fixed Capital Authorized But Uncompleted	D-11	12,717,745	11,476,245
Total Capital Fund		42,348,116	41,238,526
Total Operating, Assessment & Capital Funds		\$ 46,810,115	\$ 45,569,816

**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	2020	2019
Operating Fund - Liabilities:			
Appropriation Reserves	D-4	\$ 506,291	\$ 196,033
Encumbrances Payable	D-4	156,196	481,111
Accrued Interest on Bonds & Loans	D-13	39,718	39,329
Overpayments	D	5,620	3,769
Subtotal		<u>707,825</u>	<u>720,242</u>
Reserve for Receivables	D	493,853	524,231
Fund Balance	D-1	<u>3,260,321</u>	<u>3,086,817</u>
Total Operating Fund		<u>4,461,999</u>	<u>4,331,290</u>
Capital Fund:			
Serial Bonds	D-21	3,200,000	2,695,000
New Jersey Wastewater Treatment Program:			
Fund Loan Payable	D-20	2,610,803	2,815,122
Trust Loan Payable	D-22	1,343,976	1,426,905
Improvement Authorizations:			
Funded	D-15	2,218,692	2,196,288
Unfunded	D-15	2,137,960	2,323,075
Encumbrances Payable	D-16	474,015	37,821
Interfunds Payable	D-17	6,808	38,836
Reserves for:			
Amortization	D-18	29,669,590	28,566,342
Future Interest Payable	D	98,322	96,350
Preliminary Costs	D	2,500	2,500
Capital Improvement Fund	D-19	246,714	246,714
Fund Balance	D-2	<u>338,736</u>	<u>793,573</u>
Total Capital Fund		<u>42,348,116</u>	<u>41,238,526</u>
Total Liabilities, Reserves & Fund Balance		<u>\$ 46,810,115</u>	<u>\$ 45,569,816</u>

There were \$4,247,214 of bonds and notes authorized but not issued on December 31, 2020 & \$4,326,714 on December 31, 2019.

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
STATEMENTS OF OPERATIONS AND CHANGE
IN OPERATING FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	2020	2019
Revenue & Other Income Realized:		
Sewer Rents	\$ 4,928,841	\$ 4,938,690
Miscellaneous	263,136	636,120
Sewer Rents - Public Buildings	20,000	20,000
Other Credits to Income:		
Unexpended Balance of Appropriated Reserves	94,437	200,995
 Total Income	 5,306,414	 5,795,805
 Expenditures:		
Operating	3,955,694	3,981,448
Debt Service	714,216	694,407
Deferred Charges & Statutory Expenditures	113,000	68,000
Surplus (General Budget)	350,000	200,000
Refund of Prior Year Revenue	-	9,452
 Total Expenditures	 5,132,910	 4,953,307
 Excess/Deficit in Revenue	 173,504	 842,498
Fund Balance January 1	3,086,817	2,244,319
 Fund Balance December 31	 \$ 3,260,321	 \$ 3,086,817

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 793,573
Increased by:	
Bond Premium	<u>163</u>
Subtotal	793,736
Decreased by:	
Appropriated to Finance Improvement Authorizations	<u>455,000</u>
Balance December 31, 2020	<u><u>\$ 338,736</u></u>

**STATEMENT OF REVENUES - OPERATING FUND - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	ANTICIPATED	REALIZED	EXCESS OR (DEFICIT)
Sewer Rents	\$ 4,923,694	\$ 4,928,841	\$ 5,147
Miscellaneous	200,000	263,136	63,136
Sewer Rents - Public Buildings	<u>20,000</u>	<u>20,000</u>	<u>-</u>
Total	<u><u>\$ 5,143,694</u></u>	<u><u>\$ 5,211,977</u></u>	<u><u>\$ 68,283</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	ORIGINAL BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
Operating:					
Salaries and Wages	\$ 877,644	\$ 877,644	\$ 806,212	\$ 71,432	\$ -
Other Expenses	3,078,050	3,078,050	2,651,864	426,186	-
Debt Service:					
Payment of Bond Principal	320,000	320,000	320,000	-	-
Interest on Bonds	70,000	70,000	68,315	-	1,685
New Jersey Environmental Infrastructure Loan	335,000	335,000	325,901	-	9,099
Deferred Charges:					
Emergency Appropriation	45,000	45,000	45,000	-	-
Contribution to:					
Social Security System (O.A.S.I.)	65,000	65,000	59,327	5,673	-
Unemployment Compensation Insurance	3,000	3,000	-	3,000	-
Surplus	350,000	350,000	350,000	-	-
Total Expenditures	<u>\$ 5,143,694</u>	<u>\$ 5,143,694</u>	<u>\$ 4,626,619</u>	<u>\$ 506,291</u>	<u>\$ 10,784</u>

ANALYSIS OF EXPENDITURES

Cash Disbursements	\$ 4,486,911
Budget Refunds	(61,877)
Deferred Charges	45,000
Accrued Interest on Debt	389
Encumbrances Payable	156,196
Total	<u>\$ 4,626,619</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
WATER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

ASSETS	REFERENCE	<u>2020</u>	<u>2019</u>
Operating Fund:			
Cash - Treasurer	E-5	\$ 815,556	\$ 544,313
Cash - Collector	E-6	87,753	97,260
Interfunds Receivable	E-8	<u>2,080</u>	<u>170,489</u>
Total		<u>905,389</u>	<u>812,062</u>
Receivables & Other Assets With Full Reserves:			
Water Rents Receivable	E-9	<u>310,530</u>	<u>253,424</u>
Total Receivable & Other Assets With Full Reserves		<u>310,530</u>	<u>253,424</u>
Deferred Charges To Future Taxation:			
Deficit in Current Year Operations	E	<u>56,216</u>	<u>56,216</u>
Total Deferred Charges		<u>56,216</u>	<u>56,216</u>
Total Operating Fund		<u>1,272,135</u>	<u>1,121,702</u>
Capital Fund:			
Cash and Cash Equivalents - Treasurer	E-5	2,271,803	321,594
Fixed Capital	E-11	19,987,000	19,987,000
Fixed Capital Authorized But Uncompleted	E-12	<u>2,948,750</u>	<u>1,910,000</u>
Total Capital Fund		<u>25,207,553</u>	<u>22,218,594</u>
Total Operating & Capital Funds		<u>\$ 26,479,688</u>	<u>\$ 23,340,296</u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

LIABILITIES RESERVES & FUND BALANCE	REFERENCE	<u>2020</u>	<u>2019</u>
Operating Fund:			
Liabilities:			
Appropriation Reserves	E-4	\$ 260,670	\$ 153,001
Encumbrances Payable	E-4	162,736	64,631
Accrued Interest on Bonds	E-15	42,082	38,857
Prepaid/Overpaid Water Payments	E	<u>12,160</u>	<u>24,473</u>
Subtotal		<u>477,648</u>	<u>280,962</u>
Reserve for Receivables	E	310,530	253,424
Fund Balance	E-1	<u>483,957</u>	<u>587,316</u>
Total Operating Fund		<u>1,272,135</u>	<u>1,121,702</u>
Capital Fund:			
Serial Bonds	E-20	7,585,000	5,160,000
Improvement Authorizations:			
Funded	E-16	770,015	184,000
Unfunded	E-16	742	293,633
Reserves for:			
Amortization	E-17	15,350,008	14,845,508
Repayment of Interest	E	1,022	1,022
Capital Improvement Fund	E-18	155,500	200,000
Contracts Payable	E-13	644,017	545,000
Interfunds Payable	E-19	2,080	170,489
Fund Balance	E-2	<u>699,169</u>	<u>818,942</u>
Total Capital Fund		<u>25,207,553</u>	<u>22,218,594</u>
Total Liabilities, Reserves & Fund Balance		<u>\$ 26,479,688</u>	<u>\$ 23,340,296</u>

There were \$742 of bonds and notes authorized but not issued as of December 31, 2020 & \$1,891,492 as of December 31, 2019.

The accompanying Notes to the Financial Statement is an integral part of this Statement.

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGE
IN OPERATING FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	2020	2019
Revenue & Other Income Realized:		
Water Rents	\$ 2,305,420	\$ 2,208,648
Miscellaneous	259,346	122,718
Other Credits to Income:		
Unexpended Balance of Appropriated Reserves	53,761	71,096
 Total Income	 2,618,527	 2,402,462
 Expenditures:		
Operating	2,176,886	2,114,424
Debt Service	415,000	410,648
Statutory Expenditures	80,000	76,000
Refund of Prior Year Revenue	-	180
 Total Expenditures	 2,671,886	 2,601,252
 Excess/(Deficit) in Revenue	 (53,359)	 (198,790)
Adjustments to Income Before Fund Balance:		
Surplus to Current Fund as Anticipated Revenue	(50,000)	(200,000)
Deficit in Current Year Operations	-	56,216
 Statutory Excess to Fund Balance	 (103,359)	 (342,574)
Fund Balance January 1	587,316	929,890
 Fund Balance December 31	 \$ 483,957	 \$ 587,316

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 818,942
Increased by:	
Bond Premium	<u>2,227</u>
Decreased by:	
Funding of Improvement Authorizations	<u>122,000</u>
Balance December 31, 2020	<u><u>\$ 699,169</u></u>

**STATEMENT OF REVENUES - OPERATING FUND - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	ANTICIPATED	REALIZED	EXCESS OR (DEFICIT)
Surplus	\$ 393,238	\$ 393,238	\$ -
Water Rents	2,208,648	2,305,420	96,772
Miscellaneous	<u>120,000</u>	<u>259,346</u>	<u>139,346</u>
Total	<u><u>\$ 2,721,886</u></u>	<u><u>\$ 2,958,004</u></u>	<u><u>\$ 236,118</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		
	ORIGINAL BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	CANCELED
Operating:					
Salaries and Wages	\$ 1,058,136	\$ 1,058,136	\$ 976,033	\$ 82,103	\$ -
Other Expenses	1,118,750	1,118,750	947,294	171,456	-
Debt Service:					
Payment of Bond Principal	280,000	280,000	280,000	-	-
Interest on Bonds	135,000	135,000	135,000	-	-
Statutory Expenditures:					
Contribution to:					
Social Security System (O.A.S.I.)	75,000	75,000	72,889	2,111	-
Unemployment Compensation Insurance	5,000	5,000	-	5,000	-
Surplus General Budget	50,000	50,000	50,000	-	-
Total Expenditures	<u>\$ 2,721,886</u>	<u>\$ 2,721,886</u>	<u>\$ 2,461,216</u>	<u>\$ 260,670</u>	<u>\$ -</u>
			Cash Disbursed		
				\$ 2,348,167	
			Refunds	(52,912)	
			Accrued Interest	3,225	
			Encumbrances	162,736	
			Total	<u>\$ 2,461,216</u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
GENERAL FIXED ASSETS ACCOUNT GROUP
STATEMENTS OF ASSETS AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2020 AND 2019**

ASSETS	2020	2019
Land & Land Improvements	\$ 1,278,200	\$ 1,278,200
Buildings	6,403,945	6,403,945
Equipment & Machinery	10,279,000	9,553,556
Total	\$ 17,961,145	\$ 17,235,701
FUND BALANCE		
Investment in General Fixed Assets	\$ 17,961,145	\$ 17,235,701
Total	\$ 17,961,145	\$ 17,235,701

The accompanying Notes to Financial Statements are an integral part of this statement.

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**TOWNSHIP OF BURLINGTON
COUNTY OF BURLINGTON**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020**

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**TOWNSHIP OF BURLINGTON
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 1. Summary of Significant Accounting Policies

Description of Financial Reporting Entity

The Township of Burlington is a community of approximately 14.20 square miles located in the northern portion of Burlington County along the Delaware River. The population according to the 2010 census is 22,594.

The Township has a Mayor-Council form of government known as the Mayor-Council Plan E under the Optional Municipal Charter Law of 1960, popularly known as the Faulkner Act. There are seven Council Members each elected to four-year terms. The governing body consists of a mayor and a seven-member Township Council, all of whom are elected at-large in partisan elections to four-year terms in office on a staggered basis as part of the November general election. Either three or four council seats are up for vote every other year in even years, with the mayoral seat up for vote during the same cycle where three council seats are up for vote. Administrative responsibility falls under the Township.

Component Units - GASB Statement 14, as amended by GASB Statements 39, 61 and 80, establishes criteria to be used in determining the component units, which should be included in the financial statements of a primary government. The financial statements of the Township are not presented in accordance with GAAP (as discussed below). Therefore, the Township had no component units as defined by GASB Statement No. 14, as amended by GASB Statements 39, 61, 80 and 90.

Basis of Accounting, Measurement Focus and Basis of Presentation - The financial statements of the Township contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United State of America applicable to local government units. The more significant differences are explained further in this note.

In accordance with the "Requirements", the Township accounts for its financial transactions through the use of separate funds, which are described as follows:

Current Fund – This fund accounts for revenues and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Funds – These funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund – This fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 1. Summary of Significant Accounting Policies (continued):

Utility Operating and Capital Funds – These funds accounts for utility operations that are financed through user fees. The funds are operated on a basis similar to private business enterprises where the intent is that the costs of providing the utility to the general public be financed through user fees. Operations relating to the acquisition of capital facilities for utility purposes are recorded in the Utility Capital Fund.

General Fixed Asset Account Group – The Fixed Asset Account Group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other funds of the Township.

Budgets and Budgetary Accounting - The Township must adopt an annual budget for its Current and Utility Fund in accordance with *N.J.S.A.40A:4* et seq. *N.J.S.A.40A:4-5* requires the governing body to introduce and approve the annual municipal budget no later than February 10th of each year. At introduction, the governing body must fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with *N.J.S.A.40A:4-9*. Amendments to adopted budgets, if any are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of Local Government Services, with the permission of the Local Finance Board. Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements. Once a budget is approved it may be amended after November 1, by a resolution adopted by the governing body.

Cash, Cash Equivalents and Investments - Cash and Cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Under GAAP, investments are reported at fair value but under regulatory basis of accounting, investments are stated at. Therefore unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by *N.J.S.A.40A:5-14* to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. *N.J.S.A.40A:5-15.1* provides a list of investments, which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local utilities and other state agencies.

N.J.S.A.17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 1. Summary of Significant Accounting Policies (continued):

institution in New Jersey. Public depositories include State or federally chartered banks savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the Governmental Units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves, which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories and Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets – Accounting for governmental fixed assets, as required by *N.J.A.C.5:30-5.6*, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$2,000, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. In some instances, assets are valued at the assessed valuation of the property at the time of acquisition, which approximates fair value. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed assets, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. All fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 1. Summary of Significant Accounting Policies (continued):

Utility Fixed Assets – Property and equipment purchases by a utility fund are recorded in the utility capital account at cost and are adjusted for disposition. The amounts shown do not represent replacement cost or current value. The reserve for amortization and deferred reserve for amortization in the utility capital fund represent the cost of the utility fixed assets reduced by the outstanding balances of bonds, loans, notes, or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

Foreclosed property – Foreclosed Property or “Property Acquired for Taxes” is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the Township to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

Deferred Charges – The recognition of certain expenditures is deferred to future periods. These expenditures or deferred charges are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with *N.J.S.A.40A:4-46* et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Fund Balance – Fund Balance included in the Current and Utility Operating Fund represent the amount available for anticipation as revenue in future year’s budgets, with certain restrictions.

Revenues – are recorded when received in cash except for certain amounts, which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Township’s budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township’s Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township, which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenues when received.

Utility Revenues – Utility charges are levied semi-annually quarterly based upon a flat service charge and if applicable, an excess consumption or usage charge. Revenues from these sources are recognized on a cash basis. Receivables that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Townships utility operating fund.

Property Tax Revenues – are collected in quarterly installments due February 1, May 1, August 1 and November 1. The amount of tax levied includes not only the amount required in support of the Township’s annual budget, but also the amounts required in support of the budgets of the County of Burlington, Burlington Township Fire District and Township of Burlington School District. Unpaid property taxes are subject to tax sale in accordance with statutes.

County Taxes – The municipality is responsible for levying, collecting and remitting County taxes for the County of Burlington. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10th of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10th of the current year and due to be paid to the County by February 15th of the following year.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 1. Summary of Significant Accounting Policies (continued):

School Taxes – The municipality is responsible for levying, collecting and remitting school taxes for the Township of Burlington School District. Operations are charged for the full amount required to be raised from taxation to operate the local school district July 1 to June 30.

Deferred School Taxes – School taxes raised in advance in the Current Fund for a school fiscal year (July 1 to June 30) which remain unpaid at December 31 of the calendar year levied may be deferred to fund balance to the extent of not more than 50% of the annual levy providing no requisition has been made by the school district for such amount.

Reserve for Uncollected Taxes – The inclusion of the “Reserve for Uncollected Taxes” appropriation in the Township’s annual budget protects the Township from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

Expenditures – are recorded on the “budgetary” basis of accounting. Generally, expenditures are recorded when an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed as required by Technical Accounting Directive No. 85-1. When an expenditure is paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves. Appropriations for interest payments on outstanding general capital bonds and notes are provided on the cash basis. Appropriations for interest payments on outstanding utility capital bonds and notes are provided on the accrual basis.

Appropriation Reserves – Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts, which may be cancelled by the governing body. Appropriation reserves and reserve for encumbrances at current year end are available until December 31st of the succeeding year to meet specific claims, commitments or contracts incurred during the preceding year. Any unspent balances at this time are lapsed appropriation reserves and recorded as income.

