

MINUTES

MAY 13, 2014

STATEMENT

Notice of this May 13, 2014 Regular Meeting pursuant to the Open Public Meetings Act has been given by the Township Council in the following manner:

- ◆ A written notice was filed with the Burlington Township Clerk on January 8, 2014.
- ◆ A written notice was posted on the Burlington Township bulletin board and web site on January 8, 2014.
- ◆ A written notice was mailed to the Burlington County Times, the Courier Post and the Trenton Times via certified mail on January 4, 2014.

The Regular Meeting of the Township Council was held on May 13, 2014 at the Burlington Township Municipal Building. Those present were:

PRESIDENT:	George M. Kozub
COUNCIL MEMBERS:	Robert W. Jung
	Sandra V. Stewart
	Carl M. Schoenborn
	E.L. Pete Green
	Michael K. Cantwell
	Patricia M. Siboczy

President Kozub called the meeting to order and asked everyone to stand and join in the Pledge of Allegiance.

MOTION TO PAY BILLS

Motion made by Councilman Green, seconded by Councilman Cantwell, to pay bills that have been approved.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.
NAYS: None.

President Kozub declared the motion carried.

ACCEPTANCE OF MINUTES

Regular Meeting – March 11, 2014
Regular Meeting – March 25, 2014

Motion made by Councilman Jung, seconded by Councilman Schoenborn, to approve minutes as submitted.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.
NAYS: None.
ABSTAIN: Stewart. (*Regular Meeting – March 25, 2014 Only*)

President Kozub declared the motion carried.

May 13, 2014

DISPOSITION OF BIDS RECEIVED

None

WRITTEN REPORTS OF OFFICIALS

1) Municipal Court's report for the month of April, 2014 shows total receipts of \$42,724.50 and all interest remitted to the Treasurer.

2) Department of Public Work's report for the month of April, 2014 shows total receipts of \$17,893.48.

3) Township Clerk's report for the month of April, 2014 shows total receipts of \$2,680.75, with \$2,505.75 disbursed.

4) Police Department's report for the month of April, 2014 shows total receipts of \$6,422.50 with the same remitted to the Treasurer.

5) Tax Collector's report for the month of April, 2014 shows total receipts of \$6,721,860.29.

6) Department of Recreation's report for the month of April, 2014 shows total receipts of \$4,993.00.

CORRESPONDENCE

1) Letter dated April 2, 2014 from Robert D. Bernardi, Burlington County Prosecutor addressed to Mayor and Council regarding Civil Forfeiture(s): Gregory Cleveland Case No. 13-5147 check in the amount of \$30.00 contributive share for the Municipal Law Enforcement Trust Account (MLETA) of the Burlington Township Police Department.

Mr. Carnivale read the following letters that will be acted on under resolutions.

2) Letter dated April 24, 2014 from Benjamin Swiernik addressed to Mayor and Council regarding his resignation from the position of Mechanic in the Department of Public Works, effective May 2, 2014.

3) Letter dated April 15, 2014 from Municipal Court employee Joyce West addressed to Mayor and Council regarding her intent to retire after 18 years of service with Burlington Township, effective October 31, 2014.

4) Letter dated April 30, 2014 from Department of Engineering employee Edith (Cindy) A. Punk addressed to Mayor and Council regarding her intent to retire with over 34 years of service with Burlington Township, effective August 1, 2014.

PUBLIC PORTION

At this time, President Kozub opened the floor to the public for their views and comments. There being none, President Kozub closed the floor to the public.

ORDINANCES - SECOND READING

ORDINANCE
2014-OR-008

CAPITAL ORDINANCE APPROPRIATING
\$145,000 FOR THE ACQUISITION AND UPGRADES OF
VARIOUS TOWNSHIP IMPROVEMENTS BY THE TOWNSHIP
OF BURLINGTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY

May 13, 2014

President Kozub opened the floor to the public. There being no speakers, President Kozub closed the floor to the public.

Motion made by Councilwoman Stewart, seconded by Councilman Schoenborn, to adopt this ordinance on second reading.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.
NAYS: None.

President Kozub declared the motion carried.

ORDINANCE
2014-OR-009

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP
OF BURLINGTON, COUNTY OF BURLINGTON AND STATE
OF NEW JERSEY, SPECIFICALLY CHAPTER 15 (HANDICAPPED
PARKING SPACE LOCATED AT CHATEAU APARTMENT
COMPLEX FOR 932 IVORIE COURT)

President Kozub opened the floor to the public. There being no speakers, President Kozub closed the floor to the public.

