

# MINUTES

***FEBRUARY 23, 2016***

## STATEMENT

Notice of this February 23, 2016 Regular Meeting pursuant to the Open Public Meetings Act has been given by the Township Council in the following manner:

- ◆ A written notice was filed with the Burlington Township Clerk on January 6, 2016.
- ◆ A written notice was posted on the Burlington Township bulletin board and web site on January 6, 2016.
- ◆ A written notice was mailed to the Burlington County Times, the Courier Post and the Trenton Times via certified mail on January 6, 2016.

The Regular Meeting of the Township Council was held on February 23, 2016 at the Burlington Township Municipal Building. Those present were:

<b>PRESIDENT OF COUNCIL:</b>	Carl M. Schoenborn
<b>COUNCIL MEMBERS:</b>	Joyce R. Howell George M. Kozub Robert W. Jung Patricia M. Siboczy Michael K. Cantwell
<b>ABSENT:</b>	E.L. Pete Green

President Schoenborn called the meeting to order and asked everyone to stand and join in the Pledge of Allegiance.

## MOTION TO PAY BILLS

Motion made by Councilman Cantwell, seconded by Councilman Kozub, to pay bills that have been approved.

On roll call the following vote was recorded:

AYES: Howell, Kozub, Jung, Siboczy, Cantwell and President Schoenborn.  
NAYS: None.  
ABSENT: Green.

President Schoenborn declared the motion carried.

## ACCEPTANCE OF MINUTES

February 23, 2016

Regular Meeting – February 9, 2016

Motion made by Councilman Jung, seconded by Councilman Cantwell, to approve minutes as submitted.

On roll call the following vote was recorded:

AYES: Howell, Jung, Green, Siboczy, Cantwell and President Schoenborn.

NAYS: None.

ABSTAIN: Kozub

ABSENT: Green.

President Schoenborn declared the motion carried.

**DISPOSITION OF BIDS RECEIVED**

None.

**WRITTEN REPORTS OF OFFICIALS**

1) Municipal Court's report for the month of January, 2016 shows total receipts of \$42,423.28, remitted to the Treasurer.

2) Township Clerk's Office report for the month of January, 2016 shows total receipts of \$15,884.00 remitted to the Treasurer.

3) Tax Collector's report for the month of January, 2016 shows total receipt of \$5,227,048.16, remitted to the Treasurer.

**CORRESPONDENCE**

Letter dated February 4, 2016 from Sonyae Johnson addressed to Walter Corter, Administrator regarding her resignation from her position as Clerk Typist in the Burlington Township Treasurer's Office effective immediately.

**PUBLIC PORTION**

At this time, President Schoenborn opened the floor to the public for their views and comments. There being no speakers, President Schoenborn closed the floor to the public.

**ORDINANCES – SECOND READING**

ORDINANCE  
2016-OR-004

AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION FOR A COMPLETE REVALUATION OF ALL REAL PROPERTIES FOR THE 2017 TAX YEAR

February 23, 2016

President Schoenborn opened the floor to the public. There being no speakers, President Schoenborn closed the floor to the public.

Motion made by Councilman Jung, seconded by Councilman Kozub, to adopt this ordinance on second reading.

On roll call the following vote was recorded:

AYES: Howell, Kozub, Jung, Siboczy, Cantwell and President Schoenborn.  
NAYS: None.  
ABSENT: Green.

President Schoenborn declared the motion carried.

### ORDINANCES - FIRST READING

#### ORDINANCE

ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF BURLINGTON ENTITLED "ADMINISTRATIVE CODE OF THE TOWNSHIP OF BURLINGTON", MORE SPECIFICALLY CHAPTER 20 (UPDATING 2016 SALARIES)

Motion made by Councilman Kozub, seconded by Councilman Jung, to adopt on first reading, to advertise in the legal newspaper, and set date and time for public hearing on March 8, 2016 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Howell, Kozub, Jung, Siboczy, Cantwell and President Schoenborn.  
NAYS: None.  
ABSENT: Green.

President Schoenborn declared the motion carried.

#### ORDINANCE

CALENDAR YEAR 2016 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Motion made by Councilwoman Siboczy, seconded by Councilman Cantwell, to adopt on first reading, to advertise in the legal newspaper, and set date and time for public hearing on March 8, 2016 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Howell, Kozub, Jung, Siboczy, Cantwell and President Schoenborn.  
NAYS: None.  
ABSENT: Green.

February 23, 2016

President Schoenborn declared the motion carried.

**INTRODUCTION OF THE 2016 MUNICIPAL BUDGET**

At this time President Jung called on the Auditor to read a summary of the municipal budget for 2016.

Mr. David McNally stated that tonight we are introducing our 2016 budget; which will be publicly advertised. The public hearing and adoption of the budget will be held in these chambers at 7:00 p.m. on March 22, 2016. Mr. McNally read the resolution approving the budget and then gave a brief summary of the budget.

RESOLUTION  
2016-R-046

RESOLUTION APPROVING INTRODUCTION OF THE 2016 BUDGET

Motion made by Councilman Kozub, seconded by Councilman Cantwell, to adopt this resolution.

On roll call the following vote was recorded:

AYES: Howell, Kozub, Jung, Siboczy, Cantwell and President Schoenborn.  
NAYS: None.  
ABSENT: Green.

