

MINUTES

APRIL 22, 2014

STATEMENT

Notice of this April 22, 2014 Regular Meeting pursuant to the Open Public Meetings Act has been given by the Township Council in the following manner:

- ◆ A written notice was filed with the Burlington Township Clerk on January 8, 2014.
- ◆ A written notice was posted on the Burlington Township bulletin board and web site on January 8, 2014.
- ◆ A written notice was mailed to the Burlington County Times, the Courier Post and the Trenton Times via certified mail on January 4, 2014.

The Regular Meeting of the Township Council was held on April 22, 2014 at the Burlington Township Municipal Building. Those present were:

PRESIDENT:	George M. Kozub
COUNCIL MEMBERS:	Robert W. Jung Sandra V. Stewart Carl M. Schoenborn E.L. Pete Green Michael K. Cantwell
ABSENT:	Patricia M. Siboczy

Mr. Carnivale stated for the record that Councilwoman Siboczy will not be available this evening.

President Kozub called the meeting to order and asked everyone to stand and join in the Pledge of Allegiance.

CERTIFICATES OF RECOGNITION PRESENTATION TO THE BURLINGTON TOWNSHIP MUNICIPAL BUILDING VOLUNTEERS

At this time, President Kozub called on Mayor Carlin for presentation.

Mayor Carlin stated that we have several volunteers how help around the building that will be recognized this evening.

Mayor Carlin read the following for the record:

Police Department

Howard Cornell has been a volunteer in the Police Department since 2009. He works 2 days a week in the morning with the BTPD Records Department and on house assignments. He has been volunteering for over 7 years with the BTPD.

Police and Administration

Janet "Pat" Gallagher has also been a volunteer since 2009. Pat has the dual job of working both with the Police Department and Administration. She works in the am on Tuesday mornings. Her warm and friendly mannerism makes all feel welcome when coming into the building. Tuesday mornings are ones that can be extremely hectic, due to

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Municipal Court. Pat is extremely professional in handling the traffic from court. This is one of the many volunteering positions Pat holds.

Administration

Katherine Clark has been a volunteer since 2010. Katherine is a delight and helpful to all. She extends her willingness to work to assist with staff members where ever possible. Katherine makes herself available on Monday mornings from 9 am - 12 noon. Katherine also makes herself available to other volunteer positions as well. (*Katherine Clark was not in attendance*)

Shirley Woolman has been a volunteer since 2012 at the front desk. Her willingness to learn and help out wherever possible is a treasurer. She keeps the kiosk up to date with data regarding the township as well as county information. Shirley also gives of her time and knowledge to other volunteer positions around town.

Mayor Carlin stated all three of these “young ladies” have come from our Senior Citizen Group.

The following Certificates of Recognition were read for the record and presented to each volunteer.

CERTIFICATE OF RECOGNITION



Presented to

HOWARD CORNELL - VOLUNTEER SINCE 2009
JANET “PAT” GALLAGHER - VOLUNTEER SINCE 2009
KATHERINE CLARK - VOLUNTEER SINCE OCTOBER 2010
SHIRLEY WOOLMAN - VOLUNTEER SINCE APRIL 2012

The Mayor and Council of Burlington Township recognize and gratefully appreciate your volunteer services to the Burlington Township Municipal Government.

It is certainly noted that your hard work and dedication of your time and talents is a contribution to the community and staff. Your generosity and energy serves as a positive and dedicated role model to others.

Presented this 22nd day of April, 2014.

Brian J. Carlin
Mayor

Walter J. Corter
Township Administrator

George M. Kozub
President of Council

Mayor Carlin stated that we will now recognize our two volunteer student assistants, but first he would like to recognize someone in this building, who has always watched out for both of them by making sure they get the most out of their opportunity and succeed; and that is Fran Wisnewski, who is sitting in the back row.

STUDENT ASSISTANTS - These students are part of CCAP (Community and Career Advancement Program) and SCOPE (Students Continuing Opportunity for Potential Employment) Program through Burlington Township High School. It is a transition program for creating independence and working in the outside environment.

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Erin Saunders is constantly trying to put her best foot forward. It is difficult for Erin in the position behind the desk in a wheel chair. She is limited in her abilities to direct or hold a conversation with persons. Erin has been striving in directing individuals to the Tax Office, Clerk's Office, Court, L&I, Engineering and Administration. She is constantly working hard to develop her skills in communications. She is on the front desk Wednesday and Thursday from 11:00 am until 1:00 pm.