Long-Term Debt - Long-Term Debt relative to the acquisition of capital assets, is recorded as a liability in the General and Utility Capital Fund. Where an improvement is a “local improvement”, i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences – Expenditures relating to obligations for unused vested accumulated vacation and sick leave are not recorded until paid; however, municipalities may establish and budget reserve funds subject to NJSA 40A:4-39 for the future payment of compensated absences.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 1. Summary of Significant Accounting Policies (continued):

Adopted Accounting Pronouncements

The following GASB Statements became effective for the year ended December 31, 2020:

Statement No. 90, *Majority Equity Interests - an amendment of GASB Statements No. 14 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value. Statement No. 90 is effective for reporting periods beginning after December 15, 2019. Implementation of this statement did not have an impact on the Township's financial statements.

Recently Issued Accounting Pronouncements

The GASB has issued the following Statements which will become effective in future years as shown below:

Statement No. 87, *Leases*. Statement No. 87 establishes a single approach to accounting for and reporting leases by state and local governments. The GASB based the new standard on the principle that leases are financing of the right to use an underlying asset. Statement No. 87 is effective for reporting periods beginning after June 15, 2021. Management has not yet determined the potential impact on the Township's financial statements.

Note 2. Deposits and Investments

The Township is governed by the deposit and investment limitations of New Jersey state law.

Deposits

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits may not be returned. Although the Township does not have a formal policy regarding custodial credit risk, NJSA 17:9-41 et seq. requires that the governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA is a supplemental insurance program set forth by the New Jersey Legislature to protect the deposits of local governmental agencies. The program is administered by the Commissioner of the New Jersey Department of Banking and Insurance. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by FDIC. Public funds owned by the Township in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds or funds that may pass to the Township relative to the happening of a future condition. Such funds are shown as Uninsured and Uncollateralized in the schedule below.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 2. Deposits and Investments (continued)

As of December 31, 2020, the Township's bank balance of \$44,748,076 was insured or collateralized as follows:

Insured under FDIC and GUDPA	\$	28,123,122
NJ Cash Management Fund		5,385,445
Uninsured and Uncollateralized		11,239,509
	\$	44,748,076

Investments

The Township had no investments as of December 31, 2020.

Note 3. Property Taxes

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

Comparison Schedule of Tax Rates

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Tax Rate	<u>\$ 2.997</u>	<u>\$ 3.004</u>	<u>\$ 2.959</u>
Apportionment of Tax Rate:			
Municipal	0.527	0.528	0.523
County General	0.460	0.432	0.411
Local School	1.919	1.955	1.938
Fire District	0.091	0.089	0.087

Assessed Valuation

<u>Year</u>	<u>Amount</u>
2020	\$ 2,364,534,326
2019	2,330,009,673
2018	2,313,306,653

Comparison of Tax Levies and Collections

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collections</u>	<u>Percentage Of Collection</u>
2020	\$ 71,655,710	\$ 70,793,391	98.79%
2019	70,302,555	69,525,657	98.89%
2018	69,516,716	68,621,314	98.71%

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 3. Property Taxes (continued):

Delinquent Taxes and Tax Title Liens

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage Of Tax Levy</u>
2020	\$ 730,799	\$ 729,419	\$ 1,460,218	2.04%
2019	699,882	744,685	1,444,567	2.05%
2018	653,375	861,215	1,514,590	2.18%

Number of Tax Title Liens

<u>Year</u>	<u>Number</u>
2020	31
2019	32
2018	30

The last tax sale was held on November 17, 2020.

Note 4: Property Acquired By Tax Title Lien Liquidation

The value of properties acquired by liquidation of tax title liens based on the last assessed valuation of such properties as of December 31, was as follows:

<u>Year</u>	<u>Amount</u>
2020	\$ 1,238,201
2019	1,238,201
2018	1,238,201

Note 5: Sewer Utility Service Charges

The following is a three-year comparison of sewer utility charges (rents) and collections for the current and previous two years.

<u>Year</u>	<u>Beginning Balance</u>	<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>	<u>Percentage Of Collection</u>
2020	\$ 524,231	\$ 4,898,463	\$ 5,422,694	\$ 4,928,719	90.89%
2019	576,257	4,886,664	5,462,921	4,938,690	90.40%
2018	616,183	4,894,042	5,510,225	4,933,968	89.54%

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 6: Water Utility Service Charges

The following is a three-year comparison of water utility charges (rents) and collections for the current and previous two years.

<u>Year</u>	<u>Beginning Balance</u>	<u>Levy</u>	<u>Total</u>	<u>Cash Collections</u>	<u>Percentage Of Collection</u>
2020	\$ 253,424	\$ 2,373,031	\$ 2,626,455	\$ 2,315,925	88.17%
2019	281,843	2,196,805	2,478,648	2,225,224	89.77%
2018	306,044	2,294,093	2,600,137	2,318,294	89.16%

Note 7. Fund Balances Appropriated

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
Current Fund:			
2020	\$ 8,489,102	\$ 3,650,000	43.00%
2019	8,151,444	3,225,000	39.56%
2018	7,330,192	3,225,000	44.00%
Sewer Utility Operating Fund:			
2020	\$ 3,260,321	\$ 124,309.00	3.81%
2019	3,086,817	-	0.00%
2018	2,244,319	-	0.00%
Water Utility Operating Fund:			
2020	\$ 483,957	\$ 181,225	37.45%
2019	587,316	393,238	66.96%
2018	929,890	342,574	36.84%

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 8. Interfund Receivables, Payables and Transfers

The following interfund balances were recorded in the various statements of assets liabilities, reserves and fund balances at December 31, 2020:

Fund	Interfund Receivable	Interfund Payable
Current Fund	\$ 43,236	\$ 2,325
State and Federal Grant Fund	-	25,685
Animal Control Trust	-	11,729
Trust Other Fund	2,325	-
Capital Fund	-	5,822
Sewer Utility Operating Fund	6,808	-
Sewer Utility Capital Fund	-	6,808
Water Utility Operating Fund	2,080	-
Water Utility Capital Fund	-	2,080
	<u> </u>	<u> </u>
	<u>\$ 54,449</u>	<u>\$ 54,449</u>

The interfund receivables and payables above predominately resulted from payment made by certain funds on behalf of other funds. All interfund balances are expected to be repaid within one year.

A summary of interfund transfers is as follows:

Fund	Transfers In	Transfers Out
Current Fund	\$ 18,485	\$ 46,034
Animal Control Trust	21,721	322
Trust Other Fund	18,491	-
Capital Fund	5,822	18,163
Sewer Utility Operating Fund	38,836	-
Sewer Utility Capital Fund	-	38,836
	<u> </u>	<u> </u>
	<u>\$ 103,355</u>	<u>\$ 103,355</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them (i.e. interest earning), (2) provide cash flow to other funds to temporary finance expenditures that are on a reimbursable basis (i.e. grants), (3) when no bank account exists for a fund, and (4) utilizing surplus or fund balance from one fund as budgeted revenue in another.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 9. Fixed Assets

The following is a summary of changes in the General Fixed Assets Account Group for the year ended December 31, 2020.

	Balance December 31, <u>2019</u>	<u>Additions</u>	<u>Deletions</u>	Balance December 31, <u>2020</u>
Land and Improvements	\$ 1,278,200	\$ -	\$ -	\$ 1,278,200
Buildings	6,403,945	-	-	6,403,945
Equipment & Machinery	9,553,556	725,444	-	10,279,000
	<u>\$ 17,235,701</u>	<u>\$ 725,444</u>	<u>\$ -</u>	<u>\$ 17,961,145</u>

Note 10. Pension Obligations

A. Public Employees' Retirement System (PERS)

Plan Description - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at <http://www.state.nj.us/treasury/pensions/annual-reports.shtml>.

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

Basis of Presentation - The schedules of employer and nonemployer allocations and the schedules of pension amounts by employer and nonemployer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PERS is set by *N.J.S.A. 43:15A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the fiscal year 2020, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the

normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. For the year ended December 31, 2020, the Township's contractually required contribution to PERS plan was \$812,175.

Components of Net Pension Liability - At December 31, 2020, the Township's proportionate share of the PERS net pension liability was \$12,107,003. The net pension liability was measured as of June 30, 2020. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2020. The Township's proportion of the net pension liability was based on the Township's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2020. The Township's proportion measured as of June 30, 2020, was 0.07424% which was an increase of 0.00282% from its proportion measured as of June 30, 2019.

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 10. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

Balances at December 31, 2020 and December 31, 2019

	<u>12/31/2020</u>	<u>12/31/2019</u>
Actuarial valuation date (including roll forward)	June 30, 2020	June 30, 2019
Deferred Outflows of Resources	\$ 1,760,487	\$ 1,939,733
Deferred Inflows of Resources	5,479,574	5,273,645
Net Pension Liability	12,107,003	12,869,260
 Township's portion of the Plan's total Net Pension Liability	 0.07424%	 0.07142%

Pension Expense and Deferred Outflows/Inflows of Resources - At December 31, 2020, the Township's proportionate share of the PERS expense, calculated by the plan as of the June 30, 2020 measurement date is \$468,451. This expense is not recognized by the Township because of the regulatory basis of accounting as described in Note 1, but as previously mentioned the Township contributed \$812,175 to the plan in 2020.

At December 31, 2020, the Township reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 220,449	\$ 42,816
Changes of Assumptions	392,765	5,069,317
Net Difference between Projected and Actual Earnings on Pension Plan Investments	413,827	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	<u>733,446</u>	<u>367,441</u>
	<u>\$ 1,760,487</u>	<u>\$ 5,479,574</u>

The Township will amortize the above sources of deferred outflows and inflows related to PERS over the following number of years:

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	5.48	-
June 30, 2018	5.63	-
June 30, 2019	5.21	-
June 30, 2020	5.16	-
Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	-	5.48
June 30, 2018	-	5.63
June 30, 2019	-	5.21
June 30, 2020	-	5.16
Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
June 30, 2017	5.00	-
June 30, 2018	5.00	-
June 30, 2019	5.00	-
June 30, 2020	-	5.00
Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	6.44
June 30, 2015	5.72	5.72
June 30, 2016	5.57	5.57
June 30, 2017	5.48	5.48
June 30, 2018	5.63	5.63
June 30, 2019	5.21	5.21
June 30, 2020	5.16	5.16

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

The following is a summary of the deferred outflows of resources and deferred inflows of resources related to PERS that will be recognized in future periods:

Year Ending	<u>Dec 31,</u>	<u>Amount</u>
2021		\$ (1,336,010)
2022		(1,461,802)
2023		(679,663)
2024		(174,398)
2025		<u>(67,214)</u>
		<u>\$ (3,719,087)</u>

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

Inflation	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00 - 6.00% Based on Years of Service
Thereafter	3.00 - 7.00% Based on Years of Service
Investment Rate of Return	7.00%
Mortality Rate Table	
PERS	Pub-2010 General Classification Headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2020
Period of Actuarial Experience	
Study upon which Actuarial Assumptions were Based	July 1, 2014 - June 30, 2018

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee Mortality Table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	3.40%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Investment Grade Credit	8.00%	2.67%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Markets Equity	13.50%	8.57%
Emerging Markets Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
	<u>100.00%</u>	

Discount Rate - The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments to determine the total pension liability.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

A. Public Employees' Retirement System (PERS) (continued):

Sensitivity of the Township's proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Township's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00%) or 1-percentage-point higher (8.00%) than the current rate:

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.00%)
Township's Proportionate Share of the Net Pension Liability	\$ 15,360,540	\$ 12,107,003	\$ 9,522,271

B. Police and Firemen's Retirement System (PFRS)

Plan Description – The State of New Jersey, Police and Firemen's Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at <http://www.state.nj.us/treasury/pensions/annual-reports.shtml>.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits which vest after four years of service.

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010.
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1 % for each year if creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

Basis of Presentation - The schedule of employer and nonemployer allocations and the schedule of pension amounts by employer and nonemployer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PFRS, its participating employers or the State as a nonemployer contributing entity. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PFRS, the participating employers, or the State. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PFRS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PFRS is set by *N.J.S.A. 43:16A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2020, the State contributed an amount less than the actuarially determined amount. The Local employers’ contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. For the year ended December 31, 2020, the Township’s contractually required contributions to PFRS plan was \$1,407,305.

Net Pension Liability and Pension Expense - At December 31, 2020 the Township’s proportionate share of the PFRS net pension liability was \$16,277,042. The net pension liability was measured as of June 30, 2020. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2019, to the measurement date of June 30, 2020. The Township’s proportion of the net pension liability was based on the Township’s actual contributions to the plan relative to the total of all participating employers’ contributions for the year ended June 30, 2020. The Township’s proportion measured as of June 30, 2020, was 0.12597%, which was an increase of 0.00752% from its proportion measured as of June 30, 2019.

Balances at December 31, 2020 and December 31, 2019

	<u>12/31/2019</u>	<u>12/31/2018</u>
	June 30, 2020	June 30, 2019
Actuarial valuation date (including roll forward)		
Deferred Outflows of Resources	\$ 2,383,816	\$ 999,325
Deferred Inflows of Resources	4,584,970	5,249,892
Net Pension Liability	16,277,042	14,496,278
Township’s portion of the Plan's total net pension Liability	0.12597%	0.11845%

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

Pension Expense and Deferred Outflows/Inflows of Resources – At December 31, 2020, the Township’s proportionate share of the PFRS expense, calculated by the plan as of the June 30, 2020 measurement date was \$1,138,656. This expense is not recognized by the Township because of the regulatory basis of accounting as described in Note 1, but as previously mentioned the Township contributed \$1,407,305 to the plan in 2020.

At December 31, 2020, the Township had deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between Expected and Actual Experience	\$ 164,100	\$ 58,416
Changes of Assumptions	40,961	4,363,778
Net Difference between Projected and Actual Earnings on Pension Plan Investments	954,399	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	1,224,356	162,776
	\$ 2,383,816	\$ 4,584,970

The Township will amortize the above sources of deferred outflows and inflows related to PFRS over the following number of years:

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

B. Police and Firemen's Retirement System (PFRS) (continued):

	Deferred Outflow of <u>Resources</u>	Deferred Inflow of <u>Resources</u>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	-	5.53
June 30, 2016	-	5.58
June 30, 2017	5.59	-
June 30, 2018	5.73	-
June 30, 2019	-	5.92
June 30, 2020	5.90	-
Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	-
June 30, 2015	5.53	-
June 30, 2016	5.58	-
June 30, 2017	-	5.59
June 30, 2018	-	5.73
June 30, 2019	-	5.92
June 30, 2020	-	5.90
Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
June 30, 2017	5.00	-
June 30, 2018	5.00	-
June 30, 2019	-	5.00
June 30, 2020	5.00	-
Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	6.17
June 30, 2015	5.53	5.53
June 30, 2016	5.58	5.58
June 30, 2017	5.59	5.59
June 30, 2018	5.73	5.73
June 30, 2019	5.92	5.92
June 30, 2020	5.90	5.90

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

The following is a summary of the deferred outflows of resources and deferred inflows of resources related to PFRS that will be recognized in future periods:

Year Ending	
<u>Dec 31,</u>	<u>Amount</u>
2021	\$ (1,099,874)
2022	(784,278)
2023	(394,738)
2024	74,105
2025	<u>3,631</u>
	<u>\$ (2,201,154)</u>

Special Funding Situation – Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the state is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability to report in the financial statements of the local participating employers related to this legislation.

Additionally, the State’s proportionate share of the PFRS net pension liability attributable to the Township is \$2,526,123 as of December 31, 2020. The net pension liability was measured as of June 30, 2020. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2019, to the measurement date of June 30, 2020. The State’s proportion of the net pension liability associated with the Township was based on a projection of the Township’s long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. The State’s proportion measured as of June 30, 2020 was 0.12597%, which was an increase of 0.00752% from its proportion measured as of June 30, 2019, which is the same proportion as the Township’s. At December 31, 2020, the Township’s and the State of New Jersey’s proportionate share of the PFRS net pension liability were as follows:

Township's Proportionate Share of Net Pension Liability	\$ 16,277,042
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Township	<u>2,526,123</u>
	<u>\$ 18,803,165</u>

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 10. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

At December 31, 2020, the State’s proportionate share of the PFRS expense, associated with the Township, calculated by the plan as of the June 30, 2020 measurement date was \$286,285.

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

Inflation	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through all future years	3.25 - 15.25%
	Based on Years of Service
Investment Rate of Return	7.00%
Mortality Rate Table	
PFRS	Pub-2010 Safety Classification Headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2020
Period of Actuarial Experience	
Study upon which Actuarial	
Assumptions were Based	July 1, 2013 - June 30, 2018

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 10. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS’s target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	3.40%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Investment Grade Credit	8.00%	2.67%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Markets Equity	13.50%	8.57%
Emerging Markets Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
	<u>100.00%</u>	

Discount Rate - The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments to determine the total pension liability.

Sensitivity of the Township’s proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Township’s proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Township’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00%) or 1-percentage-point higher (8.00%) than the current rate:

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 10. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

	1% Decrease (6.00%)	Current Discount Rate (7.00%)	1% Increase (8.0%)
Township's Proportionate Share of the Net Pension Liability	\$ 21,645,116	\$ 16,277,042	\$ 11,818,447
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Township	<u>3,359,224</u>	<u>2,526,123</u>	<u>1,834,169</u>
	<u>\$ 25,004,340</u>	<u>\$ 18,803,165</u>	<u>\$ 13,652,616</u>

Related Party Investments - The Division of Pensions and Benefits does not invest in securities issued by the Township.