President Jung declared the motion carried.

**RESOLUTIONS**

President Schoenborn called on the Deputy Township Clerk to read all the resolutions before roll call vote is taken.

RESOLUTION  
2016-R-047

A) RESOLUTION AUTHORIZING REFUNDS TO CERTAIN PROPERTY OWNERS WITHIN THE TOWNSHIP OF BURLINGTON

RESOLUTION  
2016-R-048

B) RESOLUTION AUTHORIZING TRANSFERS AMONG 2015 BUDGET APPROPRIATIONS

RESOLUTION  
2016-R-049

February 23, 2016

- C) RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BURLINGTON ACCEPTING RESIGNATION LETTER FROM EMPLOYEE SONYAE JOHNSON

RESOLUTION  
2016-R-050

- D) RESOLUTION AUTHORIZING MAYOR AND CLERK TO SIGN AN AGREEMENT WITH THE DEPARTMENT OF THE UNITED STATES AIR FORCE FOR LOAN OF HISTORIC PROPERTY KNOWN AS AN F-86 AIRCRAFT FOR THE YEAR 2016

RESOLUTION  
2016-R-051

- E) RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH THE BURLINGTON TOWNSHIP BOARD OF EDUCATION FOR INFORMATION TECHNOLOGY SERVICES

RESOLUTION  
2016-R-052

- F) RESOLUTION APPROVING ACCEPTANCE OF THE MAINTENANCE GUARANTEE AND RELEASE OF THE PERFORMANCE GUARANTEE FOR THE IMPROVEMENTS ASSOCIATED WITH BLOCK 116, LOT 2

RESOLUTION  
2016-R-053

- G) RESOLUTION CONDUCTING ANNUAL BUDGET SELF-EXAMINATION

Motion made by Councilman Jung, seconded by Councilwoman Siboczy to adopt all resolutions.

On roll call the following vote was recorded:

AYES: Howell, Kozub, Jung, Siboczy, Cantwell and President Schoenborn.  
NAYS: None.  
ABSENT: Green.

President Schoenborn declared the motion carried.

**MOTIONS REQUIRED**

None

**MAYOR'S ANNOUNCEMENTS AND APPOINTMENTS**

February 23, 2016

Mayor Carlin made the following appointments:

- A) Provisional Appointment of Bryan Nippins as Water Treatment Plant Operator/Water Repairer in the Department of Public Works, effective March 1, 2016.
- B) Permanent Promotional Appointment of John Bird as Sergeant in the Department of Public Safety, effective March 1, 2016.
- C) Permanent Appointment of John Arent as Police Officer in the Department of Public Safety, effective March 7, 2016.

Mayor Carlin invites Council to participate this Saturday with the handing out of trophies for the indoor soccer group.

**ORAL REPORTS OF OFFICIALS OTHER THAN THE MAYOR**

TOWNSHIP ADMINISTRATOR: Mr. Corter thanked the Department Heads for their hard work and Mayor and Council for their review and support of this year's budget.

TOWNSHIP SOLICITOR: No report.

DIRECTOR OF PUBLIC SAFETY: Mr. Painter reported on the Police Department.

For the record President Schoenborn announced that Councilman Green has arrived.

DIRECTOR OF PUBLIC WORKS: No report.

DIRECTOR OF RECREATION: Mrs. Flannery reported on Burlington Township's Hockey season coming to an end.

CONSTRUCTION OFFICIAL: No report.

TREASURER/CFO: No report.

TAX COLLECTOR: No report.

TOWNSHIP ENGINEER: No report.

TOWNSHIP CLERK: No report.

**REPORTS OF COUNCIL MEMBERS**

COUNCILWOMAN HOWELL: No report.

COUNCILMAN KOZUB: Councilman Kozub thanked the Departments Heads for their work on the budget.

February 23, 2016

Councilman Kozub congratulated Bryan Nippins and Sergeant John Bird on their promotions.

COUNCILMAN JUNG: Councilman Jung thanked the Department Heads for all their hard work on the 2016 budget.

Councilman Jung also congratulated all the newly appointed employees.

COUNCILMAN GREEN: Councilman Green gave his condolences to the Pinto and Schriebel Families.

COUNCILWOMAN SIBOCZY: Councilwoman Siboczy congratulated the newly appointed employees.

COUNCILMAN CANTWELL: Councilman Cantwell congratulated the newly appointed employees.

Councilman Cantwell also thanked the Department Heads for all their work with the 2016 budget.

PRESIDENT SCHOENBORN: President Schoenborn thanked Administrator Walter Corter and the Departments Heads for all their hard work on the budget.

President Schoenborn gave his condolences to the Schriebel Family.

### MOTION TO ADJOURN

Motion made by Councilman Cantwell, seconded by Councilwoman Siboczy to adjourn until the Regular Meeting to be held on March 8, 2016 at 7:00 p.m. in these chambers.

On roll call the following vote was recorded:

AYES: Howell, Kozub, Jung, Green, Siboczy, Cantwell and President Schoenborn.

NAYS: None.

President Schoenborn declared the motion carried.

***COUNCIL ADJOURNED***

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Mary E. Field  
Deputy Municipal Clerk

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Carl M. Schoenborn  
President of Council