Motion made by Councilman Schoenborn, seconded by Councilman Green, to adopt this ordinance on second reading.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.
NAYS: None.

President Kozub declared the motion carried.

ORDINANCES - FIRST READING

ORDINANCE

ORDINANCE AMENDING THE CODE OF THE TOWNSHIP
OF BURLINGTON, COUNTY OF BURLINGTON AND STATE OF
NEW JERSEY MORE SPECIFICALLY CHAPTER 318, HOUSING
STANDARDS, ARTICLE ii, SECTION 318.8 PROPERTY
INSPECTION FEES REVISED

Motion made by Councilwoman Siboczy, seconded by Councilman Jung, to adopt on first reading, to advertise in the legal newspaper, and set date and time for public hearing on May 27, 2014 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.
NAYS: None.

President Kozub declared the motion carried.

RESOLUTIONS

President Kozub called on the Township Clerk to read all the resolutions before roll call vote is taken.

May 13, 2014

At this time, Mr. Carnivale read the following resolutions for adopting:

RESOLUTION
2014 -R-098

- A) RESOLUTION AUTHORIZING REFUNDS TO CERTAIN PROPERTY OWNERS WITHIN THE TOWNSHIP OF BURLINGTON

RESOLUTION
2014-R-099

- B) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RETIREMENT LETTER FROM TOWNSHIP EMPLOYEE JOYCE WEST

RESOLUTION
2014-R-100

- C) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RETIREMENT LETTER FROM TOWNSHIP EMPLOYEE EDITH (CINDY) PUNK

RESOLUTION
2014-101

- D) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RESIGNATION LETTER FROM EMPLOYEE BENJAMIN SWIERNIK

RESOLUTION
2014-R-102

- E) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RESIGNATION LETTER FROM EMPLOYEE SAMUEL E. PADRO

RESOLUTION
2014-R-103

- F) RESOLUTION AUTHORIZING THE PAYMENT OF TEN THOUSAND DOLLARS TO CERTAIN PROPERTY OWNERS LISTED WITHIN FROM THE AFFORDABLE HOUSING TRUST FUND FOR THE EXTENSION OF AFFORDABILITY CONTROLS

RESOLUTION
2014-R-104

- G) RESOLUTION AUTHORIZING ISSUANCE OF A SPECIAL PERMIT FOR SOCIAL AFFAIR TO MASONIC CHARITY FOUNDATION OF NEW JERSEY FOR FUNDRAISER TO BE HELD ON NOVEMBER 1, 2014

RESOLUTION
2014-R-105

- H) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICES AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR FRENCH AND PARRELLO ASSOCIATES, PA AS DAM SAFETY ENGINEERING CONSULTANT FOR THE YEAR 2014

RESOLUTION
2014-R-106

- I) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICES AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR ENVIRONTRAC ENVIRONMENTAL SERVICES AS LICENSED SITE REMEDIATION PROFESSIONAL FOR THE YEAR 2014

May 13, 2014

RESOLUTION
2014-R-107

- J) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICES AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR ALLIED CONTROL SERVICES, INC. AS WATER AND SEWER UTILITY INSTRUMENTATION PROGRAMING AND ENGINEERING FOR THE YEAR 2014

RESOLUTION
2014-R-108

- K) RESOLUTION AUTHORIZING AWARD OF CONTRACT AND THE SIGNING OF A PROFESSIONAL SERVICES AGREEMENT BY THE MAYOR AND TOWNSHIP CLERK FOR GPM ASSOCIATES, INC. AS WATER UTILITY CONSULTING ENGINEER FOR THE YEAR 2014

RESOLUTION
2014-R-109

- L) RESOLUTION APPROVING ISSUANCE OF AN EVENT PERMIT FOR THE BURLINGTON CENTER MALL TO HOLD AN EMS DAY BASKETBALL TOURNAMENT AT THE BURLINGTON CENTER MALL IN BURLINGTON TOWNSHIP

President Kozub called for a motion to adopt all resolution.

Motion made by Councilman Cantwell, seconded by Councilman Schoenborn to adopt all resolutions A through L.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.
NAYS: None.
ABSTAIN: Kozub. (*Resolution "E" Only*)

President Kozub declared the motion carried.