Note 11. Municipal Debt

The following schedule represents the Township’s summary of debt, as filed in the Township’s Annual Debt Statement required by the Local Bond Law of New Jersey for the current and two previous years:

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 11. Municipal Debt (continued):

	<u>2020</u>		<u>2019</u>		<u>2018</u>
Issued:					
General:					
Bonds, Notes and Loans	\$ 13,426,558	\$	10,239,504	\$	11,741,365
Utility:					
Bonds, Notes and Loans	14,739,779		12,097,027		12,250,235
	<hr/>		<hr/>		
Total Debt Issued	28,166,337		22,336,531		23,991,600
<hr/>					
Authorized but not issued:					
General:					
Bonds, Notes and Loans	48,508		3,575,213		2,694,767
Utility:					
Bonds, Notes and Loans	4,247,956		6,218,206		5,173,973
	<hr/>		<hr/>		
Total Authorized But Not Issued	4,296,464		9,793,419		7,868,740
<hr/>					
Total Gross Debt	\$ 32,462,801	\$	32,129,950	\$	31,860,340
<hr/>					
Deductions:					
General:					
Funds on Hand For Payment of Bonds and Notes:					
Reserve for Debt Service	\$ 200,000	\$	44,775	\$	296,575
Utility:					
Self Liquidating Debt	18,987,735		18,315,233		17,424,208
	<hr/>		<hr/>		
Total Deductions	19,187,735		18,360,008		17,720,783
<hr/>					
Total Net Debt	\$ 13,275,066	\$	13,769,942	\$	14,139,557
<hr/>					

Summary of Statutory Debt Condition - Annual Debt Statement

The following schedule is a summary of the previous schedule and is prepared in accordance with the required method of setting up the Annual Debt Statement:

	<u>Gross Debt</u>		<u>Deductions</u>		<u>Net Debt</u>
Local School Debt	\$ 13,119,000	\$	13,119,000	\$	-
General Debt	13,475,066		200,000		13,275,066
Utility Debt	18,987,735		18,987,735		-
	<hr/>		<hr/>		
	\$ 45,581,801	\$	32,306,735	\$	13,275,066
<hr/>					

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 11. Municipal Debt (continued):

Net Debt \$13,275,066 divided by the average Equalized Valuation Basis per N.J.S.A 40A:2-2 as amended, \$2,579,337,942, equals .515%. New Jersey statute 40A:2-6, as amended, limits the debt of a Municipality to 3.5% of the last three preceding year's average equalized valuations of real estate, including improvements and the assessed valuation of Class II Railroad Property. The remaining borrowing power in dollars at December 31, 2020 is calculated as follows:

Borrowing Power Under N.J.S. 40A:2-6 as Amended

3 1/2% of Equalized Valuation Basis (Municipal)	\$	90,276,828
Net Debt		13,275,066
 Remaining Borrowing Power	 \$	 <u><u>77,001,762</u></u>

Sewer Utility

Self-Liquidating Utility Calculation per N.J.S.A. 40A:2-46

Cash Receipts From Fees, Rents or Other Charges for the Year	\$	5,211,977
Deductions:		
Operating and Maintenance Costs	\$	4,068,694
Debt Service		714,216
Total Deductions		4,782,910
Excess/(Deficit) in Revenue	\$	429,067

Water Utility

Self-Liquidating Utility Calculation per N.J.S.A. 40A:2-46

Cash Receipts From Fees, Rents or Other Charges for the Year	\$	2,958,004
Deductions:		
Operating and Maintenance Costs	\$	2,256,886
Debt Service		415,000
Total Deductions		2,671,886
Excess/(Deficit) in Revenue	\$	286,118

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 11. Municipal Debt (continued):

General Debt

A. Serial Bonds Payable

On March 6, 2012, the Township issued \$4,736,000 of General Obligation Bonds. The General Obligation Bonds were issued at interest rates varying from 1.00% to 2.25% and mature on March 15, 2024.

On April 1, 2013, the Township issued \$2,759,300 of General Obligation Refunding Bonds. The General Obligation Refunding Bonds were issued at interest rates varying from 1.50% to 4.00% and mature on February 15, 2021.

On September 20, 2017, the Township issued \$7,282,000 of General Obligation Bonds. The General Obligation Bonds were issued at interest rates varying from 2.00% to 3.25% and mature on September 15, 2032.

On August 3, 2020, the Township issued \$4,689,000 of General Obligation Bonds. The General Obligation Bonds were issued at interest rates varying from 2.00% to 3.00% and mature on August 1, 2031.

Principal and interest due on the outstanding bonds is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 1,829,000	\$ 277,384	\$ 2,106,384
2022	1,295,000	250,745	1,545,745
2023	1,305,000	232,266	1,537,266
2024	1,310,000	213,025	1,523,025
2025	890,000	186,813	1,076,813
2026-2030	4,785,000	606,063	5,391,063
2031-2032	1,605,000	60,450	1,665,450
	<u>\$ 13,019,000</u>	<u>\$ 1,826,746</u>	<u>\$ 14,845,746</u>

B. Bond Anticipation Notes Payable – Short Term Debt

The Township had no bond anticipation notes outstanding in the General Capital Fund at December 31, 2020.

C. Bonds and Notes Authorized But Not Issued

As of December 31, 2020, the Township had \$48,508 in various General Capital bonds and notes authorized but not issued.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 11. Municipal Debt (continued):

D. Loans Payable

Green Trust Loan Payable

The Township finalized three loan agreements with the State of New Jersey Department of Environmental Protection.

The first loan consists of two agreements, a Trust Loan Agreement of \$300,000 to be repaid over a 20 year period at an interest rate of 2.00%, and a Fund Loan Agreement of \$300,000 to be repaid over a 20 year period at an interest rate of 2.00%. The proceeds of the loans are to provide for the acquisition and installation of residential water meters.

The second loan agreement of \$300,000 to be repaid over a 20 year period at an interest rate of 2.00% The proceeds of the loans are to provide for the development to Upper Sylvan Lake.

The third loan agreement of \$500,000 to be repaid over a 25 year period at an interest rate of 2.00% The proceeds of the loans are to provide for the development of Assiscunk Creek Park.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 53,818	\$ 7,435	\$ 61,253
2022	54,897	6,353	61,250
2023	55,999	5,249	61,248
2024	57,127	4,124	61,251
2025	58,275	2,976	61,251
2026-2027	105,008	2,414	107,422
	<u>\$ 385,124</u>	<u>\$ 28,551</u>	<u>\$ 413,675</u>

Dam Restoration Loan Payable

The Township finalized two loan agreements with the State of New Jersey Department of Environmental Protection.

The first loan agreement of \$852,013 to be repaid over a 20 year period at an interest rate of 2.00% The proceeds of the loans are to provide for the development to Sylvan Lake Dam. This loan matured in 2020.

The second loan agreement of \$46,367 to be repaid over a 20 year period at an interest rate of 2.00% The proceeds of the loans are to provide for the development to Upper Sylvan Lake and Dam restoration.

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 2,446	\$ 437	\$ 2,883
2022	2,496	387	2,883
2023	2,546	337	2,883
2024	2,597	286	2,883
2025	2,649	234	2,883
2026-2029	9,700	392	10,092
	<u>\$ 22,434</u>	<u>\$ 2,073</u>	<u>\$ 24,507</u>

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 11. Municipal Debt (continued):

Sewer Utility Debt

A. Serial Bonds Payable

On March 6, 2012, the Township issued \$1,264,000 of Sewer Utility Bonds. The Bonds were issued at interest rates varying from 1.00% to 2.25% and mature on March 15, 2027.

On May 17, 2013, the Township issued \$1,080,700 of Sewer Utility Refunding Bonds. The Bonds were issued at interest rates varying from 1.50% to 4.00% and mature on February 15, 2021.

On September 20, 2017, the Township issued \$1,699,000 of Sewer Utility Bonds. The Bonds were issued at interest rates varying from 2.00% to 3.250% and mature on September 15, 2042.

On August 3, 2020, the Township issued \$825,000 of Sewer Utility Bonds. The Bonds were issued at interest rates varying from 0.05% to 4.00% and mature on August 1, 2035.

Principal and interest due on the outstanding bonds is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 375,000	\$ 76,235	\$ 451,235
2022	190,000	70,350	260,350
2023	195,000	67,525	262,525
2024	195,000	64,488	259,488
2025	200,000	59,862	259,862
2026-2030	780,000	233,600	1,013,600
2031-2035	660,000	146,950	806,950
	\$ 3,200,000	\$ 798,791	\$ 3,998,791

B. Bond Anticipation Notes Payable – Short Term Debt

The Township had no bond anticipation notes outstanding in the Sewer Utility Capital Fund at December 31, 2020.

C. Bonds and Notes Authorized But Not Issued

As of December 31, 2020 the Township had \$4,247,214 in various Sewer Utility bonds and notes authorized but not issued.

D. Loans Payable

New Jersey Environmental Infrastructure Trust

The Township has finalized fourteen loan agreements with the State of New Jersey Department of Environmental Protection.

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 11. Municipal Debt (continued):

The loans consists of a Trust Loan Agreements of \$992,121 to be repaid over a 20 year period at interest rates ranging from 2.00% to 5.00%, and no interest Fund Loan Agreements of \$4,629,355 to be repaid over a 20 year period. The proceeds of the loans are to provide for various sewer utility improvements.

Summary of Principal Debt

A summary of the changes in long-term and short term debt of the Township is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 292,475	\$ 41,580	\$ 334,055
2022	289,535	38,228	327,763
2023	274,552	34,857	309,409
2024	272,164	31,068	303,232
2025	271,221	27,384	298,605
2026-2030	1,426,102	91,831	1,517,933
2031-2035	973,168	30,319	1,003,487
2036-2038	155,562	3,450	159,012
	<u>\$ 3,954,779</u>	<u>\$ 298,717</u>	<u>\$ 4,253,496</u>

Water Utility Debt

A. Serial Bonds Payable

On March 6, 2012, the Township issued \$2,231,000 of Water Utility Bonds. The Bonds were issued at interest rates varying from 1.00% to 2.25% and mature on March 15, 2027.

On September 20, 2017, the Township issued \$4,138,000 of Water Utility Bonds. The Bonds were issued at interest rates varying from 2.00% to 3.250% and mature on September 15, 2041.

On August 3, 2020, the Township issued \$2,705,000 of Water Utility Bonds. The Bonds were issued at interest rates varying from 0.05% to 4.00% and mature on August 1, 2044.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 11. Municipal Debt (continued):

Principal and interest due on the outstanding bonds is as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 375,000	\$ 181,652	\$ 556,652
2022	385,000	176,209	561,209
2023	390,000	170,264	560,264
2024	400,000	164,019	564,019
2025	410,000	154,706	564,706
2026-2030	1,650,000	639,438	2,289,438
2031-2035	1,485,000	446,812	1,931,812
2036-2040	1,705,000	239,112	1,944,112
2041-2044	785,000	37,600	822,600
	<u>\$ 7,585,000</u>	<u>\$ 2,209,812</u>	<u>\$ 9,794,812</u>

B. Bond Anticipation Notes Payable – Short Term Debt

The Township had no bond anticipation notes outstanding in the Water Utility Capital Fund at December 31, 2020.

C. Bonds and Notes Authorized But Not Issued

As of December 31, 2020 the Township had \$742 in various Water Utility bonds and notes authorized but not issued.

Note 12. Deferred Charges to be Raised in Succeeding Budgets

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2020 the following deferred charges are shown on the statement of assets, liabilities, reserves and fund balances of the following funds:

<u>Description</u>	<u>Balance</u> December 31, <u>2020</u>	<u>2021 Budget</u> <u>Appropriation</u>	<u>Balance to</u> Succeeding <u>Budgets</u>
Current Fund:			
Special Emergency Authorizations (40A:4-55)	\$ 115,000	\$ 115,000	\$ -
Water Utility Operating Fund:			
Operating Deficit	\$ 56,216	\$ 56,216	\$ -

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 13. Deferred School Taxes

School taxes have been raised and the liability deferred by statutes. The balance of unpaid local school taxes levied, amount deferred and the amount reported as a liability at December 31, are as follows:

<u>Local Taxes</u>	<u>Balance, December 31,</u>	
	<u>2020</u>	<u>2019</u>
Total Balance of Local Tax	\$ 22,691,694	\$ 22,780,792
Deferred Taxes	18,529,165	18,529,165
Local Tax Payable	\$ 4,162,529	\$ 4,251,627

Note 14. Deferred Compensation Salary Account

The Township offers its employees a Deferred Compensation Plan in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency. Amounts deferred under Section 457 plans must be held in trust for the exclusive benefits of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

Note 15. Accrued Sick, Vacation and Compensation Time

As discussed in Note 1 and in accordance with accounting principles prescribed by the State of New Jersey, the cash basis of accounting is followed for recording the Township's liability related to unused vacation, sick pay and compensation time. The Township permits certain employees within limits to accumulate unused vacation, sick pay and compensation time, which may be taken as time off or paid at a later date at an agreed upon rate. In accordance with New Jersey accounting principles, this unused accumulated absences amount is not reported as a liability in the accompanying financial statements. It is estimated that accrued benefits for compensated absences are valued at \$1,713,219 at December 31, 2020.

Note 16. Risk Management

The Township is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Joint Insurance Pool

The Township is a member of the Municipal Self Insurers' Joint Insurance Fund. The Fund provides the Township with the following coverage

- Worker's Compensation
- General Liability
- Employer's Liability
- Auto Liability
- Property Damage
- Auto Physical Damage
- Employee Dishonesty Liability

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 16. Risk Management (continued)

Contributions to the Funds are payable in two installments and are based on actuarial assumptions determined by the Funds’ actuaries. The Fund publishes its own financial report for the year ended December 31, 2020 which can be obtained on the Fund’s website.

New Jersey Unemployment Compensation Insurance

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the “Reimbursement Method”. Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund, dollar-for-dollar, for unemployment benefits paid to its former employees who were laid off or furloughed and charged to its account with the State. The Township is billed quarterly for amounts due to the State. The following is a summary of Township contributions, reimbursements to the State for benefits paid and the ending balance of the Township’s unemployment trust fund for the current and previous two years:

<u>Year</u>	<u>Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2020	\$ 5,322	\$ 1,821	\$ 63,907
2019	17,955	4,959	60,406
2018	16,000	6,752	47,410

Note 17. Contingencies

Grantor Agencies

The Township receives financial assistance from the State of New Jersey and the U.S. government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of the funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by grantors. As a result of these audits, costs previously reimbursed could be disallowed and require repayment to the grantor agency. As of December 31, 2020 the Township estimates that no material liabilities will result from such audits.

Litigation

The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

Tax Appeals

Losses arising from tax appeals are recognized at the time a decision is rendered by an administrative or judicial body; however, municipalities may establish reserves transferred from tax collections or by budget appropriation for future payments of tax appeal losses. There are no significant pending tax appeals as of December 31, 2020.

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 18. Tax Abatements

The Township is authorized by the New Jersey Housing and Mortgage Financing Act Law of 1983, N.J.S.A. 55:14K-1 et seq. (hereinafter “HMFA Law”), and a Resolution of the Council dated March 13, 2007, to enter into property tax abatement agreements for the purpose of attracting affordable housing. The exemption of the projects from real property taxation subject to this law shall not extend beyond the date on which the Agency Mortgage is paid in full, which according to the HMFA Law, may not exceed fifty (50) years.

For the year ended December 31, 2020, the Township abated property taxes totaling \$1,696,756 under this program, including the following tax abatement agreement that exceeded 10 percent of the total, which is the percentage the Township considers to be material for purposes of individual disclosure:

Recipient	Purpose	Amount Abated
Clarion	Business	\$ 389,083
Matrix	Business	361,676

Note 19. Postemployment Benefits Other Than Pensions

General Information about the OPEB Plan

The financial statements of the Township are not prepared in accordance with Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other than Pensions. The following information is provided in accordance with the requirements of the Statement and has been implemented prospectively.

The Township of Burlington provides post-employment medical, prescription drug, dental, and vision benefits to eligible retired employees and their spouses until Medicare age is attained by either the retired employee or the spouse in the case of spousal coverage. The Township of Burlington pays 100% of the insurance cost for the retiree.

Employees and Retirees Covered – At December 31, 2020, the following employees were covered by the Township plan:

Participant Data	<u>Amount</u>
Active Employees	135
Retired Employees	28
Total Membership County	163

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 19. Postemployment Benefits Other Than Pensions (continued):

Actuarial Assumptions and Other Inputs

This valuation has been conducted as of December 31, 2020 based on census, plan design and premium information provided by the Township. Census includes 28 retired participants (including spouses) and 135 active participants. The Measurement Date, for each fiscal year is as of the end of the prior year. Thus, the Total OPEB Liability for fiscal year ending December 31, 2020 of \$30,716,084 is measured at December 31, 2019 as allowed under GASB 75.