Ashley Fischer has been a volunteer through the school year of 2012-2013 assigned to the front desk. This position helped her in familiarizing her with the staff and a general knowledge of the workings of the Municipal Building. She has returned this school term and is volunteering in the Assessor's Office. Ashley is filing and learning about Block and Lot numbers assigned to township properties, along with assessment value on homes. Ashley is always willing and ready to learn.

Mayor Carlin thanked Mrs. Teresa Ginterreiter, who is the School Aide for Erin Saunders and Mrs. Arlene Hutton, who is the School Aide for Ashley Fischer for all their hard work and dedication as school aides.

The following Certificates of Recognition were read for the record and presented to each student volunteer.

CERTIFICATE OF RECOGNITION AND APPRECIATION



Presented to

**ERIN SAUNDERS
ASHLEY FISHER**

The Mayor and Council of Burlington Township recognize and gratefully appreciate your volunteer services to the Burlington Township Municipal Government.

It is certainly noted that your hard work and dedication of your time and talents is a contribution to the Community and Staff. Your generosity and energy serves as a positive and dedicated role model to others

Presented this 22nd day of April, 2014.

Brian J. Carlin
Mayor

Walter J. Corter
Township Administrator

George M. Kozub
President of Council

Mayor Carlin again thanked all the volunteers for coming out this evening for this evening.

At this time, President Kozub called on Council for any comments.

All Council Members individually congratulated and thanked all the volunteers for their time dedicated in the Township.

President Kozub called for a five-minute recess. After a brief recess during which photos were taken of the volunteers, President Kozub called the meeting back to order.

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MOTION TO PAY BILLS

Motion made by Councilwoman Stewart, seconded by Councilman Cantwell, to pay bills that have been approved.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.

NAYS: None.

ABSENT: Siboczy.

President Kozub declared the motion carried.

ACCEPTANCE OF MINUTES

None

DISPOSITION OF BIDS RECEIVED

A) WATER MAIN MODIFICATIONS AND REPAIRS
(CONTRACT NO. 2013-02)

President Kozub called on the Township Engineer for a report and recommendation.

Mr. Hatfield stated that in accordance with his letter dated May 11, 2014 he is recommending that the bid be awarded to Garrison Enterprise, Inc.

RESOLUTION
2014-R-086

RESOLUTION AUTHORIZING AWARD OF BID
FOR WATER MAIN MODIFICATIONS AND REPAIRS
TO GARRISON ENTERPRISE, INC.
IN AN AMOUNT NOT TO EXCEED \$178,880.00
(CONTRACT NO. 2013-02)

Motion made by Councilman Jung, seconded by Councilman Schoenborn, to adopt resolution.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.

NAYS: None.

ABSENT: Siboczy.

President Kozub declared the motion carried.

WRITTEN REPORTS OF OFFICIALS

1) Municipal Court's report for the month of March, 2014 shows total receipts of \$49,310.34 and all interest remitted to the Treasurer.

CORRESPONDENCE

1) Letter dated March 28, 2014 from Capt. James MacFarland Post No. 79, American Legion, John Filippine, Adjutant addressed to Anthony Carnivale, Township Clerk inviting Mayor and Council to participate in their Annual Memorial Day Caravan on Sunday, May 18, 2014 at 8:15 a.m.

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2) Letter dated April 2, 2014 addressed to Rosa P. Henry, CMCA from Steven Mattews regarding his resignation from the position of Assistant Violations Clerk, effective April 27, 2014.

3) Letter dated April 14, 2014 addressed to Mayor and Council from Gary G. Snyder, Director of Public Works regarding his retirement from this position, effective August 1, 2014.

Mr. Carnivale stated that both of these letters will be acted on under resolutions.

PUBLIC PORTION

At this time, President Kozub opened the floor to the public for their views and comments. There being none, President Kozub closed the floor to the public.

ORDINANCES - SECOND READING

ORDINANCE
2014-OR-006

ORDINANCE AMENDING THE CODE OF THE TOWNSHIP
OF BURLINGTON, COUNTY OF BURLINGTON AND STATE
OF NEW JERSEY SPECIFICALLY CHAPTER 108, ALARMS
AND ALARM SYSTEMS, §108-2 VIOLATIONS AND
PENALTIES ASSESSED FOR EXCESSIVE FALSE FIRE ALARMS

President Kozub opened the floor to the public. There being no speakers, President Kozub closed the floor to the public.

Motion made by Councilwoman Stewart, seconded by Councilman Jung, to adopt this ordinance on second reading.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.
NAYS: None.
ABSENT: Siboczy.

President Kozub declared the motion carried.

