

**TOWNSHIP OF BURLINGTON PLANNING BOARD
BURLINGTON COUNTY, NEW JERSEY
MINUTES OF MAY 7 2014**

The regular meeting of the Township of Burlington Planning Board was held on Wednesday, May 7, 2014, at 7:30 p.m. at the Township Municipal Complex.

PRESENT: Robert Davis; Matthew Tomaszewski, Fire Official; Mayor Brian Carlin; Councilman Michael Cantwell; Lacy Walker; Joseph Sabatino; Israel Rivera; Celeste Niles; Alan Warner; Charleen George; Denis Germano, Esq., Board Solicitor; Scott Hatfield, PE, Board Engineer; and Matt Witkowski, PE, Board Traffic Engineer;

ABSENT: Delbert Rife; Kevin Rijs, PP, Board Planner

Joseph Augustyn, PP, was present for Kevin Rijs, PP, Board Planner.

Meeting was called to order by Chairperson George. She opened the meeting by reading the "Statement of Minutes" as follows:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given by Planning Board in the following manner:

- (a) Posting written notice on the official bulletin board at the Township Municipal Complex on December 31, 2013;
- (b) Mailing written notice to the Courier Post and Trenton Times on December 30, 2013, by certified mail, return receipt requested; hand delivered to the Burlington County Times on December 31, 2013, hand receipt obtained; and Legal Ad in the Burlington County Times on January 3, 2014;
- (c) Filing written notice with the Clerk of the Township of Burlington on December 31, 2013.

Approval of Minutes

Chairperson George requested a Motion to approve the minutes of the March 5, 2014 meeting.

MOTION made by Mayor Carlin and seconded by Mr. Sabatino to approve the minutes of the March 5, 2014 regular meeting. On roll call the following vote was recorded:

AYES: Mr. Davis, Mr. Tomaszewski, Mayor Carlin, Mr. Walker, Mr. Sabatino, Mrs. Niles, Mr. Warner, Chairperson George

NAES: None

ABST: Councilman Cantwell, Mr. Rivera

Chairperson George declared the motion carried.

Correspondence

Items of Correspondence are listed in Addendum I.

All items were received and filed.

Woolston Construction Company – LLC, River Road, County Road 656. Bock 154.02, Lot 9.

Applicant is requesting Minor Site Plan approval to operate a Materials Processing Facility.

David Frank, Esq. was present for the application. He introduced Rich Woolston, Woolston Construction, and Mark Malnowski, PE. Both were sworn in before the Board.

This application proposes the installation of a 500 S.F. office trailer along with minor improvements for the operation of a materials processing facility.

Mayor Carlin made a motion to recognize Mr. Malnowski as an expert in the field of Engineering.

Mr. Woolston offered testimony on the operations of the business.

Mr. Malnowski gave an overview of the colorized site plan, which was marked as Exhibit A-1.

Mr. Hatfield reviewed his report of April 30, 2014.

Applicant is requesting a waiver from submission of the Traffic Impact Report.

Applicant is requesting a design exception for a 3' wide by 3' deep stone infiltration trench lined with filter fabric be provided for the full length of each basin bottom in its longest dimension and for the installation of 6" of sand along the basin bottom.

Mr. Malnowski provided testimony in support of these design exceptions..

Mr. Hatfield questioned when the basins would be excavated.

Mr. Mullenowski stated that the basin will be excavated when the soil in that area is needed.

Mr. Hatfield stated that he would like to see the basins constructed if they are working in that area.

Mr. Woolston stated that while working in a particular area that he can make sure that any runoff is directed towards a properly constructed basin.

Mr. Hatfield stated that would be acceptable.

Mr. Hatfield questioned if there would be any retail sales from this location.

Mr. Woolston stated that there will not be retail sales. He explained that they deliver the materials from this site.

Mayor Carlin expressed concern with the dust coming from the site.

Mr. Woolston explained that they have a water truck exactly for that purpose, to help keep the dust down and keep the extra dirt off of the road.

At this time an extensive discussion occurred regarding the hours of operation. There is no lighting on the site so they can only working during daylight hours. An agreement was reached that employees can start at 6:00am and warm up the machines at that time but they will not actually be used until 7:00am.

Mrs. Niles questioned evening work hours.

Mr. Woolston explained that there have been certain instances where night time projects come up. In that case he would contact Mr. Hatfield and notify him of the extended work hours. They would use temporary lighting for things of this nature and would comply with all OSHA safety standards

Mr. Witkowski requested that the hedges be trimmed to make the "no right turn" sign visible to truck drivers. Applicant agreed.

Mr. Augustyn pointed out a couple of areas that he would like to see screening.

Applicant agreed to work with the Board Planner if an issue arises.

Mr. Witkowski reviewed his report of May 1, 2014. He recommends approval of the waiver of the Traffic Impact Report.

Mr. Malnowski stated that they have submitted an application to the County but have not yet heard back.

At this time Chairperson George opened the meeting to the public. There being no public comment that portion of the meeting was closed.

MOTION made by Mayor Carlin and seconded by Mr. Davis to grant Minor Site Plan approval contingent upon Mr. Hatfield's report of April 30, 2014 and Mr. Witkowski's report of May 1, 2014. On roll call the following vote was recorded:

AYES: Mr. Davis, Mr. Tomaszewski, Mayor Carlin, Councilman Cantwell, Mr. Walker, Mr. Sabatino, Mr. Rivera, Mrs. Niles, Mr. Warner, Chairperson George

NAES: None

ABST: None

Chairperson George declared the motion carried.

Reports

Solicitor – Resolutions

Mr. Germano requested a motion to approve the following resolution:

Dynatec Systems, Inc. – 360 Connecticut Drive, Block 121.01, Lot 5.06, SPR#737.

MOTION made by Mayor Carlin and seconded by Mrs. Niles to approve the above resolution and made it part of the March 2014 minutes. On roll call the following vote was recorded:

AYES: Mr. Davis, Mr. Tomaszewski, Mayor Carlin, Councilman Cantwell, Mr. Walker, Mr. Sabatino, Mr. Rivera, Mrs. Niles, Mr. Warner, Chairperson George

NAES: None

ABST: None

Chairperson George declared the motion carried.

Engineer's Report – Mr. Hatfield stated that he had no report.

Planner's Report – Mr. Augustyn reported on an area that has been identified as a redevelopment area. He explained the recommendation process.

Traffic Engineer's Report – Mr. Witkowski stated that he had no report.

Adjournment

MOTION made by Mr. Davis and seconded by Mr. Sabatino to adjourn the meeting. On roll call the following vote was recorded:

AYES: All NAES: None

Chairperson George declared the motion carried.

RESPECTFULLY SUBMITTED,

EILEEN LISS, SECRETARY

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APPROVED: _____