The values are determined in accordance with GASB 75 including the Individual Entry Age Normal Cost method with the normal cost determined as a percentage of pay. Standard roll forward and backward techniques were used to adjust valuation dates to measurement dates. The following assumptions and other inputs applied to all periods in the measurement, unless otherwise specified:

Actuarial Cost Method	Entry Age Normal
Discount Rate	Based on S&P Municipal Bond 20 year High Grade Bond Index Rate of 1.93% as of December 31, 2020
Inflation Rate	3.00%
Salary Increases	3.00%
Health Care Cost Trend	8% decr to 5% ultimate
Rates of Mortality	RP 2006 w/ MP 2020 projection
Retirement Age	Rates from age 50
Rates of Disability	None assumed
Retiree Participation	100% of eligible retirees are assumed to elect to participate in the plan
Investment Rate of Return	1.93%
Asset Valuation Method	Market

Discount Rate – The discount rate is the single rate that reflects (1) the long-term expected rate of return on the OPEB plan investments that are expected to be used to finance the payments of benefits, to the extent that the OPEB plan’s fiduciary net position is projected to be sufficient to make projected benefit payments and OPEB plan assets are expected to be invested using a strategy to achieve that return and (2) a yield or index rate for 20-year, tax-exempt general obligation municipal bonds with an average rating of Aa, to the extent that the conditions for use of the long-term expected rate of return are not met. For the total OPEB liability calculation as of December 31, 2020, the discount rate utilized was 1.93%.

Changes in the Total OPEB Liability – The changes to the total OPEB Liability during the year ending December 31, 2020 were as follows:

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 19. Postemployment Benefits Other Than Pensions (continued):

Changes in the Total OPEB Liability

Total OPEB Liability

Balance, January 1, 2020	\$ 23,564,525
Changes for the Year:	
Service Cost	902,386
Interest Cost	752,858
Changes of Assumptions	6,412,634
Difference between Actual and Expected	25,150
Benefits Paid (implicit)	(941,469)
Net Changes	7,151,559
Balance, December 31, 2020	\$ 30,716,084

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the Township, as well as what the Township's total OPEB liability would be, if it were calculated using a discount rate that is 1-percentage-point lower (0.93 percent) or 1-percentage pointer higher (2.93 percent) than the current discount rate:

	December 31, 2020		
	At 1% Decrease (0.93%)	At Discount Rate (1.93%)	At 1% Increase (2.93%)
Total OPEB Liability	\$ 34,288,191.00	\$ 30,716,084.00	\$ 27,143,975.00

The following presents the total OPEB liability of the Township, as well as what the Township's total OPEB liability would be, if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower or 1-percentage pointer higher that the current healthcare cost trend rate:

	December 31, 2020		
	1% Decrease	Healthcare Cost Trend Rate*	1% Increase
Total OPEB Liability	\$ 26,634,838.00	\$ 30,716,084.00	\$ 35,612,990.00

* See Healthcare Cost Trend Assumptions for details of rates.

OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2020, the Township's OPEB expense was estimated to be \$2,137,090. At December 31, 2020, the Township reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 19. Postemployment Benefits Other Than Pensions (continued):

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Differences between Expected and Actual Experience	\$ 22,864	\$ 1,242,639
Changes of Assumptions or other inputs	<u>6,179,632</u>	<u>-</u>
Total	<u>\$ 6,202,496</u>	<u>\$ 1,242,639</u>

Amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ending December 31,</u>	
2021	\$ 481,846
2022	481,846
2023	481,846
2024	481,846
2025	481,846
Thereafter (5 years)	<u>2,550,628</u>
	<u>\$ 4,959,858</u>

Other Supplementary Information

Schedule of Changes in the Township's Total OPEB Liability and Related Ratios

	Fiscal Year Ending December 31,		
	<u>2020</u>	<u>2019</u>	<u>2018</u>
Service Cost	\$ 902,386	\$ 871,234	\$ 890,574
Interest Cost	752,858	835,834	816,480
Changes of Assumptions	6,412,634	427,735	-
Difference between Actual and Expected	25,150	(1,147,311)	(417,903)
Benefits Paid (implicit)	<u>(941,469)</u>	<u>(770,884)</u>	<u>(743,991)</u>
Net Change in Total OPEB Liability	7,151,559	216,608	545,160
Total OPEB Liability (Beginning)	<u>23,564,525</u>	<u>23,347,917</u>	<u>22,802,757</u>
Total OPEB Liability (Ending)	<u>\$30,716,084</u>	<u>\$23,564,525</u>	<u>\$23,347,917</u>
Total Covered Employee Payroll	11,733,593	12,027,049	11,231,033
Net OPEB Liability as a Percentage of Payroll	262%	196%	208%

**TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020**

Note 19. Postemployment Benefits Other Than Pensions (continued):

Schedule of Employer Contributions

Year Ended December 31,	Actuarial Determined Contribution	Actual Contribution	Contribution Deficiency	Covered Payroll	Contributions Percentage
					Covered Payroll
2020	\$ 2,524,611	\$ 941,469	\$ 1,583,142	\$ 11,733,593	8%

Note 20. Other Postemployment Benefits

General Information about the OPEB Plan

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 20. Other Postemployment Benefits (continued)

Basis of Presentation

The schedule of employer and nonemployer allocations and the schedule of OPEB amounts by employer and nonemployer (collectively, the Schedules) present amounts that are considered elements of the financial statements of its participating employers or the State as a nonemployer contributing entity. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of the participating employers or the State. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of the Plan to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Allocation Methodology

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB (benefit) expense. The special funding situation's and nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB (benefit) expense are based on separately calculated total OPEB liabilities. For the special funding situation and the nonspecial funding situation, the total OPEB liabilities for the year ended June 30, 2019 were \$5,637,151,775.00 and \$8,182,092,807.00, respectively. The nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB (benefit) expense are further allocated to employers based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2018 through June 30, 2019. Employer and nonemployer allocation percentages have been rounded for presentation purposes; therefore, amounts presented in the schedule of OPEB amounts by employer and nonemployer may result in immaterial differences.

Special Funding Situation

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

TOWNSHIP OF BURLINGTON
NOTES TO FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 20. Other Postemployment Benefits (continued)

The participating employer allocations included in the supplemental schedule of employer special funding allocations and the supplemental schedule of special funding amounts by employer for each employer are provided as each employer is required to record in their financial statements, as an expense and corresponding revenue, their proportionate share of the OPEB expense allocated to the State of New Jersey under the special funding situation and include their proportionate share of the collective net OPEB liability in their respective notes to their financial statements. For this purpose, the proportionate share was developed based on eligible plan members subject to the special funding situation. This data takes into account active members from both participating and non-participating employer locations and retired members currently receiving OPEB benefits.

Additionally, the State's proportionate share of the OPEB liability attributable to the Township is \$10,379,731 as of December 31, 2019. The OPEB liability was measured as of June 30, 2019. The total OPEB liability used to calculate the OPEB liability was determined using update procedures to roll forward the total OPEB liability from an actuarial valuation as of July 1, 2018, to the measurement date of June 30, 2019. The State's proportion of the OPEB liability associated with the Township was based on a projection of the Township's long-term share of contributions to the OPEB plan relative to the projected contributions of all participating members, actuarially determined. The State's proportion measured as of June 30, 2019 was 0.187843998%, which was an increase of 0.0013289989% from its proportion measured as of June 30, 2018, which is the same proportion as the Township's. At December 31, 2019, the Township's and the State of New Jersey's proportionate share of the OPEB liability were as follows:

State of New Jersey's	
Proportionate Share of OPEB Liability	
Associated with the Township	\$ 10,379,731.00

At December 31, 2019, the State's proportionate share of the OPEB expense, associated with the Township, calculated by the plan as of the June 30, 2019 measurement date was \$137,586.

*Note that the information presented above is in accordance with Local Finance Notice 2021-10, which differs from the requirements of *GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*.

Note 21. Subsequent Events

Management has reviewed and evaluated all events and transactions that occurred between December 31, 2020 and June 15, 2021, the date the financial statements were available to be issued. They have determined that there are no material subsequent events that need to be disclosed.

SUPPLEMENTARY EXHIBITS

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CURRENT FUND

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**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF CURRENT CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019:			
Current Fund	\$	16,331,044	
Federal & State Grants Fund		270,430	\$ 16,601,474
Increased by Receipts:			
Tax Collector		71,937,654	
Due From State of New Jersey for Senior Citizens' & Veterans' Deductions		142,444	
2019 Budget Appropriation Refunds		731,554	
Revenue Accounts Receivable		8,297,150	
Miscellaneous Revenue Not Anticipated		757,392	
COVID Relief Fund		87,323	
Interfunds Liquidated		43,739	
Federal & State Grants Receivable		72,397	
Federal & State Grants Unappropriated		10,000	82,079,653
Subtotal			98,681,127
Decreased by Disbursements:			
2019 Budget Appropriations		21,078,870	
Local District School Taxes Payable		45,472,490	
County Share of Added & Omitted Taxes		44,705	
Special District Taxes Payable		2,138,000	
County Taxes Payable		10,852,371	
Tax Overpayments		40,507	
2019 Appropriation Reserves		782,826	
Accounts Payable		2,724	
Interfund Payables		8,376	
Appropriated Reserves:			
State & Federal Grants		81,029	80,501,898
Balance December 31, 2020:			
Current Fund		17,907,431	
Federal & State Grants Fund		271,798	
Total			<u>\$ 18,179,229</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF CURRENT CASH - COLLECTOR
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019		\$ 267,173
Increased by Receipts:		
Property Taxes Receivable	\$ 69,711,098	
Tax Title Liens	16,610	
2021 Taxes Prepaid	2,094,191	
Interest on Investments	20,752	
Interest & Costs on Taxes & Assessments	119,533	71,962,184
		<hr/>
Subtotal		72,229,357
Decreased by Disbursements:		
Payment to Treasurer		71,937,654
		<hr/>
Balance December 31, 2020		<u>\$ 291,703</u>

**SCHEDULE OF CHANGE FUNDS
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

OFFICE	<u>2020</u>	<u>2019</u>
Collector	\$ 350	\$ 350
Township Clerk	75	75
Municipal Court	100	100
Licenses & Inspections	100	100
Planning & Zoning	25	25
	<hr/>	<hr/>
Total	<u>\$ 650</u>	<u>\$ 650</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
FOR THE YEARS ENDED DECEMBER 31, 2020**

YEAR	BALANCE DECEMBER 31, 2019	2020 LEVY	ADDED TAXES	COLLECTED		CANCELED	OVERPAYMENTS CREATED	TRANSFER TO ARREARS	TRANSFER TO TAX TITLE LIENS	BALANCE DECEMBER 31, 2020
				2019	2020					
Arrears	\$ 20,975	\$ -	\$ -	\$ 14	\$ -	\$ -	\$ -	\$ -	\$ -	20,961
2011	1,473	-	-	-	-	1,473	-	-	-	-
2012	1,885	-	-	-	-	-	149	-	-	1,736
2013	153	-	-	-	-	-	-	-	-	153
2014	156	-	-	-	-	-	-	-	-	156
2015	162	-	-	-	-	-	-	-	-	162
2016	165	-	-	-	-	-	-	-	-	165
2017	403	-	-	-	-	-	-	-	-	403
2018	414	-	-	-	3	-	-	-	-	411
2019	718,899	-	4,250	-	716,164	80,936	(74,614)	-	-	663
Total	744,685	-	4,250	-	716,181	82,409	(74,465)	-	-	24,810
2020	-	70,888,994	766,716	1,798,474	68,994,917	113,896	(3,713)	-	47,527	704,609
Total	\$ 744,685	\$ 70,888,994	\$ 770,966	\$ 1,798,474	\$ 69,711,098	\$ 196,305	\$ (78,178)	\$ -	\$ 47,527	\$ 729,419

Cash Receipts	\$ 69,565,098
Senior Citizens & Veterans Deduction	<u>146,000</u>
Total	<u>\$ 69,711,098</u>

ANALYSIS OF 2020 PROPERTY TAX LEVY

General Purpose Tax	\$ 70,888,994
Added & Omitted Taxes (54:4-6 et seq)	<u>766,716</u>
Total	<u>\$ 71,655,710</u>
TAX LEVY:	
Local District School Tax	\$ 45,383,392
General County Tax	9,461,115
County Library Tax	840,855
County Open Space	550,401
Special District Taxes	2,138,000
Due County for Added & Omitted Taxes	119,919
Local Tax for Municipal Purposes	\$ 12,470,249
Add: Additional Taxes Levied	<u>691,779</u>
Total	<u>\$ 71,655,710</u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF TAX TITLE LIENS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 699,882
Increased by:	
Transfers from Taxes Receivable	<u>47,527</u>
Subtotal	747,409
Decreased by:	
Redemptions	<u>16,610</u>
Balance December 31, 2020	<u><u>\$ 730,799</u></u>

**SCHEDULE OF PROPERTY ACQUIRED FOR TAXES - ASSESSED VALUATION
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2020 & 2019	<u><u>\$ 1,238,201</u></u>
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**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

	BALANCE DECEMBER 31, 2019	ACCRUED IN 2020	COLLECTED 2020	BALANCE DECEMBER 31, 2020
Clerk:				
Licenses:				
Alcoholic Beverages	\$ -	\$ 18,000	\$ 18,000	-
Other	-	17,334	17,334	-
Fees & Permits:				
Construction Code	-	1,739,887	1,739,887	-
Other	-	87,423	87,423	-
Municipal Court - Fines & Costs	32,972	225,598	246,479	12,091
Interest & Costs on Taxes	-	182,031	182,031	-
Interest on Investments & Deposits	-	90,911	90,911	-
Assiscunk Facility Fees	-	3,860	3,860	-
Recreation Fees	-	37,396	37,396	-
Energy Receipts Tax	-	4,587,305	4,587,305	-
Reserve for Repayment of Debt	-	44,775	44,775	-
Interlocal Services Agreement - Sale of Gasoline	-	92,561	92,561	-
Interlocal Services Agreement - Court Services	-	455,810	455,810	-
Cell Tower Rental	-	245,184	245,184	-
Utility Operating Surplus of Prior Year - Utility	-	400,000	400,000	-
Capital Fund Balance	-	230,225	230,225	-
	<hr/>			
Total	\$ 32,972	\$ 8,458,300	\$ 8,479,181	\$ 12,091
	<hr/>			
			\$ 8,297,150	
			182,031	
			<hr/>	
			\$ 8,479,181	
			<hr/>	

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF INTERFUNDS RECEIVABLE/(PAYABLE)
FOR THE YEAR ENDED DECEMBER 31, 2020**

	TOTAL	DOG TRUST FUND	TRUST FUNDS	GRANT FUND	GENERAL CAPITAL FUND
Balance December 31, 2019	\$ 54,753	\$ 21,721	\$ (20,816)	\$ 35,685	\$ 18,163
Increased by:					
Excess Reserve	29,897	11,406	18,491	-	
Subtotal	84,650	33,127	(2,325)	35,685	18,163
Decreased by:					
Interfunds Liquidated	43,739	21,398	-	10,000	12,341
Balance December 31, 2020	\$ 40,911	\$ 11,729	\$ (2,325)	\$ 25,685	\$ 5,822

**SCHEDULE OF FEDERAL AND STATE GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

	BALANCE DECEMBER 31, 2019	2020 REVENUE REALIZED	RECEIVED	TRANSFERRED FROM UNAPPROPRIATED	BALANCE DECEMBER 31, 2020
Municipal Alliance Grant on Alcoholism & Drug Abuse:	\$ 22,442	\$ -	\$ 2,874	\$ -	\$ 19,568
Emergency Management Grant	-	10,000	-	10,000	-
Clean Communities	-	41,993	41,993	-	-
Bullet Proof Vest Program	8,944	-	-	-	8,944
Recycling Tonnage Grant	-	25,792	-	25,792	-
Body Armor	-	4,529	4,529	-	-
Drive Sober or Get Pulled Over	-	10,500	-	10,500	-
Drunk Driving Enforcement Fund	-	23,001	23,001	-	-
Distracted Driving	-	5,500	-	5,500	-
Total Grant Funds	\$ 31,386	\$ 121,315	\$ 72,397	\$ 51,792	\$ 28,512

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF 2019 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2020**

	2019 ENCUMBRANCES PAYABLE	2019 RESERVE BALANCE	RESERVE BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
General Government:					
Township Council:					
Salaries and Wages	\$ -	\$ 795	\$ 795	\$ -	\$ 795
Other Expenses	-	3,711	3,711	-	3,711
Human Resources:					
Salaries and Wages	-	409	409	-	409
Other Expenses	-	600	600	-	600
Mayor & Council:					
Other Expenses	-	697	697	-	697
Municipal Clerk:					
Salaries and Wages	-	4,732	4,732	2,923	1,809
Other Expenses	2,390	15,507	12,897	3,458	9,439
Financial Administration (Treasurer):					
Salaries and Wages	-	2,932	2,932	1,454	1,478
Other Expenses	199	2,585	2,784	382	2,402
Revenue Administration (Tax Collection):					
Salaries and Wages	-	10,458	10,458	2,499	7,959
Other Expenses	270	14,716	9,986	1,168	8,818
Tax Assessment Administration/County					
Board of Taxation:					
Salaries and Wages	-	1	1	-	1
Other Expenses	489	45,213	40,002	2,068	37,934
Office of Township Administrator:					
Salaries and Wages	-	1,892	1,892	410	1,482
Other Expenses	9,659	2,822	17,481	17,286	195
Special Township Council:					
Other Expenses	13,957	72,550	86,507	26,753	59,754
Office of Purchasing Agent:					
Other Expenses	2,799	1,882	4,681	2,994	1,687
Engineering Services:					
Salaries and Wages	-	8,934	8,934	2,144	6,790
Other Expenses	1,087	21,866	22,953	2,425	20,528
Land Use Administration:					
Planning Board:					
Other Expenses:					
Legal Services	-	17,575	17,575	592	16,983
Miscellaneous Other Expenses	130	14,224	14,354	556	13,798
Zoning Board of Adjustment:					
Other Expenses	174	12,689	12,863	3,772	9,091
Office of Affordable Housing:					
Other Expenses	-	17,286	9,286	47	9,239
Insurance:					
New Jersey Unemployment	-	10,000	10,000	-	10,000
Liability Insurance	-	42,423	42,423	4,750	37,673
Workmen's Compensation	-	79,345	79,345	30,432	48,913
Group Insurance Plans - Employees	-	176,124	176,124	24,106	152,018
Medical Waivers	-	11,102	11,102	10,004	1,098
Public Safety Functions:					
Police:					
Salaries and Wages	-	82,582	82,582	18,098	64,484
Other Expenses	115,220	20,755	135,975	134,101	1,874
First Aid Organization -					
Contribution	-	55,000	55,000	55,000	-
Office of Emergency Management:					
Salaries and Wages	-	12,898	12,898	-	12,898
Office of Prosecutor:					
Other Expenses	-	23,683	23,683	22,915	768

