

Applicant Name:

Address:

Block:

Lot:

Type of work: _____

Burlington City Property Checklist

NJ Department of Environmental Protection

YES__ NO__ N/A__

Notes:

NJ Department of Transportation

YES__ NO__ N/A__

Notes:

Burlington County Highway Department

YES__ NO__ N/A__

Notes:

Burlington County Planning Board

YES__ NO__ N/A__

Notes:

Burlington County Health Department

YES__ NO__ N/A__

Notes:

Burlington County Soil Conservation District

YES__ NO__ N/A__

Notes:

City Historic Preservation Commission Requirements

Is the property in a historic district?

YES__ NO__ N/A__

Notes:

If the property is in the City's historic district the applicant must obtain a Certificate of Appropriateness from the City Clerk for any work which is also subject to the UCC.

FEMA Requirement

Is the property in a 100-year FEMA flood hazard area?

YES__ NO__ N/A__

If yes, is the work new construction or a substantial improvement, (i.e., great than 50% of the improved value, (excludes land value) of the property according to the tax assessment)?

If yes, the applicant must submit a Flood Elevation Certificate, prepared by a NJ-licensed surveyor or engineer, prior to the issuance of a construction permit application which must be approved by the City.

Notes:

Non-residential Affordable Housing Trust Fund (AHTF) fees or COAH fees

If the applicant is developing or expanding a non-residential, commercial structure, the applicant must submit a State of New Jersey N-RDF Form (Revised 6/2016) and obtain the City Tax Assessor's approval in Section B of said form. Applicant must also pay half of the 2.5% AHTF fee, payable to the "City of Burlington" with the construction permit application.

YES__ NO__

Notes:

Approval from Land Use Board

YES__ NO__

Remarks:

Approval from Zoning Officer

YES__ NO__

Remarks:

Water and Sewer Connection ***prior approval***

Fees paid

YES__ NO__

Fire Line ***prior approval***

Fees paid

YES__ NO__

Signature_____ Date_____

City of Burlington/Zoning Office