ORDINANCE
2014-OR-007

ORDINANCE AMENDING THE CODE OF THE TOWNSHIP
OF BURLINGTON ENTITLED "ADMINISTRATIVE CODE OF THE
TOWNSHIP OF BURLINGTON", MORE SPECIFICALLY
CHAPTER 20, SECTION 20-65, "SALARY SCHEDULES, A,
B, C, D AND E WITH 2014 UPDATES"

President Kozub opened the floor to the public. There being no speakers, President Kozub closed the floor to the public.

Motion made by Councilman Schoenborn, seconded by Councilman Green, to adopt this ordinance on second reading.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.
NAYS: None.
ABSENT: Siboczy.

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President Kozub declared the motion carried.

ORDINANCES - FIRST READING

ORDINANCE

CAPITAL ORDINANCE APPROPRIATING
\$145,000 FOR THE ACQUISITION AND UPGRADES OF
VARIOUS TOWNSHIP IMPROVEMENTS BY THE TOWNSHIP
OF BURLINGTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY

Motion made by Councilwoman Stewart, seconded by Councilman Jung, to adopt on first reading, to advertise in the legal newspaper, and set date and time for public hearing on May 13, 2014 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.
NAYS: None.
ABSENT: Siboczy.

President Kozub declared the motion carried.

ORDINANCE

ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP
OF BURLINGTON, COUNTY OF BURLINGTON AND STATE
OF NEW JERSEY, SPECIFICALLY CHAPTER 15 (HANDICAPPED
PARKING SPACE LOCATED AT CHATEAU APARTMENT
COMPLEX FOR 932 IVORIE COURT)

Motion made by Councilman Cantwell, seconded by Councilman Green, to adopt on first reading, to advertise in the legal newspaper, and set date and time for public hearing on May 13, 2014 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.
NAYS: None.
ABSENT: Siboczy.

President Kozub declared the motion carried.

RESOLUTIONS

President Kozub called on the Township Clerk to read all the resolutions before roll call vote is taken.

At this time, Mr. Carnivale read the following resolutions for adopting:

RESOLUTION
2014 -R-087

A) RESOLUTION AUTHORIZING REFUNDS TO CERTAIN PROPERTY OWNERS
WITHIN THE TOWNSHIP OF BURLINGTON

RESOLUTION
2014-R-088

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- B) RESOLUTION APPROVING ACCEPTANCE OF THE PERFORMANCE GUARANTEE FOR THE IMPROVEMENTS ASSOCIATED WITH 250 DANIELS WAY, BLOCK 154, LOT 1205 AND LOT 12.08

RESOLUTION
2014-R-089

- C) RESOLUTION AUTHORIZING TRANSFERS AMONG WATER CAPITAL ORDINANCE APPROPRIATIONS

RESOLUTION
2014-090

- D) RESOLUTION APPROVING CHANGE ORDER NO. 2 (FINAL) TO ARAWAK PAVING COMPANY, INC. MILL AND OVERLAY OF BEECHWOOD AVENUE COMMUNITY DEVELOPMENT GRANT PROJECT (CONTRACT NO. 2013-06)

RESOLUTION
2014-R-091

- E) RESOLUTION SETTING SALARY OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF BURLINGTON TO TOWNSHIP SALARY ORDINANCE

RESOLUTION
2014-R-092

- F) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RETIREMENT LETTER FROM EMPLOYEE GARY G. SNYDER

RESOLUTION
2014-R-093

- G) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RESIGNATION LETTER FROM EMPLOYEE STEVEN MATTHEWS

RESOLUTION
2014-R-094

- H) RESOLUTION AUTHORIZING THE PLANNING BOARD OF THE TOWNSHIP OF BURLINGTON TO CONDUCT A PRELIMINARY INVESTIGATION TO DETERMINE IF BLOCK 150, LOT 3, BLOCK 151, LOTS 1 AND 16.01, BLOCK 153.01, LOT 1 AND BLOCK 153, LOTS 2 AND 3, SHOULD BE DETERMINED TO BE AN AREA IN NEED OF REDEVELOPMENT AND, IF SO DETERMINED, TO PREPARE A REDEVELOPMENT PLAN

RESOLUTION
2014-R-095

- I) RESOLUTION APPROVING ISSUANCE OF AN EVENT PERMIT FOR BRANCHWATER PRODUCTIONS, INC. TO HOLD COLE BROTHERS CIRCUS OF THE STARS IN BURLINGTON TOWNSHIP

RESOLUTION
2014-R-096

- J) RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

President Kozub called for a motion to adopt all resolution.

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Motion made by Councilman Cantwell, seconded by Councilman Schoenborn to adopt all resolutions A through J.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.

NAYS: None.

ABSENT: Siboczy.

President Kozub declared the motion carried.