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF 2019 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2020**

	2019 ENCUMBRANCES PAYABLE	2019 RESERVE BALANCE	RESERVE BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Public Works Functions:					
Road Repairs & Maintenance:					
Salaries and Wages	-	58,323	58,323	18,610	39,713
Other Expenses	22,713	10,391	33,104	31,674	1,430
Weed Control:					
Other Expenses	-	10	10	-	10
Environmental Commission (N.J.S.40:56A-1):					
Other Expenses	-	300	300	-	300
Office of Public Work Superintendent:					
Salaries and Wages	-	2,218	2,218	-	2,218
Other Expenses	278	237	515	345	170
Traffic Lights:					
Other Expenses	-	8,596	8,596	1,819	6,777
Garbage & Trash Removal:					
Salaries and Wages	-	47,375	47,375	9,265	38,110
Other Expenses	262	121,525	121,787	89,879	31,908
Condominium Service Law	-	78,180	78,180	-	78,180
Apartment Trash Contribution:					
Other Expenses	-	41,461	56,661	56,585	76
Buildings & Grounds:					
Salaries and Wages	-	690	690	599	91
Other Expenses	17,526	18,168	35,694	32,829	2,865
Recycling:					
Other Expenses	23,015	3,681	26,696	24,819	1,877
Health and Welfare:					
Mayor Safety Advisory Committee:					
Other Expenses	-	80	80	-	80
Animal Control Services:					
Other Expenses	-	9,010	9,010	750	8,260
Park & Recreation Functions:					
Board of Recreation Commissioners:					
Salaries and Wages	-	75,049	75,049	5,988	69,061
Other Expenses	20,061	6,419	26,480	23,885	2,595
Utility Expenses & Bulk Purchases:					
Electricity	605	111,636	112,241	27,123	85,118
Street Lighting	-	55,096	55,096	-	55,096
Telephone (Excluding Equipment Acquisition)	-	14,279	14,279	3,933	10,346
Gasoline	-	126,015	126,015	3,098	122,917
Construction Code Official:					
Salaries and Wages	-	27,158	27,158	3,161	23,997
Other Expenses	32,218	21,935	54,153	35,853	18,300
Municipal Court:					
Burlington Township Municipal Court:					
Salaries and Wages	-	4,660	6,260	6,187	73
Other Expenses	1,196	5,046	6,742	6,436	306
Burlington City Municipal Court:					
Salaries and Wages	-	1,178	2,578	2,526	52

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF 2019 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2020**

	2019 ENCUMBRANCES PAYABLE	2019 RESERVE BALANCE	RESERVE BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Unclassified:					
Celebration of Public Event, Anniversary or Holiday:					
Other Expenses	-	962	962	-	962
Commission on Aging:					
Other Expenses	-	5,694	5,694	4,410	1,284
Deferred Charges:					
Prior Year Bills	-	56	56	-	56
Statutory Expenditures:					
DCRP	-	1,022	1,022	-	1,022
Social Security System	-	2,505	2,505	-	2,505
Public Employee's Retirement System	-	1	1	-	1
Other:					
Matching Funds for Grants	-	5,000	5,000	-	5,000
Interlocal Municipal Service Agreements:					
Gasoline Purchase Burlington City	-	59,106	59,106	22,715	36,391
	<hr/>				
Total General Appropriations	\$ 264,248	\$ 1,711,050	\$ 1,975,298	\$ 782,826	\$ 1,192,472
	<hr/> <hr/>				

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF COUNTY TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$	-
2020 Tax Levy:		
County Tax		9,461,115
County Open Space		550,401
County Library Tax		<u>840,855</u>
Total Tax Levy		<u>10,852,371</u>
Decreased by:		
Payments		<u>10,852,371</u>
Balance December 31, 2020	\$	<u><u>-</u></u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF DUE COUNTY FOR ADDED AND OMITTED TAXES
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 44,705
Increased by County Share of Levy:	
Added & Omitted Taxes (R.S.54:4-63.1 et seq.)	<u>119,919</u>
Subtotal	164,624
Decreased by:	
Payment of 2019 Added Taxes	<u>44,705</u>
Balance December 31, 2020	<u><u>\$ 119,919</u></u>

**SCHEDULE OF SPECIAL DISTRICT TAXES
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ -
Increased by:	
2020 Levy - Fire District No. 1	<u>2,138,000</u>
Subtotal	2,138,000
Decreased by:	
Payment in 2020	<u>2,138,000</u>
Balance December 31, 2020	<u><u>\$ -</u></u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019:			
School Tax Payable	\$	4,251,627	
School Tax Deferred		18,529,165	\$ 22,780,792
			<hr/>
Increased by:			
Levy - School Year July 1, 2020 to June 30, 2021			45,383,392
			<hr/>
Subtotal			68,164,184
Decreased by:			
Payments			45,472,490
			<hr/>
Balance December 31, 2020:			22,691,694
School Tax Payable		4,162,529	
School Tax Deferred		18,529,165	
			<hr/>
Total			<u>\$ 22,691,694</u>
2020 Liability for Local District School Tax:			
Tax Paid	\$	45,472,490	
Taxes Payable December 31, 2020		4,162,529	
			<hr/>
Total			49,635,019
Less: Tax Payable, December 31, 2019			<hr/> 4,251,627
Amount Charged to 2020 Operations			<u><u>\$ 45,383,392</u></u>

**TOWNSHIP OF BURLINGTON
CURRENT FUND
SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2020**

	BALANCE DECEMBER 31, 2019	UTILIZED AS ANTICIPATED REVENUE	CASH RECEIPTS	BALANCE DECEMBER 31, 2020
Distracted Driver	\$ 5,500	\$ 5,500	\$ -	\$ -
Drive Sober or Get Pulled Over	10,500	10,500	-	-
EMAA Grant	10,000	10,000	10,000	10,000
Recycling Tonnage	25,792	25,792	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total	\$ 51,792	\$ 51,792	\$ 10,000	\$ 10,000

**SCHEDULE OF RESERVES FOR GRANTS - APPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2020**

	BALANCE DECEMBER 31, 2019	2020 BUDGET APPROPRIATION	ENCUMBRANCES RECLASSIFIED	EXPENDED	BALANCE DECEMBER 31, 2020
Municipal Alliance Grant on Alcoholism & Drug Abuse: 2018	\$ 14,849	\$ 10,000	\$ -	\$ 794	\$ 24,055
Click it or Ticket	7,672	-	-	7,672	-
Drunk Driving Enforcement Fund	2,614	23,001	-	2,418	23,197
COPS in Shops	12,515	-	-	-	12,515
Alcohol Education & Rehabilitation Fund	4,201	-	-	-	4,201
Byrne Justice Assistance Grant	16,760	-	-	-	16,760
Clean Communities Fund	67,292	41,993	-	22,447	86,838
Body Armor Replacement Grant	5,550	4,529	-	8,903	1,176
Recycling Tonnage	37,650	25,792	-	23,505	39,937
Emergency Management	4,801	10,000	-	4,620	10,181
Police Emergency Management	29,000	-	-	-	29,000
Walmart	2,000	-	-	-	2,000
Sustainable NJ	1,240	-	-	-	1,240
Drive Sober or Get Pulled Over	550	10,500	-	-	11,050
Distracted Driver Crackdown	7,645	5,500	-	10,670	2,475
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Total	\$ 214,339	\$ 131,315	\$ -	\$ 81,029	\$ 264,625

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TRUST FUND

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**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2020**

	ANIMAL CONTROL	OTHER TRUST
Balance December 31, 2019	\$ 61,867	\$ 9,558,135
Increased by Receipts:		
Escrow Deposits	\$ -	\$ 283,173
Reserves For:		
Recreation Expenditures	-	1,390
NJ Unemployment Trust Funds	-	5,322
Miscellaneous Trust Items	-	4,363,931
Special Law Enforcement Funds	-	9,603
Tax Sale Premiums	-	676,900
Net Payroll	-	11,736,205
Payroll Taxes Payable	-	806,043
Dog License Fees	11,771	-
Due State of NJ	1,859	-
Interfunds	-	11,804
Total Increases	13,630	17,894,371
Total Increases & Balances	75,497	27,452,506
Decreased by Disbursements:		
Reserve for Animal Control Fund		
Expenditures	3,447	-
Reserves For:		
NJ Unemployment Trust Funds	-	1,821
Recreation Expenditures	-	41,333
Miscellaneous Trust Items	-	2,448,936
Special Law Enforcement	-	36,031
Tax Sale Premiums	-	500,817
Net Payroll	-	11,736,205
Payroll Taxes Payable	-	907,536
Escrow Deposits	-	206,010
Due State of NJ	1,859	-
Interfunds	22,109	231
Total Disbursements	27,415	15,878,920
Balance December 31, 2020	\$ 48,082	\$ 11,573,586

EXHIBIT B-2

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF TRUST FUND CASH - COLLECTOR
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 55,904
Increased by Receipts:	
Deposits for Redemption of Tax Sale Certificates	<u>1,244,616</u>
Subtotal	1,300,520
Decreased by Disbursements:	
Deposits for Redemption of Tax Sale Certificates	<u>1,290,675</u>
Balance December 31, 2020	<u><u>\$ 9,845</u></u>

EXHIBIT B-3

**SCHEDULE OF ASSESSMENTS DEFERRED PER CHAPTER 341, P.L. 1975
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2020 & 2019
Park & Neck Road Curbs	<u><u>\$ 1,988</u></u>

EXHIBIT B-4

**SCHEDULE OF RESERVES FOR ASSESSMENTS - TRUST FUND
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

DESCRIPTION	BALANCE DECEMBER 31, 2020 & 2019
Assessments Deferred: Park & Neck Road Curbs	<u><u>\$ 1,988</u></u>

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF RESERVE FOR DOG FUND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019		\$	36,402
Increased by:			
Dog License Fees	\$	12,477	
Interest		323	
Late Fees		830	13,630
Total			50,032
Decreased by:			
Excess funds due to Current Fund		11,406	
Animal Control Expenditures		3,447	
Expenditures Under R.S. 4:19-15.11		1,859	16,712
Balance December 31, 2020		\$	33,320

LICENSE FEES COLLECTED

YEAR	AMOUNT
2018	\$ 18,503
2019	14,817
Total	\$ 33,320

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF ESCROW DEPOSITS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 987,946
Increased by:	
Escrow Deposits Received in 2020	<u>283,173</u>
Subtotal	1,271,119
Decreased by:	
Disbursements	<u>206,010</u>
Balance December 31, 2020	<u><u>\$ 1,065,109</u></u>

**SCHEDULE OF RESERVE FOR RECREATIONAL EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 300,765
Increased by:	
Deposits	<u>4,420</u>
Subtotal	305,185
Decreased by:	
Disbursements for Recreation Purposes	<u>41,333</u>
Balance December 31, 2020	<u><u>\$ 263,852</u></u>

**SCHEDULE OF RESERVE FOR TAX SALE PREMIUMS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 579,897
Increased by Receipts:	
Deposits for Redemption of Tax Sale Premiums	<u>676,900</u>
Subtotal	1,256,797
Decreased by Disbursements:	
Disbursements for Redemption of Tax Sale Premiums	<u>500,817</u>
Balance December 31, 2020	<u><u>\$ 755,980</u></u>

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF RESERVE FOR NEW JERSEY UNEMPLOYMENT COMPENSATION
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 60,406
Increased by:	
Contributions	<u>5,322</u>
Subtotal	65,728
Decreased by:	
Payments to State	<u>1,821</u>
Balance December 31, 2020	<u><u>\$ 63,907</u></u>

**SCHEDULE OF RESERVE FOR RECREATION CAPITAL IMPROVEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2020 & 2019	<u><u>\$ 76,613</u></u>
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**SCHEDULE OF RESERVE FOR SPECIAL LAW ENFORCEMENT FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 33,654
Increased by:	
Receipts	<u>9,603</u>
Subtotal	43,257
Decreased by:	
Disbursed	<u>36,031</u>
Balance December 31, 2020	<u><u>\$ 7,226</u></u>

**TOWNSHIP OF BURLINGTON
SCHEDULE OF MISCELLANEOUS TRUST ITEMS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	BALANCE DECEMBER 31, 2019	RECEIPTS	DISBURSEMENTS	BALANCE DECEMBER 31, 2020
Reserves for:				
Affordable Housing Trust	\$ 6,126,436	\$ 1,137,586	\$ 509,889	\$ 6,754,133
Extra Police Duty	173,535	192,038	247,131	118,442
Fire District Expenditures	6,768	45,619	35,107	17,280
Open Space Maintenance:				
Developer Contributions	307,384	609,670	50,000	867,054
Contribution In Lieu of Sidewalk Construction	160,000	-	-	160,000
Reserve for Installation of Fence	11,480	-	-	11,480
Insurance Proceeds	1,779	-	-	1,779
Veterans Park	271	-	271	-
Acres Park	5,000	-	-	5,000
Traffic Contributions	-	195,000	-	195,000
PILOTS & Abatements	334,509	1,906,742	1,220,000	1,021,251
Compensated Absences	138,262	100,000	113,738	124,524
Burlington City Construction	109,000	177,276	272,800	13,476
	<hr/>			
Total	\$ 7,374,424	\$ 4,363,931	\$ 2,448,936	\$ 9,289,419
	<hr/>			

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF RESERVE FOR SELF-INSURANCE FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2020 and 2019	<u><u>\$ 9,694</u></u>
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**SCHEDULE OF INTERFUNDS PAYABLE/(RECEIVABLE) - OTHER TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	CURRENT FUND
Balance December 31, 2019	\$ (20,816)
Increased by:	
Advances	18,491
Subtotal	(2,325)
Balance December 31, 2020	\$ (2,325)

**TOWNSHIP OF BURLINGTON
TRUST FUND
SCHEDULE OF RESERVE FOR PAYROLL TAXES
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019		\$	144,409
Increased by:			
Net Pay	\$	11,736,205	
Agency Liability		806,043	12,542,248
			<hr/>
Subtotal			12,686,657
Decreased by:			
Net Pay		11,736,205	
Payments to Various Agencies		907,536	12,643,741
			<hr/>
Balance December 31, 2020		\$	<u>42,916</u>

GENERAL CAPITAL FUND

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**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$	854,006
Increased by :		
Bond Premium		<u>3,279</u>
Subtotal		857,285
Decreased by :		
Fund Balance Anticipated in Current Fund		230,225
Funding of Improvement Authorization		<u>320,000</u>
Balance December 31, 2020	\$	<u><u>307,060</u></u>

**SCHEDULE OF CASH AND INVESTMENTS- TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$	1,371,550
Increased by:		
Interest Due Current	\$	5,822
Bond Premium		303,279
Bond Proceeds		4,689,000
Due from Escrow Trust		1,220,000
Grants Received		<u>612,283</u>
Subtotal		8,201,934
Decreased by:		
Interfunds Payable		18,163
Revenue Anticipated in Current Fund		230,225
Reserve for Repayment of Debt - Anticipated in Current Fund		44,775
Improvement Authorizations		<u>2,550,462</u>
Balance December 31, 2020	\$	<u><u>5,358,309</u></u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
ANALYSIS OF GENERAL CAPITAL CASH
FOR THE YEAR ENDED DECEMBER 31, 2020**