MOTIONS REQUIRED

None

MAYOR'S ANNOUNCEMENTS AND APPOINTMENTS

- A) Permanent Appointment of Lizette Ortiz as Keyboarding Clerk 1 in the Municipal Court Office, effective May 5, 2014.
- B) Provisional Appointment of Stacey Schwoebel as Senior Account Clerk in the Department of Administration, effective May 5, 2014.

Mayor Carlin recognized Joyce Howell who was in the audience. He then thanked her for volunteering service as a member of the Zoning Board.

Mayor Carlin reminded everyone of the following events:

- Knights of Columbus Annual Shield's Award Presentation will be held on Thursday, May 15, 2014.
- American Legion Memorial Day Tour will be held on Sunday, May 18, 2014.
- EMS Day will be held at the Endeavor on Sunday, May 18, 2014 in the afternoon.

Mayor Carlin requested a Section 8 Resolution for later in the meeting.

May 13, 2014

ORAL REPORTS OF OFFICIALS OTHER THAN THE MAYOR

TOWNSHIP ADMINISTRATOR: No report.

TOWNSHIP SOLICITOR: Mr. Serlin recognized Mrs. Punk as an amazing secretary who prepared numerous massive Planning and Zoning Board Reports over the years. He expressed what a valued employee she is.

DIRECTOR OF PUBLIC SAFETY: No report.

DIRECTOR OF RECREATION: No report.

CONSTRUCTION OFFICIAL: No report.

TREASURER/CFO: No report.

TAX COLLECTOR: No report.

TOWNSHIP CLERK: No report.

REPORTS OF COUNCIL MEMBERS

COUNCILMAN JUNG: Councilman Jung congratulated Lizette and Stacey on the appointments.

Councilman Jung stated that as Mr. Serlin mentioned Cindy will be greatly missed, as well as Joyce West on their retirements.

COUNCILWOMAN STEWART: Councilwoman Stewart also wished Cindy and Joyce all the best on their retirements.

COUNCILMAN SCHOENBORN: Councilman Schoenborn wished both Joyce West and Cindy Punk all the best on their retirements.

COUNCILMAN GREEN: Councilman Green wished Joyce West and family and Cindy Punk and family all the best on their retirements.

COUNCILMAN CANTWELL: Councilman Cantwell wished them both all the best for a healthy and happy retirement. He then thanked them for their service to the township.

COUNCILWOMAN SIBOCZY: Councilwoman Siboczy congratulated both Joyce West and Cindy Punk for their many years of service with Burlington Township.

PRESIDENT KOZUB: President Kozub also offered much success and happiness for both Joyce and Cindy on their retirements. He commented on how Cindy has worked with every Engineer since the Engineering Department was formed. He stated that she has a lot of knowledge; and probably a lot of secrets.

Mayor Carlin excused all Department Heads except for Mr. Corter, Township Administrator.

President Kozub announced that Council will move to Council Chambers and this meeting will continue there.

After reconvening in Council Chambers, President Kozub called for a resolution to close the meeting for budget review on salaries.

RESOLUTION TO CLOSE MEETING

May 13, 2014

RESOLUTION 2014-R-110

EXECUTIVE SESSION RESOLUTION

RESOLVED, that pursuant to Section 8 of the Open Public Meetings Act the public shall be excluded from that portion of the meeting involving discussion of personnel matters and/or pending litigation.

FURTHER RESOLVED that the discussion of such subject matter in executive session can be disclosed to the public only when such disclosure will no longer be detrimental to either party concerned.

Motion made by Councilwoman Stewart, seconded by Councilman Cantwell, to close the meeting and shut off the tape.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.

NAYS: None.

President Kozub declared the motion carried and directed that the tape be shut off.

At the conclusion of the closed portion in which matters of personnel were discussed, President Kozub called for a motion to reopen the meeting and turn the tape on.

Motion made by Councilman Cantwell, seconded by Councilman Jung, to reopen the meeting and turn the tape on.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.

NAYS: None.

President Kozub declared the motion carried and called for a motion to adjourn.

MOTION TO ADJOURN

Motion made by Councilwoman Stewart, seconded by Councilman Cantwell to adjourn until the next Regular Meeting to be held on May 27, 2014 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell, Siboczy and President Kozub.

NAYS: None.

President Kozub declared the motion carried.

COUNCIL ADJOURNED

Anthony J. Carnivale, Jr., RMC
Municipal Clerk

George M. Kozub
President of Council