MOTIONS REQUIRED

None

MAYOR'S ANNOUNCEMENTS AND APPOINTMENTS

Mayor Carlin mentioned that we have one more of our volunteers who is sitting in the audience tonight. He then welcomed Mrs. Joyce Howell a member of our Zoning Board. He mentioned Fran Wisnewski again and thanked her for the time she devotes with our student volunteers.

Mayor Carlin made the following appointments:

A) Temporary appointment of Stanley Tarasewicz as Sergeant in the Police Department, effective April 16, 2014.

Mayor Carlin commended Director Shoppas, Lt. Sullivan and Lt. Painter for helping to develop a plan that would cover the shortage for now.

Mayor Carlin wished Gary Snyder well on his retirement; and we wished Steve Matthews well on his new position.

Mayor Carlin reminded everyone of the upcoming "Clean Up Day", which will be held on April 26, 2014.

Mayor Carlin stated that they are requesting a Section 8 for discussion of personnel matters.

ORAL REPORTS OF OFFICIALS OTHER THAN THE MAYOR

TOWNSHIP ADMINISTRATOR: No report.

TOWNSHIP SOLICITOR: Mr. Serlin stated that it has been a pleasure working with Gary and he will be missed.

DIRECTOR OF PUBLIC SAFETY: No report.

DIRECTOR OF RECREATION: No report.

CONSTRUCTION OFFICIAL: No report.

TAX COLLECTOR: No report.

DIRECTOR OF PUBLIC WORKS: No report.

TOWNSHIP ENGINEER: Mr. Hatfield reported that the bids for the tennis court resurfacing will be out tomorrow and bids will be received on May 6, 2014.

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TOWNSHIP CLERK: Mr. Carnivale wished Gary best of luck on his retirement.

REPORTS OF COUNCIL MEMBERS

COUNCILMAN CANTWELL: Councilman Cantwell wished Gary all the best on his retirement. He also thanked the volunteer's again for their service.

COUNCILMAN GREEN: Councilman Green congratulated Gary on his retirement; wished Steve Matthews well on his new job; and thanked the volunteer's for dedicating their time and Fran Wisnewski for her help with them.

COUNCILMAN SCHOENBORN: Councilman Schoenborn wished Gary well on his retirement; wished Steve Matthews well on his new job in Florence Township; and thanked the volunteer's again and especially Fran Wisnewski for all her help with them.

COUNCILWOMAN STEWART: Councilwoman Stewart thanked Fran for going above and beyond; and again thanked the volunteer's for all their help.

COUNCILMAN JUNG: Councilman Jung wished Gary all the best on his retirement. He also thanked Fran Wisnewski for her time with the volunteer's and the volunteer's for dedicating their time. He congratulated Stanley Tarasewicz on his appointment and wished Steve Matthews well on his new position.

PRESIDENT KOZUB: President Kozub thanked Fran Wisnewski for organizing and mentoring the individuals mentioned tonight.

President Kozub congratulated Gary Snyder on his retirement and wished Steve Matthews well on his new appointment.

President Kozub announced that Council will move to Council Chambers and this meeting will continue there.

After reconvening in Council Chambers, President Kozub called for a resolution to close the meeting for budget review on salaries.

RESOLUTION TO CLOSE MEETING

RESOLUTION 2014-R-097

EXECUTIVE SESSION RESOLUTION

RESOLVED, that pursuant to Section 8 of the Open Public Meetings Act the public shall be excluded from that portion of the meeting involving discussion of personnel matters and/or pending litigation.

FURTHER RESOLVED that the discussion of such subject matter in executive session can be disclosed to the public only when such disclosure will no longer be detrimental to either party concerned.

Motion made by Councilman Cantwell, seconded by Councilwoman Stewart, to close the meeting and shut off the tape.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.
NAYS: None.
ABSENT: Siboczy.

President Kozub declared the motion carried and directed that the tape be shut off.

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At the conclusion of the closed portion in which matters of personnel were discussed, President Kozub called for a motion to reopen the meeting and turn the tape on.

Motion made by Councilman Cantwell, seconded by Councilman Green, to reopen the meeting and turn the tape on.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.
NAYS: None.
ABSENT: Siboczy.

President Kozub declared the motion carried and called for a motion to adjourn.

MOTION TO ADJOURN

Motion made by Councilman Schoenborn, seconded by Councilman Jung to adjourn until the next Regular Meeting to be held on May 13, 2014 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Jung, Stewart, Schoenborn, Green, Cantwell and President Kozub.
NAYS: None.
ABSENT: Siboczy.

President Kozub declared the motion carried.

COUNCIL ADJOURNED

Anthony J. Carnivale, Jr., RMC
Municipal Clerk

George M. Kozub
President of Council