DESCRIPTION		
Fund Balance	\$	307,060
Capital Improvement Fund		152,815
Improvement Authorizations:		
Various Capital Improvements:		
2013		26,023
2014		40,571
2015		10,684
2016		3,618
2018		185,840
2019		82,426
Sidewalk & Road Improvements 2008		(42,057)
Sidewalk & Road Improvements 2009		(3,849)
Road Program - 2016		296,201
Road Program - 2018		254,659
Road Program - 2019		71,888
Road Program - 2020		139,635
Acquisition and Upgrade of Various Township Improvements		30,729
Upgrades to Green Acres I & II		5,090
Lighting Repairs & Upgrades		(66)
Veteran's Memorial Park Maintenance		(1,747)
Various Capital Improvements & Acquisitions - 2018		5,586
Road Reconstruction & Microsurfacing		29,170
Various Road Improvements - 2018		50,798
Various Road Repairs - 2019		219,430
Sidewalk Replacement & Pavement Repairs - 2019		37,384
Various Acquisitions - 2019		41,012
Acquisition of Computer & Telephone Equipment		340
Various Recreation-Related Improvements - 2019		27,244
Various Capital Improvements & Acquisitions - 2019		3,456
Road Repairs in Various Location - 2019		375,731
Various Capital Improvements		72,083
Various Capital Improvements		458,229
PILOT Road Repairs - 2020		665,000
PILOT Various Capital Improvements - 2020		555,000
Encumbrances Payable		1,202,221
Reserve for Park Repair		1,000
Reserve for the Repayment of Debt		200,000
NJ Dot Grant Receivable		(150,717)
Interfunds Payable		5,822
		<u>5,822</u>
 Total	 \$	 <u><u>5,358,309</u></u>

EXHIBIT C-4

**SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$	10,239,504
Increased by:		
2020 Bonds Issued		<u>4,689,000</u>
Subtotal		14,928,504
Decreased by:		
2020 Budget Appropriation to Pay Municipal Bonds	\$	1,420,000
Dam Restoration Loan Payment		29,191
Green Trust Loan Payment		<u>52,755</u>
		<u>1,501,946</u>
Balance December 31, 2020	\$	<u><u>13,426,558</u></u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019	2020 AUTHORIZATIONS	FUNDED IN 2020	BALANCE DECEMBER 31, 2020	BALANCE DECEMBER 31, 2020	
					EXPENDITURES	UNEXPENDED IMPROVEMENT AUTHORIZATIONS
Various Sidewalk & Road Improvements - 2003	\$ 42,057	\$ -	\$ -	42,057	\$ 42,057	\$ -
2009 Road Program	3,849	-	-	3,849	3,849	-
Lighting Repairs & Upgrades	66	-	-	66	66	-
Veterans Memorial Park Maintenance	1,747	-	-	1,747	1,747	-
Various Capital Improvements - 2016	612,000	-	612,000	-	-	-
Road Program- 2016	790,000	-	790,000	-	-	-
2018 Road Improvements	52,675	-	52,210	465	-	465
Road Program- 2018	353,000	-	353,000	-	-	-
Various Capital Improvements - 2018	366,324	-	366,000	324	-	324
Road Program- 2019	312,000	-	312,000	-	-	-
Various Capital Improvements - 2019	1,041,495	-	1,041,495	-	-	-
Road Program- 2020	-	341,595	341,595	-	-	-
Various Capital Improvements - 2020	-	1,120,700	1,120,700	-	-	-
Total	\$ 3,575,213	\$ 1,462,295	\$ 4,989,000	\$ 48,508	\$ 47,719	\$ 789

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	ORDINANCE DATE	AMOUNT	2020 AUTHORIZATIONS				BALANCE	
			GRANTS	CAPITAL		EXPENDED	DECEMBER 31, 2020	
				SURPLUS	IMPR. FUND		FUNDED	UNFUNDED
Various Capital Improvements - 2013 Acquisition and Upgrades of Various Township Improvements	7/15/2013	\$ 533,700	\$ -	\$ -	\$ -	\$ 26,023	\$ -	\$ -
Various Capital Improvements- 2014 Upgrades to Green Acres I & II	11/27/2013	394,000	-	-	22,476	30,729	-	-
Veteran's Memorial Park Maintenance	6/24/2014	983,000	-	-	3,225	40,571	-	8,550
Various Capital Improvements - 2015 Road Program- 2016	2/24/2015	106,910	-	-	-	5,090	-	-
Various Capital Improvements & Acquisitions	4/28/2015	16,486	-	-	422	-	-	-
Road Reconstruction & Microsurfacing	5/12/2015	838,400	-	-	2,359	10,684	-	-
Various Road Repairs - 2019	5/10/2016	830,000	-	-	1,501	296,201	-	-
Various Road Repairs - 2019	5/10/2016	915,000	-	-	-	3,618	-	-
Various Road Repairs - 2019	3/19/2018	665,000	-	-	5,001	5,586	-	-
Various Road Repairs - 2019	3/19/2018	138,000	-	-	-	29,170	-	-
Various Road Repairs - 2019	7/30/2018	598,000	-	-	5,657	254,659	-	-
Various Road Repairs - 2019	7/30/2018	717,500	-	-	92,221	185,840	324	21,838
Various Road Repairs - 2019	7/30/2018	50,000	-	-	2,728	-	-	-
Various Road Repairs - 2019	10/29/2018	325,000	-	-	1,725	50,798	465	-
Various Road Repairs - 2019	1/8/2019	768,000	-	-	-	219,430	-	-
Various Road Repairs - 2019	1/8/2019	125,000	-	-	-	37,384	-	-
Various Road Repairs - 2019	3/26/2019	160,000	-	-	84,452	41,012	-	-
Various Road Repairs - 2019	6/11/2019	15,000	-	-	83,333	340	-	-
Various Road Repairs - 2019	6/11/2019	387,500	-	-	341	71,888	-	-
Various Road Repairs - 2019	6/11/2019	1,093,600	-	-	82,426	82,426	-	125,000
Various Road Repairs - 2019	6/11/2019	70,600	-	-	673,155	27,244	-	-
Various Road Repairs - 2019	10/22/2019	295,000	-	-	32,812	3,456	-	-
Various Road Repairs - 2019	10/22/2019	1,165,000	-	-	291,544	375,731	-	68,883
Various Road Repairs - 2019	3/24/2020	320,000	-	320,000	720,386	72,083	-	215,000
Various Road Repairs - 2020	5/26/2020	594,595	-	-	32,917	139,635	-	138,031
Various Road Repairs - 2020	5/26/2020	1,178,000	-	-	316,929	458,229	-	624,919
Various Road Repairs - 2020	11/24/2020	665,000	-	-	94,852	665,000	-	-
Various Road Repairs - 2020	11/24/2020	555,000	-	-	-	555,000	-	-
Total Improvement Authorizations		\$ 243,000	\$ 320,000	\$ 67,300	\$ 2,550,462	\$ 3,687,827	\$ 789	\$ 1,202,221

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 220,115
Decreased by:	
Appropriated to Finance Improvement Authorizations	<u>67,300</u>
Balance December 31, 2020	<u><u>\$ 152,815</u></u>

**SCHEDULE OF INTERFUNDS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

	CURRENT FUND
Balance December 31, 2019	\$ 18,163
Increased by:	
Receipts	<u>5,822</u>
Subtotal	23,985
Decreased by:	
Interfund Receivable Liquidated	<u>18,163</u>
Total Decreases	<u>18,163</u>
Balance December 31, 2020	<u><u>\$ 5,822</u></u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING DATE	INTEREST RATE	BALANCE DECEMBER 31, 2019	ISSUED	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2020			
General Improvement Bonds of 2012	3/6/2012	\$ 4,736,000	3/15/21	2.00%	\$ 2,230,000	-	\$ 435,000	\$ 1,795,000			
			3/15/22	2.00%							
			3/15/23	2.13%							
			3/15/24	2.25%							
2013 Refunding	4/2013	2,759,300	2/15/21	3.00%	1,095,000	-	550,000	545,000			
			2/15/21	4.00%							
General Improvement Bonds of 2017	9/20/2017	7,282,000	9/15/21	2.00%	6,425,000	-	435,000	5,990,000			
			9/15/22	2.00%							
			9/15/23	2.00%							
			9/15/24	2.00%							
			9/15/25	2.00%							
			9/15/26	2.00%							
			9/15/27	2.13%							
			9/15/28	2.25%							
			9/15/29	3.00%							
			9/15/30	3.00%							
			9/15/31	3.00%							
			9/15/32	3.00%							
General Improvement Bonds of 2020	8/3/2020	4,689,000	8/1/21	2.00%	-	4,689,000	-	4,689,000			
			8/1/22	2.00%							
			8/1/23	2.00%							
			8/1/24	2.00%							
			8/1/25	2.00%							
			8/1/26	2.00%							
			8/1/27	2.13%							
			8/1/28	2.25%							
			8/1/29	3.00%							
			8/1/30	3.00%							
			8/1/31	3.00%							
	Total								\$ 9,750,000	\$ 4,689,000	\$ 1,420,000

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GREEN TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	DATE	OUTSTANDING AMOUNT	INTEREST RATE	BALANCE DECEMBER 31, 2019	PAYED BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2020
Assiscunk Creek Park Phase 2 #0306-96-092	10/1/2002	\$ 500,000	1/29/2021	\$ 13,524	2.00%	\$ 228,800	26,648	\$ 202,152
			7/29/2021	13,660	2.00%			
			1/29/2022	13,796	2.00%			
			7/29/2022	13,934	2.00%			
			1/29/2023	14,073	2.00%			
			7/29/2023	14,214	2.00%			
			1/29/2024	14,356	2.00%			
			7/28/2024	14,500	2.00%			
			1/28/2025	14,645	2.00%			
			7/29/2025	14,791	2.00%			
		1/29/2026	14,939	2.00%				
		7/29/2026	15,089	2.00%				
		1/29/2027	15,239	2.00%				
		7/29/2027	15,392	2.00%				

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GREEN TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING DATE	INTEREST RATE	BALANCE DECEMBER 31, 2019	BALANCE DECEMBER 31, 2020	PAID BY BUDGET APPROPRIATION		
Tillinghast Property #0306-03-009	11/17/2007	300,000	5/17/2021	2.00%	129,326	113,177	16,149		
			11/17/2021	2.00%					
			5/17/2022	2.00%					
			11/17/2022	2.00%					
			5/17/2023	2.00%					
			11/17/2023	2.00%					
			5/17/2024	2.00%					
			11/17/2024	2.00%					
			5/17/2025	2.00%					
			11/17/2025	2.00%					
			5/17/2026	2.00%					
			11/17/2026	2.00%					
			5/17/2027	2.00%					
Tillinghast Property #0306-03-009	11/17/2007	200,000	5/17/2021	2.00%	79,753	69,795	9,958		
			11/17/2021	2.00%					
			5/17/2022	2.00%					
			11/17/2022	2.00%					
			5/17/2023	2.00%					
			11/17/2023	2.00%					
			5/17/2024	2.00%					
			11/17/2024	2.00%					
			5/17/2025	2.00%					
			11/17/2025	2.00%					
			5/17/2026	2.00%					
			11/17/2026	2.00%					
			5/17/2027	2.00%					
Total							\$ 437,879	\$ 52,755	\$ 385,124

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF DAM RESTORATION LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2019	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2020
			DATE	AMOUNT				
Sylvan Lake Dam #EC-98-007	02/15/01	\$ 852,013				\$ 26,793	\$ 26,793	\$ -
2003 Lake & Dam Restoration	7/25/2009	46,367	3/25/2021	1,217	2.00%	24,832	2,398	22,434
			9/25/2021	1,229	2.00%			
			3/25/2022	1,242	2.00%			
			9/25/2022	1,254	2.00%			
			3/25/2023	1,267	2.00%			
			9/25/2023	1,279	2.00%			
			3/25/2024	1,292	2.00%			
			9/25/2024	1,305	2.00%			
			3/25/2025	1,318	2.00%			
			9/25/2025	1,331	2.00%			
		3/25/2026	1,345	2.00%				
		9/25/2026	1,358	2.00%				
		3/25/2027	1,372	2.00%				
		9/25/2027	1,385	2.00%				
		3/25/2028	1,399	2.00%				
		9/25/2028	1,413	2.00%				
		3/25/2029	1,428	2.00%				
Total						\$ 51,625	\$ 29,191	\$ 22,434

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019	2020 AUTHORIZATION	FUNDED	BALANCE DECEMBER 31, 2020
Various Capital Improvements 2016	\$ 612,000	\$ -	\$ 612,000	\$ -
Sidewalk & Road Improvements 2003 Peachtree & Neck Rd, Paving of				
Skinner Adams Parking Lot 2008	42,057	-	-	42,057
Sidewalk & Road Improvements 2009	3,849	-	-	3,849
Lighting Repairs & Upgrades 2012	66	-	-	66
Veterans Memorial Park Maintenance	1,747	-	-	1,747
2016 Road Program	790,000	-	790,000	-
2018 Road Improvements	52,675	-	52,210	465
2018 Road Program	353,000	-	353,000	-
Various Capital Improvements 2018	366,324	-	366,000	324
Various Capital Improvements 2019	1,041,495	-	1,041,495	-
2019 Road Program	312,000	-	312,000	-
2020 Road Program	-	341,595	341,595	-
Various Capital Improvements 2020	-	1,120,700	1,120,700	-
Total	<u>\$ 3,575,213</u>	<u>\$ 1,462,295</u>	<u>\$ 4,989,000</u>	<u>\$ 48,508</u>

**TOWNSHIP OF BURLINGTON
GENERAL CAPITAL FUND
SCHEDULE OF GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

	CDBG 2019 ROAD PROGRAM	2018 ROAD PROGRAM NJDOT	CONNECTICUT DR. NJDOT	2020 NJDOT	CDBG 2015 ROAD PROGRAM	BURLINGTON COUNTY OPEN SPACE GRANT	2015 ROAD PROGRAM NJDOT	VARIOUS IMPROVEMENTS MUNICIPAL PARK DEVELOPMENT GRANT
Balance December 31, 2019	\$ 826,800	\$ 245,000	\$ -	\$ -	\$ 65,000	\$ 136,800	\$ 305,000	\$ -
Increased by:								
Grants Awarded	443,000	-	243,000	-	-	-	-	200,000
Sub Total	1,269,800	245,000	243,000	243,000	65,000	136,800	305,000	200,000
Decreased by:								
Cancelled	65,000	-	-	-	65,000	-	-	-
Cash Receipts	612,283	245,000	182,250	-	-	22,800	162,233	-
Balance December 31, 2020	\$ 592,517	\$ -	\$ 60,750	\$ -	\$ -	\$ 114,000	\$ 142,767	\$ 200,000

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SEWER UTILITY FUND

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**TOWNSHIP OF BURLINGTON
SEWER UTILITY FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2020**

	<u>OPERATING FUND</u>	<u>CAPITAL FUND</u>
Balance December 31, 2019	\$ 3,431,421	\$ 1,362,188
Increased by Receipts:		
Collector	\$ 4,989,588	\$ -
Bond Proceeds	-	866,368
Loan Receivable	-	2,007
Budget Refunds	61,877	-
Interest Earnings Due Operating Fund	-	6,568
Miscellaneous Revenue	262,275	-
	<u>5,313,740</u>	<u>874,943</u>
Total Receipts	<u>5,313,740</u>	<u>874,943</u>
Subtotal	<u>8,745,161</u>	<u>2,237,131</u>
Decreased by Disbursements:		
Interfunds Payable	-	38,836
Improvement Authorizations	-	968,017
Budget Appropriations	4,486,911	-
2019 Appropriation Reserves	101,596	-
Encumbrances Payable	481,111	-
	<u>5,069,618</u>	<u>1,006,853</u>
Total Disbursements	<u>5,069,618</u>	<u>1,006,853</u>
Balance December 31, 2020	<u>\$ 3,675,543</u>	<u>\$ 1,230,278</u>

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
SCHEDULE OF CASH - SEWER COLLECTOR
FOR THE YEAR ENDED DECEMBER 31, 2020**

		<u>OPERATING FUND</u>
Balance December 31, 2019	\$	291,802
Increased by:		
Interest on Delinquent Accounts	\$	54,740
Sewer Rents Receivable	4,928,841	4,983,581
		<hr/>
Subtotal		5,275,383
Decreased by:		
Payment to Treasurer		4,989,588
		<hr/>
Balance December 31, 2020	\$	<u><u>285,795</u></u>

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
ANALYSIS OF CASH - SEWER UTILITY CAPITAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2020**

Fund Balance	\$ 338,736
Capital Improvement Fund	246,714
Improvement Authorizations:	
Sewer System Improvements:	
2009	267,736
2011	530,864
2012	(494,149)
2013	22,146
2014	193,372
2016	19,687
2017	38,918
2018	32,639
2019	75,513
2020	(557)
Rebuild Affluent Pumps, Ditch Mixer & Muffin Monster	14,245
Acquisition of Truck & Mower	5,943
Sanitary Sewer Rehabilitation- 2015	(909,989)
Sanitary Sewer Rehabilitation- 2016	251,594
Sanitary Sewer Rehabilitation- 2017	(60,274)
Sanitary Sewer Rehabilitation- 2018	700,406
Sanitary Sewer Rehabilitation- 2019	(649,348)
Various Sewer Acquisitions and Pump Station Upgrades	70,692
Reserve for Repayment of Interest	98,322
Interfunds Payable/ (Receivable)	6,808
Due from NJEIT	(46,255)
Reserve for Preliminary Costs	2,500
Contracts Payable	474,015
	<hr/>
Total	\$ 1,230,278
	<hr/> <hr/>

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
SCHEDULE OF INTERFUNDS RECEIVABLES
FOR THE YEAR ENDED DECEMBER 31, 2020**

		SEWER UTILITY CAPITAL
Balance December 31, 2019	\$	38,836
Increased by:		
Interest Earned on Deposit		6,808
Subtotal		45,644
Decreased by:		
Interfund Liquidated		38,836
Balance December 31, 2020	\$	6,808

**SCHEDULE OF SEWER RENTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019		\$	524,231
Increased by:			
Levy in 2020	\$	4,892,843	
Overpayments Created		5,620	4,898,463
Subtotal			5,422,694
Decreased by:			
2020 Collections			4,928,841
Balance December 31, 2020	\$		493,853

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019	AUTHORIZATIONS	ADJUSTMENTS	BONDS ISSUED	BALANCE DECEMBER 31, 2020
2009 Various Sewer System Improvements	\$ 304,104	\$ -	\$ -	\$ -	\$ 304,104
2011 Various Sewer System Improvements	141,750	-	-	-	141,750
2011 Rebuild Affluent Pumps, Ditch Mixer and Muffin Monster	200	-	-	-	200
2012 Various Sewer System Improvements	687,135	-	-	-	687,135
2013 Various Sewer System Improvements	265,097	-	-	-	265,097
2016 Various Sewer System Improvements	252,500	-	-	252,500	-
2015 Sanitary Sewer Rehabilitation	925,000	-	-	-	925,000
2016 Sanitary Sewer Rehabilitation	18,265	-	-	-	18,265
2017 Sanitary Sewer Rehabilitation	190,930	-	-	-	190,930
2018 Various Sewer System Improvements	328,000	-	-	328,000	-
2018 Sanitary Sewer Rehabilitation	115,233	-	-	-	115,233
2019 Various Sewer System Improvements	285,500	-	-	285,500	-
2019 Sanitary Sewer Rehabilitation	813,000	-	-	-	813,000
2020 Various Sewer System Improvements	-	786,500	-	-	786,500
Total	\$ 4,326,714	\$ 786,500	\$ -	\$ 866,000	\$ 4,247,214

TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
FOR THE YEAR ENDED DECEMBER 31, 2020

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019	AUTHORIZED	BALANCE DECEMBER 31, 2020
2009 Various Sewer System Improvements	\$ 675,000	\$ -	\$ 675,000
2009 Acquisition of SCADA & Triple Ditch Mixers	105,545	-	105,545
2011 Various Sewer System Improvements	1,400,000	-	1,400,000
2011 Rebuild Afflunet Pumps, Ditch Mixer & Muffin Monster	193,000	-	193,000
2012 Various Sewer System Improvements	1,400,000	-	1,400,000
2013 Various Sewer System Improvements	1,400,700	-	1,400,700
2014 Various Sewer System Improvements	810,000	-	810,000
2016 Various Sewer System Improvements	252,500	-	252,500
2017 Various Sewer System Improvements	288,000	-	288,000
2018 Various Sewer System Improvements	328,000	-	328,000
2019 Various Sewer System Improvements	285,500	-	285,500
2019 Various Sewer System Improvements Rehab of Various Locations NJEIT	-	786,500	786,500
Rehab of Various Locations	1,850,000	-	1,850,000
Sanitary Sewer Rehabilitation	850,000	-	850,000
Sanitary Sewer Rehabilitation	825,000	-	825,000
Sanitary Sewer Rehabilitation	813,000	-	813,000
Various Sewer Acquisitions and Pump Station Upgrades	-	455,000	455,000
Total	\$ 11,476,245	\$ 1,241,500	\$ 12,717,745

**TOWNSHIP OF BURLINGTON
SEWER UTILITY OPERATING FUND
SCHEDULE OF 2019 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2020**

	BALANCE DECEMBER 31, 2019	BALANCE AFTER TRANSFERS	CASH DISBURSED	BALANCE LAPSED
Operating:				
Salaries and Wages	\$ 95,352	\$ 95,352	\$ 25,617	\$ 69,735
Other Expenses	575,588	575,588	557,090	18,498
Social Security	3,204	3,204	-	3,204
Unemployment Compensation Insurance	3,000	3,000	-	3,000
Total	\$ 677,144	\$ 677,144	\$ 582,707	\$ 94,437
Encumbrances Payable	\$ 481,111	\$ 481,111	\$ 481,111	\$ -
Appropriation Reserve	196,033	196,033	101,596	94,437
Total	\$ 677,144	\$ 677,144	\$ 582,707	\$ 94,437

**SCHEDULE OF ACCRUED INTEREST ON BONDS AND LOANS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 39,329
Increased by:	
Budget Appropriation for Interest on Bonds & Loans	70,000
Subtotal	109,329
Decreased by:	
Interest Paid in Cash	69,611
Balance December 31, 2020	<u>\$ 39,718</u>

ANALYSIS OF ACCRUED INTEREST ON BONDS & LOANS DECEMBER 31, 2020

PRINCIPAL OUTSTANDING DECEMBER 31, 2020							
AMOUNT		RATE	FROM	TO	PERIOD	AMOUNT	
2012 General	\$ 645,000	1.00%-2.25%	9/15/20	12/31/20	3 1/2 Months	\$ 4,076	
2013 General	185,000	1.50%-4.00%	8/1/20	12/31/20	5 Months	1,181	
2017 General	1,545,000	2.00-3.25%	9/15/20	12/31/20	3 1/2 Months	12,549	
2020 General	825,000	0.05-4.00%	8/1/20	12/31/20	5 Months	4,692	
Wastewater Trust Loan - 2011	25,140	Various	8/1/20	12/31/20	5 Months	248	
Wastewater Trust Loan - 2012A	195,000	Various	8/1/20	12/31/20	5 Months	3,277	
Wastewater Trust Loan - 2013A	215,000	Various	8/1/20	12/31/20	5 Months	3,063	
NJEIT Trust Loan - 2014A	220,000	Various	8/1/20	12/31/20	5 Months	3,281	
NJEIT Trust Loan - 2016	185,000	Various	8/1/20	12/31/20	5 Months	2,508	
NJEIT Trust Loan - 2017A-2	165,000	Various	8/1/20	12/31/20	5 Months	2,349	
NJEIT Trust Loan - 2019A-1	170,000	Various	8/1/20	12/31/20	5 Months	2,494	
					Total	<u>\$ 39,718</u>	

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2020 and 2019

\$ 28,353,838

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	ORDINANCE DATE	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2019		AUTHORIZED CURRENT YEAR	PRIOR YEAR ENCUMBRANCES	PAID	ENCUMBERED	BALANCE DECEMBER 31, 2020	
			FUNDED	UNFUNDED					FUNDED	UNFUNDED
Sewer System Improvements:										
2009	7/14/09	\$ 675,000	\$ 267,736	\$ 304,104	\$ -	\$ -	\$ -	\$ -	\$ 267,736	\$ 304,104
2011	9/27/11	1,400,000	530,864	141,750	-	-	-	-	530,864	141,750
2012	7/10/12	1,000,000	-	192,986	-	-	-	-	-	192,986
2013	9/16/13	1,400,000	22,146	265,097	-	-	-	-	22,146	265,097
2014	6/4/14	810,000	193,372	-	-	4,133	-	4,133	193,372	-
2016	5/10/16	252,000	-	27,172	-	7,640	-	5,140	19,687	-
2017	8/28/17	275,000	215,045	-	-	9,985	-	-	38,918	-
2018	7/30/18	328,000	-	47,133	-	14,494	-	-	32,639	-
2019	6/11/19	285,500	-	248,184	-	148,523	-	39,000	75,513	-
2020	5/26/20	786,500	-	-	786,500	-	557	-	-	785,943
Rebuild Affluent Pumps, Ditch Mixer & Muffin Monster Acquisition of Truck & Mower	6/28/11	193,000	14,245	200	-	11,196	-	-	14,245	200
Sanitary Sewer Rehabilitation	7/10/12	62,000	-	5,943	-	-	-	-	-	5,943
Sanitary Sewer Rehabilitation	5/12/15	925,000	-	15,011	-	-	-	-	-	15,011
Sanitary Sewer Rehabilitation	5/10/16	925,000	251,594	18,265	-	-	-	-	251,594	18,265
Sanitary Sewer Rehabilitation	8/28/17	850,000	-	130,656	-	-	-	-	-	130,656
Sanitary Sewer Rehabilitation	7/30/18	825,000	701,286	114,353	-	-	-	-	701,286	114,353
Sanitary Sewer Rehabilitation	6/11/19	813,000	-	812,221	-	-	-	-	-	163,652
Various Sewer Acquisitions and Pump Station Upgrades	3/24/20	455,000	-	-	455,000	-	-	201,870	223,872	70,692
Total Improvements			\$ 2,196,288	\$ 2,323,075	\$ 1,241,500	\$ 37,821	\$ 968,017	\$ 474,015	\$ 2,218,692	\$ 2,137,960

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 37,821
Increased by:	
Charges to Improvement Authorizations	<u>474,015</u>
Subtotal	511,836
Decreased by:	
Prior Year Balances Reappropriated	<u>37,821</u>
Balance December 31, 2020	<u><u>\$ 474,015</u></u>

**SCHEDULE OF INTERFUNDS PAYABLE (RECEIVABLE) - SEWER UTILITY CAPITAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2020**

	SEWER UTILITY OPERATING
Balance December 31, 2019	\$ 38,836
Increased by:	
Interest Income on Deposits	<u>6,808</u>
Subtotal	45,644
Decreased by:	
Liquidation of Interfund	<u>38,836</u>
Balance December 31, 2020	<u><u>\$ 6,808</u></u>

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019		\$ 28,566,342
Increased by:		
Wastewater Treatment Trust Loan Paid by Operating Fund	\$ 82,929	
Wastewater Treatment Fund Loan Paid by Operating Fund	204,319	
Serial Bonds Paid by Operating Fund	320,000	
Ordinances Funded by Bond Premium	41,000	
Ordinances Funded	455,000	1,103,248
		<hr/>
Subtotal		29,669,590
Decreased by:		
Adjustment		-
		<hr/>
Balance December 31, 2020		<u><u>\$ 29,669,590</u></u>

**SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2020 and 2019		<u><u>\$ 246,714</u></u>
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**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NEW JERSEY WASTEWATER FUND LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2019	PAID	BALANCE DECEMBER 31, 2020
			DATE	AMOUNT				
Central Avenue Wastewater Treatment Plant Improvements	2/1/11	\$ 278,172	2/1/11-22 &	Various	NONE	\$ 67,148	\$ 23,447	\$ 43,701
			8/1/11-22	Various				
Various Utility Sewer Improvements	5/22/13	953,250	2/1/14-32 &	Various	NONE	630,116	48,470	581,646
			8/1/14-32	Various				
Various Utility Sewer Improvements	5/21/14	854,903	2/1/14-33 &	Various	NONE	608,573	43,470	565,103
			8/1/14-33	Various				
Various Utility Sewer Improvements	5/26/16	681,738	2/1/17-35 &	Various	NONE	552,922	35,132	517,790
			8/1/16-35	Various				
Various Utility Sewer Improvements	5/1/18	484,070	2/1/17-36 &	Various	NONE	439,724	26,608	413,116
			8/1/16-36	Various				
Various Utility Sewer Improvements	8/1/19	534,767	2/1/20-38 &	Various	NONE	516,639	27,192	489,447
			8/1/19-38	Various				
Total						\$ 2,815,122	\$ 204,319	\$ 2,610,803

TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF SEWER CAPITAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2020

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2019	ISSUED	PAID BY BUDGET APPROPRIATIONS	BALANCE DECEMBER 31, 2020	
			DATE	AMOUNT						
Sewer Utility Bonds - 2012	03/06/12	\$ 1,264,000	03/15/21	\$ 85,000	2.00%	\$ 730,000	\$ -	\$ 85,000	\$ 645,000	
			03/15/22	85,000	2.00%					
			03/15/23	90,000	2.125%					
			03/15/24	90,000	2.25%					
			03/15/25	95,000	2.25%					
			03/15/26	100,000	2.25%					
Refunding Bonds - 2013	05/17/13	1,080,700	02/15/21	110,000	3.00%	370,000	-	185,000	185,000	
			02/15/21	75,000	4.00%					
Sewer Utility Bonds - 2017	09/20/17	1,699,000	09/15/21	55,000	2.00%	1,595,000	-	50,000	1,545,000	
			09/15/22	55,000	2.00%					
			09/15/23	55,000	2.00%					
			09/15/24	55,000	2.00%					
			09/15/25	55,000	2.00%					
			09/15/26	60,000	2.00%					
			09/15/27	60,000	2.13%					
			09/15/28	60,000	2.25%					
			09/15/29	65,000	3.00%					
			09/15/30	65,000	3.00%					
			09/15/31	65,000	3.00%					
			09/15/32	70,000	3.00%					
			09/15/33	70,000	3.00%					
			09/15/34	75,000	3.00%					
	Sewer Utility Bonds - 2020	08/03/20	825,000	08/01/21	50,000	0.05%	-	825,000	-	825,000
			08/01/22	50,000	0.05%					
			08/01/23	50,000	0.05%					
			08/01/24	50,000	3.00%					
			08/01/25	50,000	2.00%					
			08/01/26	50,000	2.00%					
			08/01/27	50,000	4.00%					
			08/01/28	55,000	4.00%					
			08/01/29	55,000	2.00%					
			08/01/30	60,000	2.00%					
		08/01/31	60,000	2.00%						
		08/01/32	60,000	2.00%						
		08/01/33	60,000	2.00%						
		08/01/34	60,000	2.00%						
		08/01/35	65,000	2.00%						
Total							\$ 2,695,000	\$ 825,000	\$ 320,000	\$ 3,200,000

**TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NEW JERSEY WASTEWATER TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING			INTEREST RATE	BALANCE DECEMBER 31, 2019	ISSUED	PAID	BALANCE DECEMBER 31, 2020
			DATE	AMOUNT	PERCENTAGE					
Central Avenue Wastewater	2/11/11	\$ 92,724	8/1/21	\$ 7,807	3.23%	\$ 32,721	-	\$ 7,581	\$ 25,140	
			8/1/22	8,059	3.37%					
			8/1/23	8,332	3.47%					
			8/1/24	942	3.58%					
Series 2012ABC	5/3/12	301,852	8/1/21	15,348	N/A	184,184	-	15,348	168,836	
			8/1/22	15,348	N/A					
			8/1/23	15,348	N/A					
			8/1/24	15,348	N/A					
			8/1/25	15,348	N/A					
			8/1/26	15,348	N/A					
			8/1/27	15,348	N/A					
			8/1/28	15,348	N/A					
			8/1/29	15,349	N/A					
			8/1/30	15,349	N/A					
			8/1/31	15,349	N/A					
Series 2012A	5/3/12	280,000	8/1/21	15,000	5.00%	210,000	-	15,000	195,000	
			8/1/22	15,000	5.00%					
			8/1/23	15,000	5.00%					
			8/1/24	15,000	5.00%					
			8/1/25	15,000	5.00%					
			8/1/26	20,000	5.00%					
			8/1/27	20,000	3.00%					
			8/1/28	20,000	3.00%					
			8/1/29	20,000	3.125%					
			8/1/30	20,000	3.20%					
Series 2013A	5/22/13	305,000	8/1/21	15,000	4.00%	230,000	-	15,000	215,000	
			8/1/22	15,000	4.00%					
			8/1/23	15,000	5.00%					
			8/1/24	15,000	5.00%					
			8/1/25	15,000	3.00%					
			8/1/26	20,000	3.00%					
			8/1/27	20,000	3.00%					
			8/1/28	20,000	3.00%					
			8/1/29	20,000	3.00%					
			8/1/30	20,000	3.00%					
			8/1/31	20,000	3.00%					
			8/1/32	20,000	3.00%					

TOWNSHIP OF BURLINGTON
SEWER UTILITY CAPITAL FUND
SCHEDULE OF NEW JERSEY WASTEWATER TRUST LOAN PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES		INTEREST RATE	BALANCE DECEMBER 31, 2019	ISSUED	PAID	BALANCE DECEMBER 31, 2020
			DATE	AMOUNT					
NJET 2014A - Trust	5/21/14	280,000	8/1/21	15,000	5.00%	230,000	-	10,000	220,000
			8/1/22	15,000	5.00%				
			8/1/23	15,000	5.00%				
			8/1/24	15,000	5.00%				
			8/1/25	15,000	3.00%				
			8/1/26	15,000	3.00%				
			8/1/27	15,000	3.00%				
			8/1/28	15,000	3.00%				
			8/1/29	20,000	3.00%				
			8/1/30	20,000	3.00%				
			8/1/31	20,000	3.00%				
			8/1/32	20,000	3.13%				
			8/1/33	20,000	3.25%				
NJET 2016 - Trust	5/26/16	225,000	8/1/21	10,000	5.00%	195,000	-	10,000	185,000
			8/1/22	10,000	5.00%				
			8/1/23	10,000	5.00%				
			8/1/24	10,000	4.00%				
			8/1/25	10,000	4.00%				
			8/1/26	10,000	4.00%				
			8/1/27	10,000	4.00%				
			8/1/28	10,000	2.00%				
			8/1/29	15,000	2.00%				
			8/1/30	15,000	2.00%				
			8/1/31	15,000	2.125%				
			8/1/32	15,000	3.00%				
			8/1/33	15,000	3.00%				
8/1/34	15,000	3.00%							
8/1/35	15,000	3.00%							
NJET 2017A-2 - Trust	5/1/18	175,000	8/1/21	5,000	5.00%	170,000	-	5,000	165,000
			8/1/22	5,000	5.00%				
			8/1/23	10,000	5.00%				
			8/1/24	10,000	5.00%				
			8/1/25	10,000	5.00%				
			8/1/26	10,000	5.00%				
			8/1/27	10,000	2.125%				
			8/1/28	10,000	2.375%				
			8/1/29	10,000	2.500%				
			8/1/30	10,000	2.625%				
			8/1/31	10,000	2.750%				
			8/1/32	10,000	2.750%				
			8/1/33	10,000	2.875%				
8/1/34	10,000	2.875%							
8/1/35	10,000	3.000%							
8/1/36	10,000	3.000%							
8/1/37	15,000	3.000%							
NJET 2019A-1 - Trust	9/1/19	175,000	8/1/21	5,000	5.00%	175,000	-	5,000	170,000
			8/1/22	5,000	5.00%				
			8/1/23	5,000	5.00%				
			8/1/24	10,000	5.00%				
			8/1/25	10,000	5.00%				
			8/1/26	10,000	5.00%				
			8/1/27	10,000	5.00%				
			8/1/28	10,000	5.00%				
			8/1/29	10,000	2.00%				
			8/1/30	10,000	2.000%				
			8/1/31	10,000	2.125%				
			8/1/32	10,000	2.250%				
			8/1/33	10,000	2.500%				
8/1/34	10,000	3.000%							
8/1/35	10,000	3.000%							
8/1/36	10,000	3.000%							
8/1/37	10,000	3.000%							

Total

\$ 1,426,905 \$ - \$ 82,929 \$ 1,343,976

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WATER UTILITY FUND

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**TOWNSHIP OF BURLINGTON
WATER UTILITY FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2020**

	OPERATING FUND	CAPITAL FUND
Balance December 31, 2019	\$ 544,313	\$ 321,594
Increased by Receipts:		
Collector	\$ 2,354,749	\$ -
Interest Payable	170,489	2,080
Budget Refunds	52,912	-
Miscellaneous Revenue	205,131	-
Bond Proceeds	-	2,765,227
	2,783,281	2,767,307
Subtotal	2,783,281	2,767,307
Total	3,327,594	3,088,901
Decreased by Disbursements:		
Improvement Authorizations	-	646,609
Appropriation Reserves	99,240	-
Encumbrances Payable	64,631	-
Budget Appropriations	2,348,167	-
	2,512,038	817,098
Total Disbursements	2,512,038	817,098
Balance December 31, 2020	\$ 815,556	\$ 2,271,803

**TOWNSHIP OF BURLINGTON
 WATER UTILITY OPERATING FUND
 SCHEDULE OF CASH - COLLECTOR
 FOR THE YEAR ENDED DECEMBER 31, 2020**

	OPERATING FUND	
Balance December 31, 2019	\$	97,260
Increased by:		
Consumer Accounts Receivable	\$	2,315,684
Prepaid Rents		3,097
Interest on Delinquent Accounts		26,461
		2,345,242
Subtotal		2,442,502
Decreased by:		
Payment to Treasurer		2,354,749
		2,354,749
Balance December 31, 2020	\$	87,753

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
ANALYSIS OF WATER UTILITY CAPITAL CASH
FOR THE YEAR ENDED DECEMBER 31, 2020**

Fund Balance	\$ 699,169
Capital Improvement Fund	155,500
Improvement Authorizations:	
2016 Various Water Improvements	73,464
Various Water Main Replacements - 2018	139,636
2019 Various Water Improvements	66,436
2019 Water Improvements & Acquisitions	130,049
2020 Water Main Replacement - Latimer Way	121,877
2020 Various Water Improvements	238,553
Encumbrances Payable	644,017
Reserve for Repayment of Interest	1,022
Interfunds Payables	<u>2,080</u>
 Total	 <u><u>\$ 2,271,803</u></u>

**WATER UTILITY OPERATING FUND
SCHEDULE OF INTERFUNDS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

	WATER UTILITY CAPITAL
Balance December 31, 2019	\$ 170,489
Increased by:	
Interest Earned on Deposits	<u>2,080</u>
Subtotal	<u>172,569</u>
Decreased by:	
Interfunds Liquidated	<u>170,489</u>
Balance December 31, 2020	<u><u>\$ 2,080</u></u>

**TOWNSHIP OF BURLINGTON
 WATER UTILITY OPERATING FUND
 SCHEDULE OF WATER RENTS RECEIVABLE
 FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019		\$	253,424
Increased by:			
Water Rents Levied	\$	2,362,767	
Overpayments Created		10,264	2,373,031
			<hr/>
Subtotal			2,626,455
Decreased by:			
Cancelled		241	
Collections		2,315,684	2,315,925
			<hr/>
Balance December 31, 2020		\$	<u><u>310,530</u></u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019	AUTHORIZED	BONDS ISSUED	BALANCE DECEMBER 31, 2020
Various Water Improvements - 2016	\$ 878,500	\$ -	\$ 878,500	\$ -
Various Water Main Replacements - 2018	357,492	-	357,000	492
Various Water Improvements - 2019	655,500	-	655,500	-
Various Water Improvements - 2020	-	872,250	872,000	250
Total	\$ 1,891,492	\$ 872,250	\$ 2,763,000	\$ 742

**SCHEDULE OF FIXED CAPITAL
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2020 and 2019

\$ 19,987,000

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019	AUTHORIZED	TRANSFERRED TO COMPLETED	BALANCE DECEMBER 31, 2020
2016 Various Water Improvements	\$ 878,500	\$ -	\$ -	\$ 878,500
Various Water Main Replacements - 2018	192,000	-	-	192,000
2019 Various Water Improvements	655,500	-	-	655,500
2019 Water Improvements & Acquisitions	184,000	-	-	184,000
2020 Water Main Replacement - Latimer Way	-	122,000	-	122,000
2020 Various Water Improvements	-	916,750	-	916,750
Total	\$ 1,910,000	\$ 1,038,750	\$ -	\$ 2,948,750

**SCHEDULE OF ENCUMBRANCES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 545,000
Increased by:	
Charges to Improvement Authorizations	<u>644,017</u>
Subtotal	1,189,017
Decreased by:	
Prior Year Balances Reappropriated	<u>545,000</u>
Balance December 31, 2020	<u><u>\$ 644,017</u></u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY OPERATING FUND
SCHEDULE OF 2019 APPROPRIATION RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2020**

	BALANCE DECEMBER 31, 2019	BALANCE AFTER TRANSFERS	EXPENDED	BALANCE CANCELLED
Operating:				
Salaries & Wages	\$ 36,554	\$ 36,554	\$ 30,862	\$ 5,692
Other Expenses	178,078	178,078	133,009	45,069
Statutory Expenditures:				
Contributions to:				
Unemployment Compensation Insurance	3,000	3,000	-	3,000
	<u>217,632</u>	<u>217,632</u>	<u>163,871</u>	<u>53,761</u>
Total	<u>\$ 217,632</u>	<u>\$ 217,632</u>	<u>\$ 163,871</u>	<u>\$ 53,761</u>
Encumbrances Payable	\$ 64,631	\$ 64,631	\$ 64,631	\$ -
Appropriation Reserve	153,001	153,001	99,240	53,761
	<u>217,632</u>	<u>217,632</u>	<u>163,871</u>	<u>53,761</u>
Total	<u>\$ 217,632</u>	<u>\$ 217,632</u>	<u>\$ 163,871</u>	<u>\$ 53,761</u>

**SCHEDULE OF ACCRUED INTEREST ON BONDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 38,857
Increased by:	
Budget Appropriation for Interest on Bonds	<u>135,000</u>
Subtotal	173,857
Decreased by:	
Interest Paid in Cash	<u>131,775</u>
Balance December 31, 2020	<u>\$ 42,082</u>

ANALYSIS OF ACCRUED INTEREST ON BONDS DECEMBER 31, 2020

PRINCIPAL OUTSTANDING DECEMBER 31, 2020						
AMOUNT		RATE	FROM	TO	PERIOD	AMOUNT
2012 Bonds	\$1,150,000	1.00%-2.25%	9/15/20	12/31/20	3 1/2 Months	\$ 7,266
2017 Bonds	3,730,000	2.00%-3.25%	9/15/20	12/31/20	3 1/2 Months	12,305
2020 Bonds	2,705,000	0.05%-4.00%	8/1/20	12/31/20	5 Months	<u>22,511</u>
Total						<u>\$ 42,082</u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	ORDINANCE DATE	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2019		AUTHORIZED	PRIOR YEAR ENCUMBRANCES RECLASSIFIED	PAID	ENCUMBRANCES	BALANCE DECEMBER 31, 2020	
			FUNDED	UNFUNDED					FUNDED	UNFUNDED
2016 Various Water Improvements	05/10/16	878,500	\$ -	\$ 78,964	\$ -	\$ -	5,500	\$ -	\$ 73,464	\$ -
Various Water Main Replacements - 2018	07/30/18	607,000	-	144,628	-	-	4,500	-	139,636	492
2019 Various Water Improvements	06/11/19	655,500	-	70,041	-	545,000	519,491	29,114	66,436	-
2019 Water Improvements & Acquisitions	11/26/19	184,000	184,000	-	-	-	53,951	-	130,049	-
2020 Water Main Replacement - Latimer Way	03/24/20	122,000	-	-	122,000	-	123	-	121,877	-
2020 Various Water Improvements	03/26/20	916,750	-	-	916,750	-	63,044	614,903	238,553	250
Total Improvements			\$ 184,000	\$ 293,633	\$ 1,038,750	\$ 545,000	\$ 646,609	\$ 644,017	\$ 770,015	\$ 742

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF RESERVE FOR AMORTIZATION
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 14,845,508
Increased by:	
Ordinance Funded by Surplus	\$ 122,000
Ordinance Funded by Capital Improvement Fund	44,500
Ordinances Funded by Bond Premium	58,000
Serial Bonds Paid	280,000
	<u>504,500</u>
Balance December 31, 2020	<u>\$ 15,350,008</u>

**SCHEDULE OF WATER CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2020**

Balance December 31, 2019	\$ 200,000
Decreased by:	
Ordinance Fund by Capital Improvement Fund	<u>44,500</u>
Balance December 31, 2020	<u>\$ 155,500</u>

**SCHEDULE OF INTERFUNDS PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2020**

	WATER OPERATING FUND
Balance December 31, 2019	\$ 170,489
Increased by:	
Interest Earned on Deposits	<u>2,080</u>
Subtotal	172,569
Decreased by:	
Interfund Liquidated With Water Operating Fund	<u>170,489</u>
Balance December 31, 2020	<u>\$ 2,080</u>

**TOWNSHIP OF BURLINGTON
WATER UTILITY CAPITAL FUND
SCHEDULE OF WATER SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

IMPROVEMENT DESCRIPTION	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS		INTEREST RATE	BALANCE DECEMBER 31, 2019	ISSUED	PAID BY BUDGET APPROPRIATION	BALANCE DECEMBER 31, 2020
			DATE	AMOUNT					
Water Capital Bonds of 2012	3/6/2012	\$ 2,231,000	3/15/21	\$ 150,000	2.000%	\$ 1,295,000	\$ -	\$ 145,000	\$ 1,150,000
			3/15/22	155,000	2.000%				
			3/15/23	160,000	2.125%				
			3/15/24	165,000	2.250%				
			3/15/25	165,000	2.250%				
			3/15/26	175,000	2.250%				
			3/15/27	180,000	2.250%				
Water Capital Bonds - 2017	09/20/17	4,138,000	9/15/21	135,000	2.000%	3,865,000	-	135,000	3,730,000
			9/15/22	140,000	2.000%				
			9/15/23	140,000	2.000%				
			9/15/24	145,000	2.000%				
			9/15/25	150,000	2.000%				
			9/15/26	150,000	2.000%				
			9/15/27	155,000	2.125%				
			9/15/28	160,000	2.250%				
			9/15/29	165,000	3.000%				
			9/15/30	165,000	3.000%				
			9/15/31	170,000	3.000%				
			9/15/32	175,000	3.000%				
			9/15/33	185,000	3.000%				
			9/15/34	190,000	3.000%				
			9/15/35	195,000	3.000%				
			9/15/36	200,000	3.000%				
			9/15/37	210,000	3.125%				
9/15/38	215,000	3.125%							
9/15/39	220,000	3.125%							
9/15/40	230,000	3.250%							
9/15/41	235,000	3.250%							
Water Capital Bonds - 2020	08/03/20	2,705,000	08/01/21	90,000	0.050%	-	2,705,000	-	2,705,000
			08/01/22	90,000	0.050%				
			08/01/23	90,000	0.050%				
			08/01/24	90,000	3.000%				
			08/01/25	95,000	2.000%				
			08/01/26	95,000	2.000%				
			08/01/27	95,000	4.000%				
			08/01/28	100,000	4.000%				
			08/01/29	105,000	2.000%				
			08/01/30	105,000	2.000%				
			08/01/31	110,000	2.000%				
			08/01/32	110,000	2.000%				
			08/01/33	115,000	2.000%				
			08/01/34	115,000	2.000%				
			08/01/35	120,000	2.000%				
			08/01/36	120,000	2.000%				
			08/01/37	125,000	2.000%				
08/01/38	125,000	2.000%							
08/01/39	130,000	2.000%							
08/01/40	130,000	2.000%							
08/01/41	135,000	2.000%							
08/01/42	135,000	2.125%							
08/01/43	140,000	2.125%							
08/01/44	140,000	2.250%							
Total						\$ 5,160,000	\$ 2,705,000	\$ 280,000	\$ 7,585,000

TOWNSHIP OF BURLINGTON

PART II

**SCHEDULE OF FINANCIAL STATEMENT FINDINGS -
GOVERNMENT AUDITING STANDARDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

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TOWNSHIP OF BURLINGTON
SCHEDULE OF FINANCIAL STATEMENT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2020

This section identifies the significant deficiencies, material weaknesses and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None.

**TOWNSHIP OF BURLINGTON
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT
FOR THE YEAR ENDED DECEMBER 31, 2020**

This section identifies the status of prior year findings related to the financial statements, federal awards and state financial assistance that are required to be reported in accordance with *Government Auditing Standards*, Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and New Jersey OMB's Circular 15-08.

Financial Statement Findings

No Prior Year Findings.

TOWNSHIP OF BURLINGTON

PART III

**LETTER OF COMMENTS AND RECOMMENDATIONS – REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

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OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2020:

Brian J. Carlin	Mayor		
Carl M. Schoenborn	President of Council		
Robert W. Jung	Councilman		
George M. Kozub	Councilman		
E. L. Pete Green	Councilman		
Michael K. Cantwell	Councilman		
Joyce R. Howell	Councilwoman		
Patricia M. Siboczy	Councilwoman		
Anthony J. Carnivale, Jr.	Municipal Clerk		
Louis Ferrara	Administrator		
Dawn Bass	Treasurer/Chief Financial Officer	\$150,000	A
Bruce Smith	Director of Public Works		
Mary E. Field	Registrar of Vital Statistics & Deputy Township Clerk		
Jay Renwick	Tax Assessor		
Rosa Henry	Court Administrator		B
Michael Wright	Construction Code Official		
Sherita Singleton	Deputy Registrar of Vital Statistics		
Cindy Eckman-Crist	Alternate Deputy Vital Statistics		
Dennis McInerney	Municipal Court Judge		B
David Serlin	Counsel		
Darlene Flagg	Tax Collector, Sewer Utility Collector, Water Utility Collector, Tax Search Officer	\$330,000	A
Bruce Painter	Director of Public Safety Chief Law Enforcement Officer		
Scott Hatfield	Director of Engineering		

Corporate Surety Bonds:

- A) Individual Bonds
- B) Faithful Performance Blanket Bond Covering Municipal Court Personnel Only; Amount of \$60,000 per Occurrence.

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HOLT MCNALLY & ASSOCIATES

Certified Public Accountants & Advisors

Honorable Mayor and Members
of the Township Council
Township of Burlington
Burlington, New Jersey

In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year ended December 31, 2020.

GENERAL COMMENTS:

Contracts and Agreements required to be advertised by (N.J.S.A.40A:11-4)

N.J.S.A.40A:11-4 states every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the Governing Body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the bid threshold, except by contract or agreement.

The bid threshold in accordance with N.J.S.A. 40A:II-4 was \$40,000 until June 30, 2020 and \$44,000 from July 1, 2020 through the year end of December 31, 2020.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Our examination of expenditures did not reveal any individual payments or contracts in excess of the bid threshold "for the performance of any work, or the furnishing of any materials, supplies or labor" other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of *N.J.S.A.40A:11-6*.

Collection of Interest on Delinquent Taxes and Assessments

N.J.S.54:4-67, provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 2, 2020 adopted the following resolution authorizing interest to be charged on delinquent taxes:

“**BE IT RESOLVED** by the Township Council of the Township of Burlington, County of Burlington, State of New Jersey, the rate of interest charged on delinquent taxes or assessments on any installment made ten (10) days after the date upon which the same became payable, shall not exceed eight (8) percent per annum of the first One Thousand Five Hundred Dollars (\$1,500.00) of the delinquency, and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00).

BE IT FURTHER RESOLVED, that where interest on delinquent tax payments is one dollar (\$1.00) or less, payment and collection of said interest is hereby waived.”

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

OTHER COMMENTS (FINDINGS):

None.

RECOMMENDATIONS:

None.

Appreciation

We express our appreciation for the assistance and courtesies extended to the members of the audit team.

Respectfully submitted,

HOLT MCNALLY & ASSOCIATES, INC.
Certified Public Accountants & Advisors

David T. McNally
Certified Public Accountant
Registered Municipal Accountant
RMA No. 573

Medford, New Jersey
June 15, 2021